



City of Petersburg Commissioner of the Revenue

144 N Sycamore St Petersburg, VA 23803
Phone: (804) 733-2315 • Fax: (804) 508-6948
Email: bflowers@petersburg-va.org Web: www.petersburg-va.org

Brittany C. Flowers
*Commissioner of the
Revenue*

Lodging Tax

City of Petersburg
Brittany C Flowers

Checks Payable to: City of Petersburg

Business Name: _____

Mailing Address: _____

Registration #	
For Month of	
Gross Sales	
Gross Food Sales	
Lodging Tax Amount (10%)	
Penalty & Interest (10%)	
Total Remittance	
Check/Money Order #	

I hereby certify that the figures shown on this form are in accordance with the code of the City of Petersburg.

Signed

Transient Lodging Tax

Lodging tax applies to any public or private hotel, motel, travel campground, or bed and breakfast located in the city. Lodging tax of 10% of the total amount paid for room rental to any lodging facility is to be submitted to the Commissioner of the Revenue. Gross receipts must be reported, and payment must be submitted by the 20th of each month.

***The due date is always the 20th of each month unless it falls on the weekend. In such cases, if it falls on a Saturday, the due date becomes Friday the 19th. If it falls on a Sunday, the due date becomes Monday the 21st.

FIGURES CAN BE EMAILED TO OUR OFFICE ON OR BEFORE THE 20TH. PLEASE EMAIL FIGURES TO: bflowers@petersburg-va.org .

***This increase of the meal tax rate was recommended and approved by Petersburg City Council and is effective Oct. 1, 2016 ***