

## City of Petersburg

### Virginia

[www.petersburgva.gov](http://www.petersburgva.gov)

### City Council

W. Howard Myers, Mayor – Ward 5  
Samuel Parham, Vice-Mayor – Ward 3  
Treska Wilson-Smith, Councilor – Ward 1  
Darrin Hill, Councilor – Ward 2  
Brian A. Moore, Councilor – Ward 4  
David Ray Coleman, Councilor – Ward 6  
John A. Hart, Sr., Councilor – Ward 7

### Acting City Manager

Dironna M. Belton

## Agenda

July 19, 2016

Union Train Station  
103 River Street

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1. Regularly-Scheduled Meeting — 6:30 p.m.
2. Roll Call
3. Moment of Silence
4. Pledge of Allegiance
5. Presentations / Proclamations / Recognitions: (Each presentation will be limited to 10 minutes.):
  - a. Zika Virus Disease Presentation
  - b. A Proclamation to observe July 17-23, 2016 as Pretrial, Probation and Parole Supervision Week.
6. Consent Agenda:
  - a. Minutes, Regular City Council Meeting July 5, 2016; Special Council Meeting July 11, 2016
7. Public Hearing: (In accordance with the Rules of Council, public comment will be heard before discussion by Council. Once discussion has started, no further input from the public will be accepted. Each speaker will be limited to three (3) minutes.)
  - a. A public hearing to amend the Zoning Ordinance (Appendix A) of the 1981 Code of the City of Petersburg, as amended, to add uses to commercial zoning districts, to add definitions, to delete definitions and to change definitions in the Zoning Ordinance.
8. Public Information Period – The Public Information Period is established by the Rules of Council to hear input from City residents or owners of businesses in the City. It will last for a maximum of 30 minutes. Speakers will be called in the order that they have signed up to speak. If there are ten (10) or fewer speakers, each shall speak for a maximum of 3 minutes. If there are more than

ten (10) people desiring to speak, the time allotted to each person may be adjusted or the number of speakers limited to meet the time limitation. A speaker may speak on items except those that are listed on tonight's Council agenda. Any matter brought before the attention of the City Council during this public information period will not be acted upon by the City Council at this meeting.

**9. Business or reports for / from the Mayor or other Members of City Council:**

**10. City Manager's Agenda**

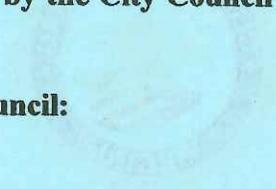
- a. City Manager's Report

**11. Clerk of City Council's Agenda**

**12. City Attorney's Agenda**

**13. Closed Session (if necessary)**

**14. Adjournment**



Agenda  
July 19, 2016  
Union Township  
103 River Street

1. Regularly-scheduled Meeting — 6:30 p.m.

2. Roll Call

3. Moment of Silence

4. Pledge of Allegiance

5. Presentations / Recognitions / Resolutions (Each presentation will be limited to 10 minutes.)

a. Xtra Virus Disease Presentation

b. A proclamation to observe July 17-23, 2016 as National Prohibition and Parole Supervision Week.

c. Consent Agenda

d. Atlantic Regional City Council Meeting July 2, 2016 Special Council Meeting July 11, 2016

7. Public Hearing: (In accordance with the Rules of Council, public comment will be heard before discussion by Council. Once discussion has started, no further input from the public will be accepted. Each speaker will be limited to three (3) minutes.)

a. A public hearing to amend the Zoning Ordinance (Appendix A) of the 1981 Code of the City of Union Township or amended to add uses to commercial zoning district, to add definitions to district definitions and to change definitions in the Zoning Ordinance.

8. Public Information Period - The Public Information Period is established by the Rules of Council to hear input from City residents or owners of businesses in the City. It will last for a maximum of 30 minutes. Speakers will be called in the order that they have signed up to speak. If there are ten (10) or fewer speakers, each shall speak for a maximum of 3 minutes. If there are more than



# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** July 12, 2016

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Dironna M. Belton, Acting City Manager

**FROM:** Louise Lockett, Epidemiologist and Deborah Whitacre, Emergency Planner –  
Crater Health District

**RE:** Zika Virus Disease Presentation

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**PURPOSE:** To provide an update on Zika Virus Disease and the area response.

**REASON:** Informational Purposes only.

**RECOMMENDATION:** Information purpose only.

**BACKGROUND:** With the recently outbreaks of Zika Virus Disease, the Crater Health District is providing a presentation on the Virus and the Crater Health District's Response to the any potential threat in the area.

**COST TO CITY:** N/A

**BUDGETED ITEM:** N/A

**REVENUE TO CITY:** N/A

**CITY COUNCIL HEARING DATE:** July 19, 2016

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** N/A

**AFFECTED AGENCIES:** N/A

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** N/A

**REQUIRED CHANGES TO WORK PROGRAMS:** N/A

**ATTACHMENTS:** PowerPoint Presentation

**STAFF:** N/A

# Zika Virus Disease

Louise Lockett, MPH CHD Epidemiologist  
Deborah Whitacre CHD Emergency Planner

**As of June 30, 2016**





# What is Zika virus?



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# Zika virus

Zika is primarily transmitted through the bite of infected Aedes mosquitoes. It can also be transmitted from a pregnant mother to her baby during pregnancy.

## Reported transmissions



## Symptoms

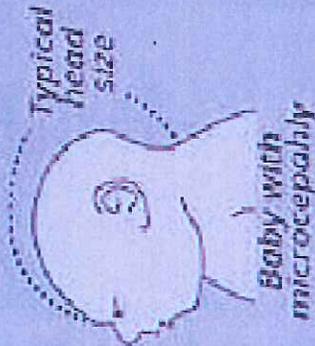
- Fever
- Rash
- Joint pain
- Conjunctivitis (red eyes)

- muscle pain
- headache

1 out of 5 persons infected with Zika virus will become ill. Illness typically lasts days to 1 week. There is no vaccine or medication available to prevent or treat illness.

## Birth defects

The Zika virus has been found in many infants born with **microcephaly**. This condition causes a baby to have a smaller head and can cause developmental issues ranging from mild to severe.



## Aedes mosquito

Distinctive for their black and white markings, this mosquito is the most prominent species to transmit the viruses that cause dengue fever, yellow fever, West Nile fever and the Zika virus.

Average lifespan: 2 weeks

Diet: **Bloodmeal, nectar, juice**

Peak activity: **Dawn and dusk**

Region: **All continents except Antarctica**



# Zika Virus Transmission

## **Primarily transmitted by mosquito bite**

- Mainly by *Aedes aegypti* (Yellow fever mosquito)
- Also by *Aedes albopictus* (Asian tiger mosquito)
- Both also transmit dengue and chikungunya viruses

## **From mother to child**

- During or at time of delivery.
- No reports of infants getting Zika virus through breastfeeding.

## **Through sexual contact**

- Zika virus can be spread by a man to his sex partners.
- Unknown how long virus remains in semen.

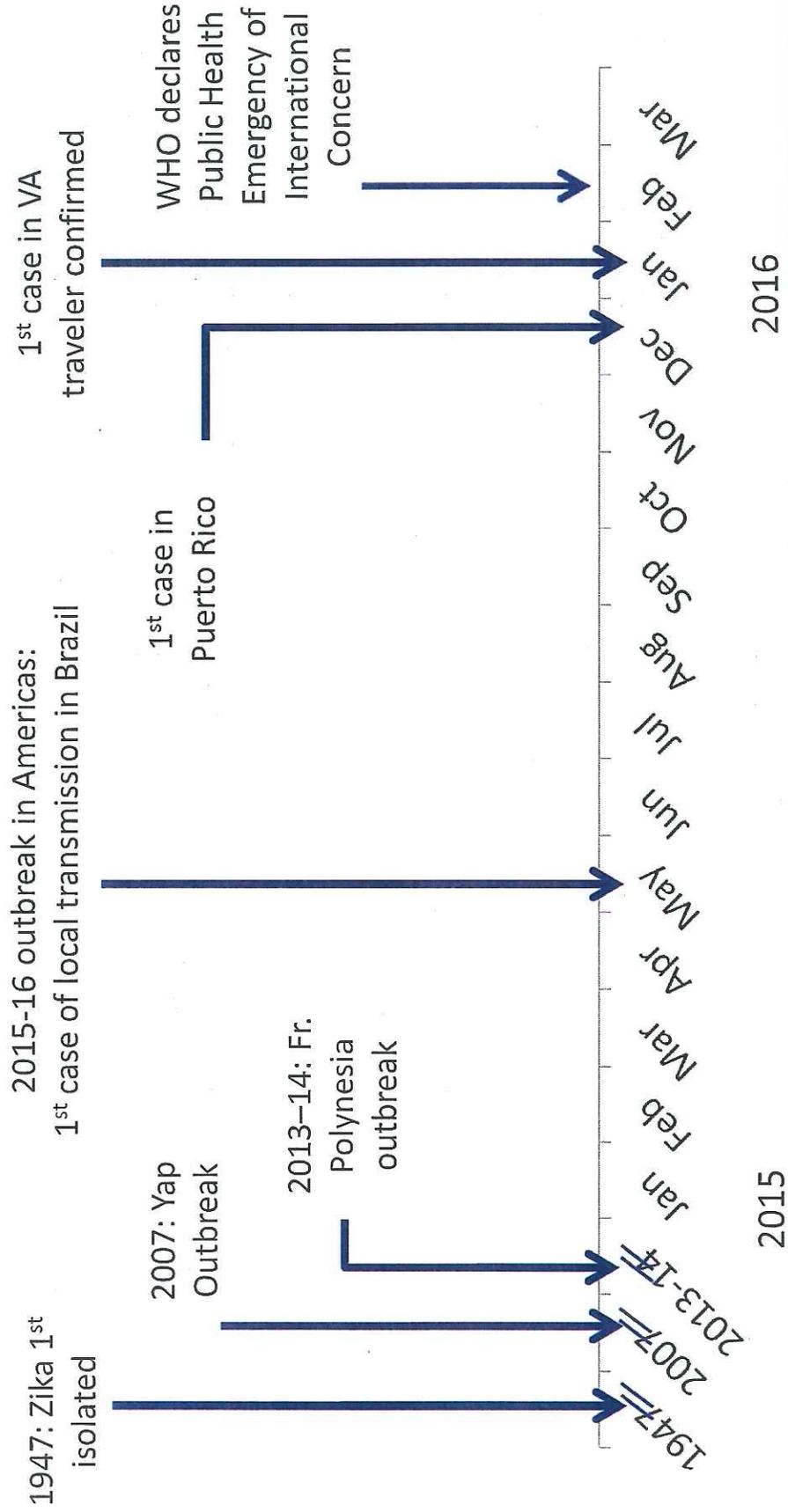
## **Through blood transfusion**

- February, 1, 2016, there have not been any confirmed blood transfusion transmission cases in the United States.





# Timeline of Major Zika Events





# Current Situation



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DISTRICT





# 2015–2016 Outbreak in Americas

- 1<sup>st</sup> local transmission of Zika virus confirmed in Brazil in May 2015
  - Since then, outbreaks occurring in many countries
- **6/22/16**: No locally acquired vector-borne cases in continental US, but **819** travel-associated Zika cases reported
  - 1st imported case in Virginia confirmed on Jan 26, 2016 (onset date 12/2/15)
  - **27** Zika cases in Virginia as of **6/23/16**, but number of cases among travelers may increase

<http://www.cdc.gov/zika/geo/united-states.html>

<http://www.vdh.virginia.gov/epidemiology/zika-virus-update/>



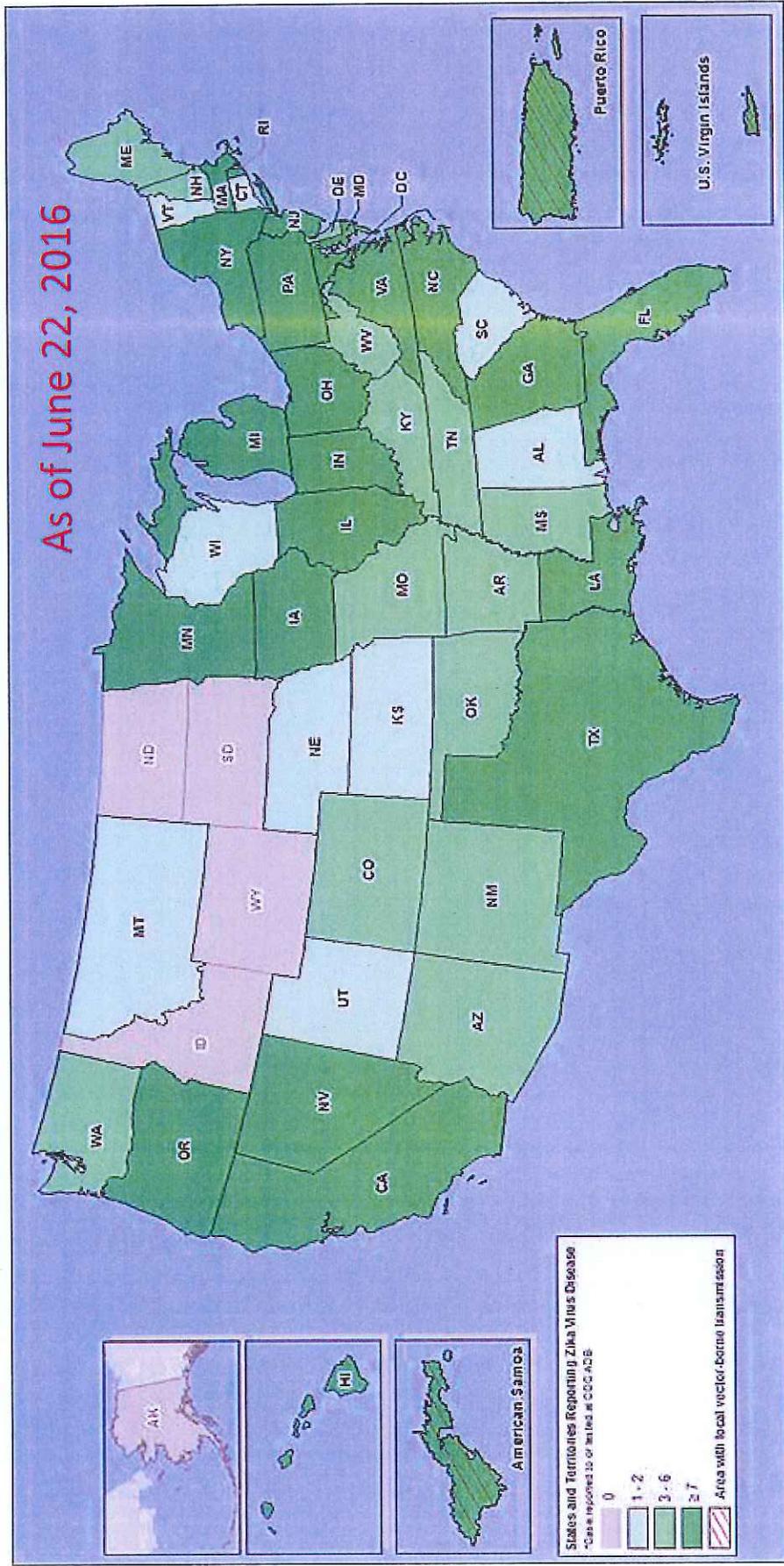
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OF HEALTH  
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# Zika Virus Disease: US 2015-2016

As of June 22, 2016



## US States

- Travel-associated Zika virus disease cases reported: 819
- Locally acquired vector-borne cases reported: 0
- Total: 819
- Sexually transmitted: 11

## US Territories

- Travel-associated cases reported: 6
- Locally acquired cases reported: 1,854
- Total: 1,860

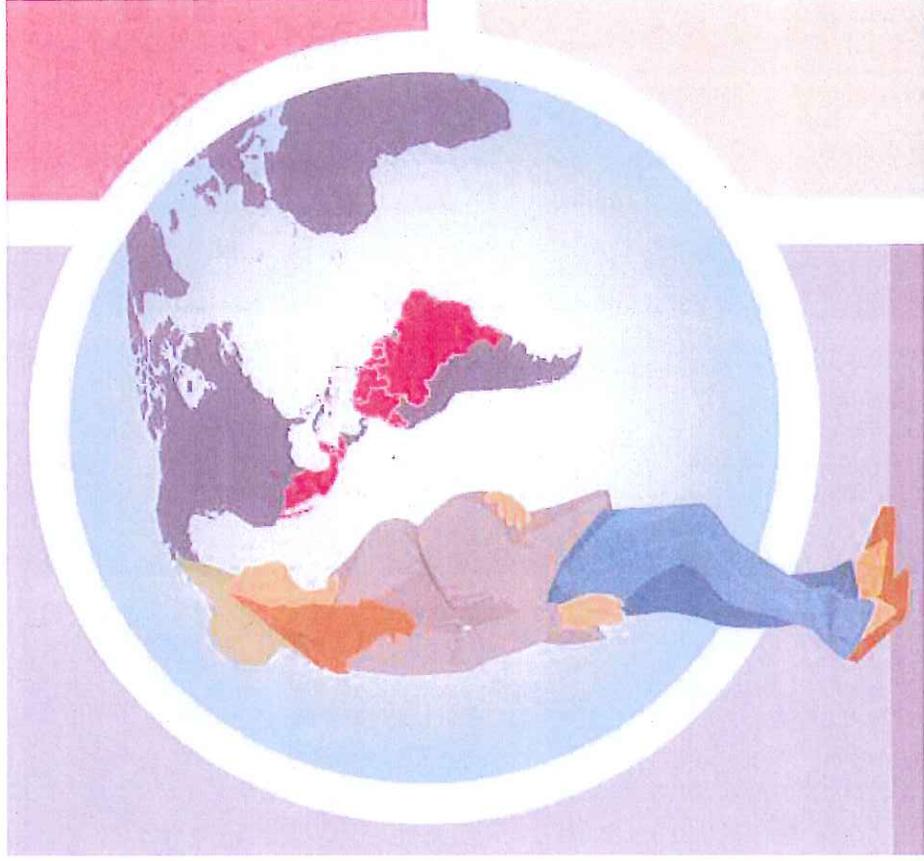






# Populations at Risk & Testing

- **Pregnant women** with travel history within 12 weeks of return; with sexual partner confirmed for Zika; history of mosquito bites & symptoms
- **Infants** born to mom who tested positive for Zika virus; who have microcephaly
- **Symptomatic** persons who have travel history
- **Symptomatic** persons who have pregnant sexual partner, have Zika-positive sexual partner, OR history of mosquito bites within 2 weeks of symptoms



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# What is Public Health doing?

- 2/1/16: World Health Organization (WHO) declared a Public Health Emergency of International Concern because of clusters of microcephaly and other neurological disorders in some areas affected by Zika.
- 2/8/16: President Obama announced a request for \$1.8 billion in emergency funds for several agencies to accelerate research into a vaccine and educate populations at risk for disease.





# What is Public Health doing?

## Centers for Disease Control (CDC):

- CDC's **Emergency Operations Center (EOC)** was activated 1/22/16, and moved to a level 1 activation (highest level) on 2/8/16
- Developing **laboratory tests** to diagnose Zika
- **Conducting studies** to learn more about the link between Zika & microcephaly (head is smaller than normal because the brain has not developed properly or has stopped growing) & Guillain-Barré syndrome (rare disorder in which your body's immune system attacks your nerves, eventually paralyzing your whole body)
- **Monitoring** and reporting cases of Zika
- Providing **guidance** to travelers and Americans
- **Surveillance** for the virus in the United States
- Supporting in Puerto Rico, Brazil, Colombia, American Samoa, the US Virgin Islands, and Panama on the ground





# What is Public Health doing?

## Virginia Department of Health

- Coordinate with partners
- Raise **awareness** among clinicians and general public
- **Developing resources** including VDH websites for healthcare providers and general public, brochure for pregnant women, fact sheets, testing algorithms
- Conduct **surveillance**
  - All suspected and confirmed cases are required to be reported to local health department
  - Local health department can provide consultation and facilitate lab testing at DCLS if needed
- VDH and DCLS are pursuing funding opportunities to enhance **mosquito surveillance** and preparedness
- Enhance **laboratory testing** capabilities





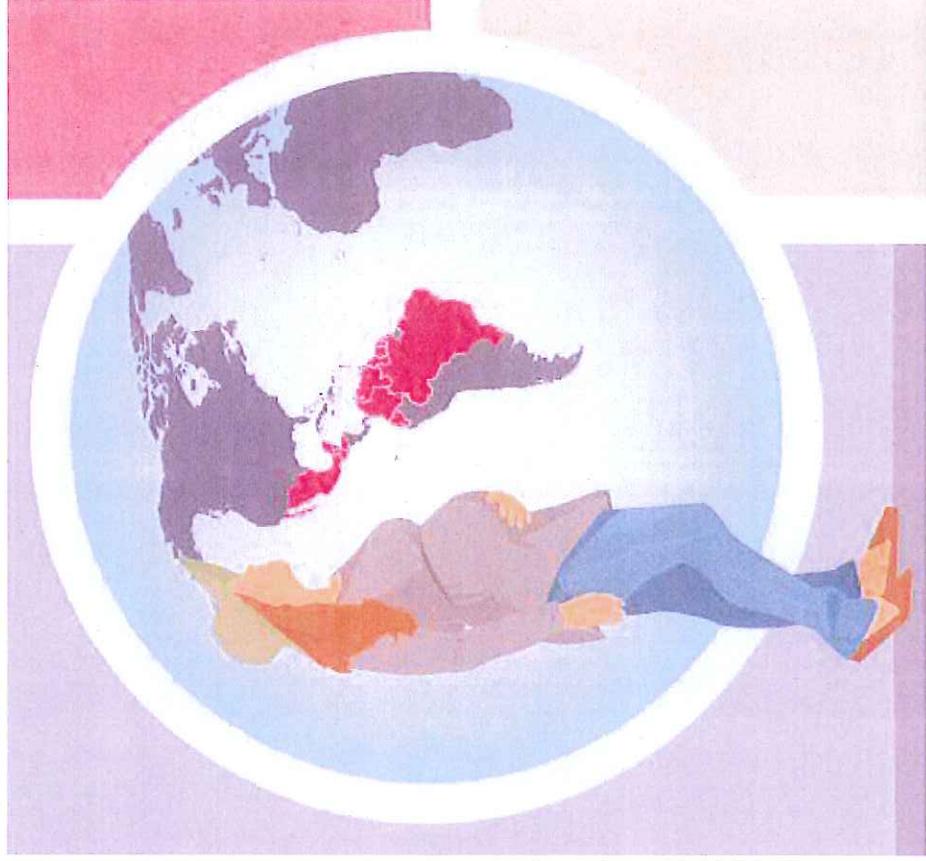
# What Can We Do?





# Pregnant Women

- 1/15/16 CDC issued travel alert for people traveling to regions where transmission is ongoing
- Pregnant women consider postponing travel to Zika-affected area
- Women trying to become pregnant should consult with HCP before traveling to Zika-affected area
- If have male sexual partner who traveled to or lives in a Zika-affected area, abstain from sex or use condoms for the duration of the pregnancy



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## Men and Sexual Transmission

- If man had confirmed Zika virus infection or clinical illness consistent with Zika virus disease, he should consider using condoms or abstaining from sex for at least 6 months after illness onset
- If man traveled to an area with active Zika virus transmission but did not develop symptoms, he should consider using condoms or abstaining from sex for at least 8 weeks after departure from the area
- If man resides in an area with active Zika virus transmission but has not developed symptoms, he might consider using condoms or abstaining from sex while active transmission persists



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## Preventing mosquito breeding sites in and around your home

The *Aedes* mosquito can transmit dengue, chikungunya, and Zika virus. It does NOT lay eggs in natural bodies of water. It ONLY lays eggs in containers.

1

Make sure all tanks, water deposits and containers are covered and sealed to keep out mosquitoes

2

Change the water and brush the insides of sinks and barrels at least once a week

3

Pour out water from flower pots and planters and replace with damp sand

4

Turn over containers that cannot be thrown away and protect them from rain

5

Change the water in flowers vases at least once a week, pouring the used water out over the ground

6

Safely dispose of any unused containers and objects that can accumulate water and serve as breeding sites

7

Keep swimming pools adequately treated with recommended products and frequency

8

Change the water in pet bowls at least once a week

9

Clean all drains and gutters

10

Keep grass short and weed-free, and keep your patio clean

**No breeding sites,  
no mosquitoes,  
no dengue, chikungunya or Zika**

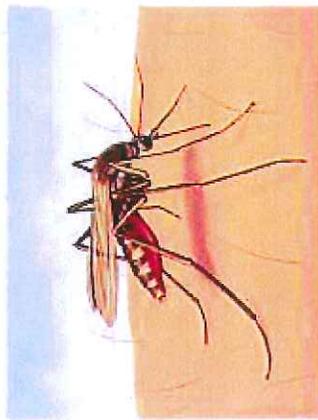


# Steps to Prevent Mosquito Bites

- **Wear long-sleeved shirts** and long pants.
- **Stay inside** places with air conditioning or that use window and door screens to keep mosquitoes outside.
- **Sleep under a mosquito bed net** if you are **overseas** or outside and are not able to protect yourself from mosquito bites.
- **Use Environmental Protection Agency (EPA)-registered insect repellents.** When used as directed, EPA-registered insect repellents are proven safe and effective, even for pregnant and breast-feeding women.
  - Always follow the product label instructions.
  - Reapply insect repellent as directed.
  - Do not spray repellent on the skin under clothing.
  - If you are also using sunscreen, apply sunscreen before applying insect repellent.







Feeling the sting of  
mosquitoes?  
Then it's time to  
**drain and cover.**



**DRAIN**

Drain standing water.

Drain water from garbage cans, house gutters, pool covers, coolers, toys, flower pots or any other containers where sprinklers or rain water has collected.

**DISCARD:**

old tires, drums, bottles, cans, pots and pans, broken appliances and other items that aren't being used.

**EMPTY AND CLEAN:**

birdbaths and pets' water bowls at least once or twice a week.

**PROTECT:**

boats and vehicles from rain with tarps that don't accumulate water

**MAINTAIN:**

the water balance (pool chemistry) of swimming pools. Empty plastic swimming pools when not in use.

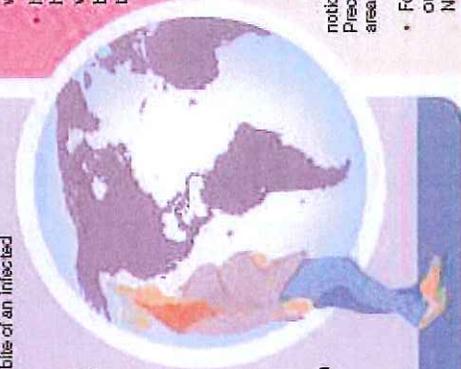
**Stop mosquitoes from living and multiplying around your home or business.**



# PREGNANT? Read this before you travel

## What we know about Zika

- Zika can be passed from a pregnant woman to her fetus.
- Zika infection during pregnancy can cause certain birth defects.
- Zika is spread mostly by the bite of an infected *Aedes* species mosquito.
  - These mosquitoes are aggressive daytime biters. They can also bite at night.
- There has been no local transmission of Zika in the continental US.
- There is no vaccine to prevent or medicine to treat Zika.
- Zika can be spread by a man to his sex partners.



## What we don't know about Zika

- If there's a safe time during your pregnancy to travel to an area with Zika.
- If you do travel and are infected, how likely it is that the virus will infect your fetus and if your baby will have birth defects from the infection.

## Travel Notice

- CDC has issued a travel notice (Level 2-Practice Enhanced Precautions) for people travelling to areas where Zika virus is spreading.
- For a current list of places with Zika outbreaks, see CDC's Travel Health Notices: <http://www.cdc.gov/travel/page/zika-travel-information>
  - This notice follows reports in Brazil of microcephaly in babies of mothers who were infected with Zika virus while pregnant.



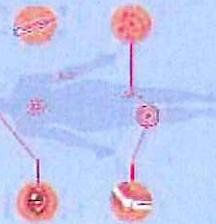
CHICKEN APRIL 2016

## Symptoms of Zika

Many people with Zika won't even know they have it. The illness is usually mild with symptoms lasting for several days to a week.

The most common symptoms of Zika are:

- Fever
- Rash
- Joint Pain
- Conjunctivitis (red eyes)



# CDC recommends special precautions for pregnant women and women trying to become pregnant

## Pregnant?

- Delay travel to areas with Zika.
- Pregnant women and their male partners should strictly follow steps to prevent mosquito bites.
- If you have a male sex partner who lives in or travels to an area with Zika, you should use condoms the right way every time you have sex, or do not have sex during the pregnancy.
- If you develop the symptoms of Zika, see a healthcare provider right away for testing.



## Trying to become pregnant?

- Women trying to become pregnant and their male partners should strictly follow steps to prevent mosquito bites.
- Talk to your healthcare provider about plans to become pregnant.

## Your Best Protection: Prevent Mosquito Bites

### Clothing

- Wear long-sleeved shirts and long pants.
- Treat clothing and gear with permethrin or purchase permethrin-treated items.
- Treated clothing remains protective after multiple washings. See product information to learn how long the protection will last.
- If treating items yourself, follow the product instructions carefully.
- Do NOT use permethrin products directly on skin. They are intended to treat clothing.



### Indoor Protection

- Stay in places with air conditioning or that use window and door screens to keep mosquitoes outside.
- Sleep under a mosquito bed net if air conditioned or screened rooms are not available or if sleeping outdoors.



### Repellent

- Use Environmental Protection Agency (EPA)-registered insect repellents. When used as directed, these insect repellents are safe and effective for pregnant and breastfeeding women.
- Always follow the product label instructions.
- Reapply as directed.
- Do not spray repellent on this skin under clothing.
- If you are also using sunscreen, apply sunscreen before applying insect repellent.
- Use a repellent with one of the following active ingredients: DEET, picaridin, IR3535, and oil of lemon eucalyptus or para-menthan-3-ol.





## Help Control Mosquitoes that Spread Dengue, Chikungunya, and Zika Viruses

# BZZZZ.

Aside from being itchy and annoying, the bite of an infected female mosquito (*Aedes aegypti* or *Aedes albopictus*) can spread dengue, chikungunya, or Zika viruses. People become infected with dengue, chikungunya, or Zika after being bitten by an infected mosquito.

- Female mosquitoes lay several hundred eggs on the walls of water-filled containers. Eggs stick to containers like glue and remain attached until they are scrubbed off. When water covers the eggs, they hatch and become adults in about a week.
- Adult mosquitoes live inside and outside.
- They prefer to bite during the day.
- A few infected mosquitoes can produce large outbreaks in a community and put your family at risk of becoming sick.

### Protect Yourself, Your Family, and Community from Mosquitoes

#### 1. Eliminate standing water in and around your home:

- Once a week, empty and scrub, turn over, cover, or throw out items that hold water, such as tires, buckets, planters, toys, pools, birdbaths, flowerpots, or trash containers. Check inside and outside your home.
- Tightly cover water storage containers (buckets, cisterns, rain barrels) so that mosquitoes cannot get inside to lay eggs.
- For containers without lids, use wire mesh with holes smaller than an adult mosquito.

#### 2. If you have a septic tank, follow these steps:

- Repair cracks or gaps.
- Cover open vent or plumbing pipes. Use wire mesh with holes smaller than an adult mosquito.

#### 3. Keep mosquitoes out of your home:

- Use screens on windows and doors.
- Repair holes in screens.
- Use air conditioning when available.



For plants that hold water.



Drain water from toys when not in use.



Use a wire mesh lid or keep them packed from sale.



Drain & empty any standing water.



Weekly maintenance can reduce or remove mosquito eggs.



National Center for Zoonotic and Vector-Borne Diseases  
Division of Vector-Borne Diseases

CD-1310

## 4.

### Prevent mosquito bites:

- Use an Environmental Protection Agency (EPA)-registered insect repellent with one of the following active ingredients. All EPA-registered insect repellents are evaluated to make sure they are safe and effective.

Active Ingredient Higher percentages of active ingredient provide longer protection	Some brand name examples*
DEET	Off!, Cutter, Sawyer, Ultrathon
Picaridin, also known as ICR 3023, Bayrepel, and Icaridin	Cutter Advanced, Skin So Soft Bug Guard Plus, Autan (outside the United States)
IR3535	Skin So Soft Bug Guard Plus Expedition, Skinsmart
Oil of lemon eucalyptus (OLE) or para-menthane-diol (PMD)	Repel

\* Insect repellent brand names are provided for your information only. The Centers for Disease Control and Prevention and the U.S. Department of Health and Human Services cannot recommend or endorse any name brand products.

- Always follow the product label instructions.
- Reapply insect repellent every few hours, depending on which product and strength you choose.
- Do not spray repellent on the skin under clothing.
- If you are also using sunscreen, apply sunscreen first and insect repellent second.
- Treat clothing and gear (such as boots, pants, socks, and tents) with permethrin or purchase permethrin-treated clothing and gear.
- Treated clothing remains protective after multiple washings. See product information to find out how long the protection will last.
- If treating items yourself, follow the product instructions carefully.
- Do not use permethrin products intended to treat clothing, directly on skin.
- Wear long-sleeved shirts and long pants.



Use a bucket to collect water.



Weekly empty standing water from furniture and used buckets.



Keep apply this seal.



Seal or repair windows, doors, etc.

For more information, visit:  
[www.cdc.gov/dengue](http://www.cdc.gov/dengue), [www.cdc.gov/chikungunya](http://www.cdc.gov/chikungunya), [www.cdc.gov/zika](http://www.cdc.gov/zika)

April 2015

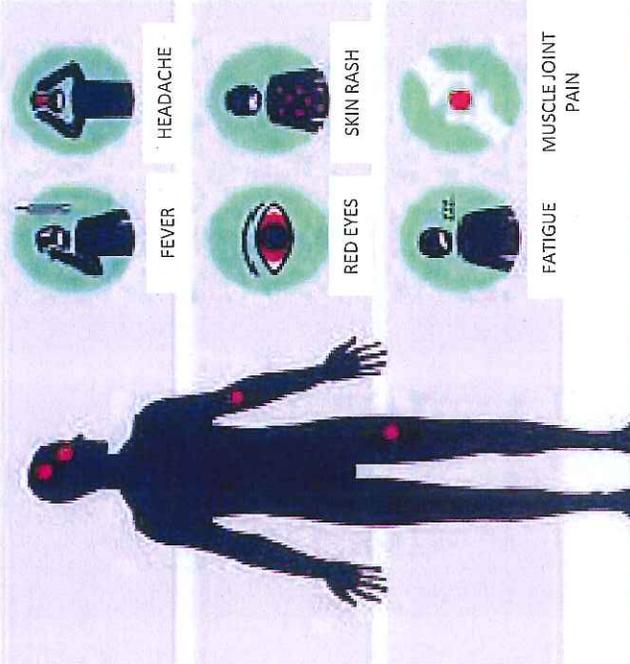
Available at <http://www.cdc.gov/zika/fs-posters/>



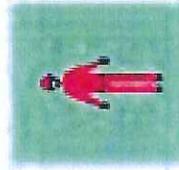
# ZIKA VIRUS

# DISEASE SPREAD AND PREVENTION

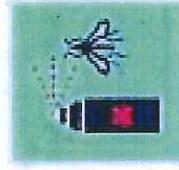
## SYMPTOMS



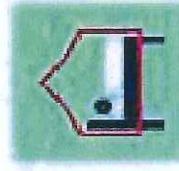
## PREVENTION



WEAR LONG SLEEVE SHIRTS, PANTS, HATS

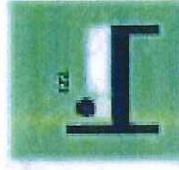


USE EFFECTIVE INSECT REPELLANTS

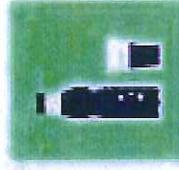


SLEEP UNDER MOSQUITO NETS ON BEDS

## TREATMENT



REST

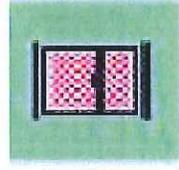


DRINK WATER

EMPTY/CLEAN CONTAINERS THAT HOLD WATER



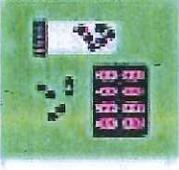
PROTECT WINDOWS & DOORS WITH MOSQUITO NETS



USE INSECT REPELLANT FOR CLOTHING



TAKE MEDICATIONS FOR PAIN & FEVER



CALL A DOCTOR



## VIRUS TRANSMISSION

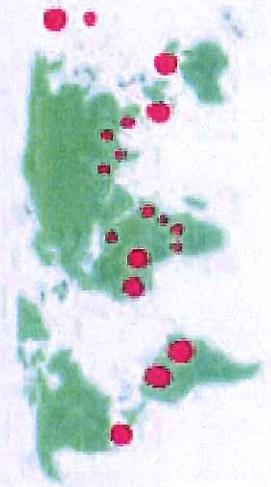
Spread to people primarily through bite of infected mosquitoes (*Aedes* species).

Can be spread through blood & sexual intercourse.

Can be transmitted from a pregnant woman to her baby during pregnancy.

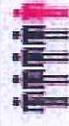


## AFFECTED AREAS AND PATHOLOGY



FREQUENT RISK

SPORADIC RISK



About 1 out of 5 people infected with Zika virus will get sick.



Requires a medical diagnosis. There is no specific treatment.



Illness usually lasts days to 1 week.



# For More Information

- Louise Lockett, CHD Epidemiologist  
[804-862-8986 louise.lockett@vdh.virginia.gov](mailto:louise.lockett@vdh.virginia.gov)
- Deborah Whitacre, CHD Emergency Planner  
[804-862-8903 deborah.whitacre@vdh.virginia.gov](mailto:deborah.whitacre@vdh.virginia.gov)
- Tim Jones, CHD Environmental Health Mgr  
[804-862-8942 tim.jones@vdh.virginia.gov](mailto:tim.jones@vdh.virginia.gov)

[www.craterhd.net](http://www.craterhd.net)

[www.zikava.org](http://www.zikava.org)

[www.cdc.gov/zika/](http://www.cdc.gov/zika/)







# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** July 14, 2016

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** William E. Johnson III, City Manager

**FROM:** Nicole Loving, Director PCC

**RE:** A Proclamation to observe July 17-23, 2016 as Pretrial, Probation and Parole Supervision Week.

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**PURPOSE:** To acknowledge local community corrections staff during the week of July 17-23, 2016 for Pretrial, Probation and Parole supervision week.

**REASON:** To recognize Petersburg Community Corrections (PCC) as the local agency responsible for adult community pretrial and probation supervision.

**RECOMMENDATION:** Mayor Myers to read and present proclamation.

**BACKGROUND:** During the week of July 17<sup>th</sup> through the 23<sup>rd</sup>, 2016, people across the United States and Canada will join together to recognize the work that probation, parole and community supervision professionals do for our public safety. This year, many localities will highlight the efforts of communities involved in Justice Reinvestment. Justice reinvestment is a data-driven approach to improve public safety, examine corrections and related criminal justice spending, manage and allocate criminal justice populations in a more cost-effective manner, and reinvest savings in strategies that can hold individuals accountable, decrease crime, and strengthen neighborhoods.

Today in America, there are over 5 million adults on community supervision and most of these individuals are monitored by pretrial, probation and parole officers. Monitoring may take the form of home contacts, drug testing, making sure the individual attends mental health and substance abuse counseling sessions, or other specialized treatment services, and helping individuals to find suitable housing and employment.

Budget shortfalls mean that community corrections professionals must be creative in finding solutions to make sure those they supervise have the support needed to find jobs, housing and treatment. By collaborating with community leaders and volunteering their own time off work, many officers are making a difference while faced with expanding caseloads and additional responsibilities.

Members of our community are encouraged to join together during Probation, Parole & Community Supervision Week to honor those who work to make our communities a safer place to live. For additional information about Pretrial, Probation and Parole Supervision Week, please contact Nicole Loving, Director, at Petersburg Community Corrections (serving Dinwiddie and Petersburg), at 804-861-4275, Ext. #4275.

**COST TO CITY: N/A**

**BUDGETED ITEM: N/A**

**REVENUE TO CITY: N/A**

**CITY COUNCIL HEARING DATE: July 19, 2016**

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A**

**AFFECTED AGENCIES: Petersburg Community Corrections**

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A**

**REQUIRED CHANGES TO WORK PROGRAMS: N/A**

**ATTACHMENTS: Proclamation signed by Governor Terry McAuliffe**

**STAFF: Nicole Loving, Director PCC**

Office of The Mayor

PETERSBURG



VIRGINIA

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# Proclamation

**WHEREAS**, pretrial services, probation and parole agencies are essential parts of the justice system; and

**WHEREAS**, pretrial, probation and parole agencies work collaboratively and in partnership with other local and state entities, such as law enforcement, magistrates, victim services, judges, commonwealth's attorneys, defense attorneys, sheriffs, jail and prison administrators, reentry providers, local educators, mental health and substance abuse treatment providers, and other citizen organizations to effectively respond to crime and correctional needs throughout the Commonwealth; and

**WHEREAS**, Virginia maintains a system that allows defendants and offenders to be supervised in their communities while on pretrial, probation, or parole supervision to protect the safety and well-being of citizens; and

**WHEREAS**, pretrial, probation and parole offices are community corrections professionals charged with preserving Virginians' safety by implementing data-driven policies to ensure defendant and offender adherence to mandated conditions, which include appearance in court, and applying appropriate interventions and sanctions for non-compliance of pretrial, probation or parole conditions; and

**WHEREAS**, pretrial, probation and parole offices support rehabilitative justice, engage in evidence-based practices and help defendants and offenders transition into productive citizens;

**NOW, THEREFORE**, I, **W. Howard Myers**, by virtue of the authority vested in me as Mayor of the City of Petersburg, do hereby proclaim

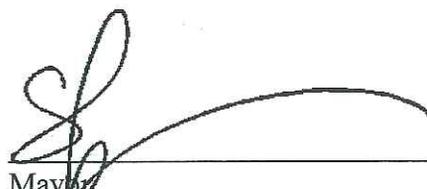
**July 17-23, 2016**

as

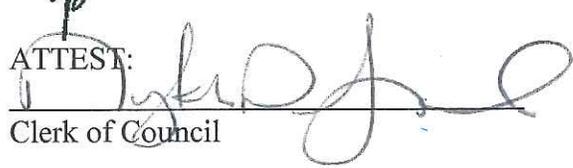
**"PRETRIAL, PROBATION AND PAROLE SUPERVISION WEEK"**

in the City of Petersburg.

Dated: July 19, 2016

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
Clerk of Council



The regular meeting of the Petersburg City Council was held on Tuesday, July 5, 2016, at the Union Train Station. Mayor Myers called the closed session meeting to order at 5:30p.m.

1. **CLOSED SESSION MEETING – 5:30 P.M.**

2. **ROLL CALL:**

Present:

- Council Member David R. Coleman
- Council Member Darrin L. Hill
- Council Member Brian A. Moore
- Council Member Treska Wilson-Smith
- Vice Mayor Samuel Parham
- Mayor W. Howard Myers

Absent: Council Member John A. Hart, Sr. (arrived at 5:34pm)

Present from City Administration:

- Assistant City Attorney Danielle Powell
- Acting City Attorney Mark Flynn
- Acting City Manager Dironna M. Belton
- Clerk of Council Nykesha D. Jackson, CMC

3. **CLOSED SESSION:**

Acting City Attorney Mark Flynn, stated that it was City Council’s desire to enter into a closed session under Section 2.2-3711.A (3) of the Code of Virginia under Subsection 3 for discussion or consideration of disposition of publicly held property where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body and four parcels that the City currently owns.

Vice Mayor Parham moved that the City Council go into closed session for the purposes noted by the Acting City Attorney. The motion was seconded by Council Member Hill. There was no discussion on the motion, which was approved on roll call vote.

On roll call vote, voting yes: Coleman, Hill, Moore, Wilson-Smith, Parham and Myers; Absent: Hart

City Council entered closed session at 5:32 p.m.

**CERTIFICATION:**

Council Member Hill made a motion to return City Council into open session. The motion was seconded by Council Member Hart. There was no discussion on the motion, which was approved on roll call vote.

On roll call vote, voting yes: Coleman, Hart, Hill, Wilson-Smith, Parham and Myers; Abstain: Moore

Council Member Hill made a motion to certify the purposes of the closed session. The motion was seconded by Council Member Coleman. There was no discussion on the motion, which was approved on roll call vote.

On roll call vote, voting yes: Coleman, Hart, Hill, Wilson-Smith, Parham and Myers; Abstain: Moore

16-R-34      **A RESOLUTION CERTIFYING, AS REQUIRED BY THE CODE OF VIRGINIA, SECTION 2.2-3712, THAT TO THE BEST OF EACH MEMBER’S KNOWLEDGE, ONLY PUBLIC BUSINESS MATTERS LAWFULLY EXEMPTED FROM OPEN MEETING REQUIREMENTS OF VIRGINIA**

**LAW WERE DISCUSSED IN THE CLOSED SESSION, AND ONLY SUCH PUBLIC BUSINESS MATTERS AS WERE IDENTIFIED IN THE MOTION CONVENING THE CLOSED SESSION WERE HEARD, DISCUSSED, OR CONSIDERED.**

**1. REGULARLY-SCHEDULED MEETING – 6:30 P.M.**

**2. ROLL CALL:**

Present:

Council Member David R. Coleman  
Council Member John Hart, Sr.  
Council Member Darrin L. Hill  
Council Member Brian A. Moore  
Council Member Treska Wilson-Smith  
Vice Mayor Samuel Parham  
Mayor W. Howard Myers

Absent: None

Present from City Administration:

Assistant City Attorney Danielle Powell  
Acting City Attorney Mark Flynn  
Acting City Manager Dironna M. Belton  
Clerk of Council Nykesha D. Jackson, CMC

**3. MOMENT OF SILENCE:**

- a. Clerk of Council, Nykesha D. Jackson, led council and the audience in a moment of silence.

**4. PLEDGE OF ALLEGIANCE:**

- a. Clerk of Council, Nykesha D. Jackson, led council and the audience in the Pledge of Allegiance.

**5. PRESENTATION/PROCLAMATIONS/RECOGNITIONS: (Each presentation will be limited to 10 minutes.)**

- a. Friends of the Lower Appomattox River Presentation to Petersburg City Council.

**BACKGROUND:** The Friends of the Lower Appomattox River (FOLAR) is a local environmental nonprofit organization that is committed to enhancing, preserving, and encouraging representatives from each locality and one from VSU. Over the past six months, FOLAR has had a tremendous impact in terms of environmental education & outreach, environmental service projects and regional eco-economic development.

**RECOMMENDATION:** For information only.

Johnny Partin, Board Member of the Friends of the Lower Appomattox River, gave a brief PowerPoint presentation and update on FOLAR.

- b. Uncaptured Public Utility Revenues Presentation

**BACKGROUND:** Water agreements on file were originated in the late 1970s with the most recent agreement being in the early 2000. Charges to these localities have not been updated to reflect current rates. The last modification to the water agreement with Fort Lee was almost three decades ago in 1988.

**RECOMMENDATION:** For information only.

Daniel Harrison, Interim Director of Public Works, gave a briefing and a PowerPoint presentation on captured public utility revenues.

There was discussion among City Council Members and Mr. Harrison.

Council Member Moore made a motion approve and move forward with the service agreement. The motion was seconded by Vice Mayor Parham. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

**6. CONSENT AGENDA:**

- a. Minutes of Regular City Council on June 21, 2016, Special City Council Meetings of May 12, 2016; June 27, 2016 and June 30, 2016; and Budget Work Session of June 2, 2016.
- b. Schedule a public hearing to amend the Zoning Ordinance (Appendix A) of the 1981 Code of the City of Petersburg, as amended, to add uses to commercial zoning districts, to add definitions, to delete definition and to change definitions in the Zoning Ordinance.

Council Member Coleman made a motion to accept the Consent Agenda and schedule the public hearing for July 19, 2016. The motion was seconded by Council Member Hart.

Council Member Wilson-Smith stated that she would like to make a correction to the minutes. She stated that on June 21<sup>st</sup> minutes it states that staff recommends approving the disposition of 29 South Union Street.

The motion was concurred by Council Member Coleman and Hart.

There was discussion among City Council Members. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

**7. OFFICIAL PUBLIC HEARINGS: (In accordance with the Rules of Council, public comment will be heard before discussion by Council. Once discussion has started, no further input from the public will be accepted. Each speaker will be limited to three (3) minutes.)**

\*No items for this portion of the agenda.

8. **PUBLIC INFORMATION PERIOD:** The Public Information Period is established by the Rules of Council to hear input from City residents or owners of businesses in the City. It will last for a maximum of 30 minutes. Speakers will be called in the order that they have signed up to speak. If there are ten or fewer speakers, each shall speak for a maximum of 3 minutes. If there are more than six (6) people desiring to speak, the time allotted to each person may be adjusted or the number of speakers limited to meet the time limitation. A speaker may speak on items **except those that are listed on tonight's Council agenda**. Any matter brought before the attention of the City Council during the public information period will not be acted upon by the City Council at this meeting.

Fenton Bland, 1840 South Westchester Drive, stated that he wanted to commend them all for working hard for the last couple of months. He stated that it is not easy for everyone to be sitting up there and that he wanted to commend everyone. He stated that he wanted to come up and personally thank them.

Brandon Martin, 1546 Berkeley Avenue, stated that he would like to thank City Council for allowing him to bring a couple of things to the floor. He stated that a couple years ago City Council and Public Works indicated a role in removing brush and tree limbs that people put out. He stated that you would have thought that code and administration would view the issue. He stated that unfortunately the brush piles have grown.

He stated that there are two that have been sitting on the side of South Boulevard and Monticello for about six weeks. He stated that he has left about 60 messages about it. He asked City Council how well they know the City. He stated that they need to get a grasp of what is going on in various departments in the City. He stated that they need to visit places like the garage. He stated that they need to visit the annex, the basement and go to fire administration and take a visit. He stated that they would get a sense of what City staff and employees has to deal with. He stated that the Progress-Index and the Times-Dispatch recently had a photograph of a deer. He stated that the deer are getting out of hand. He stated that the deer are a risk to motorist. He stated that he had two personal friends who vehicles were damaged by deer. He stated that the deer pose a health risk as well. He stated that they need to go search deer and Lyme disease. He stated that they need to take a look at the calendar on the City's website and look under council agenda. He stated that this afternoon it did not have anything on it for today. He stated that this afternoon it had something on it about the police department for Thursday. He stated that there is something on it about City Council Retreat for August 4<sup>th</sup>. He stated that there is nothing about City Council meeting or any other meeting. He stated when you put in search it does not come up with anything.

Willie Noise, 1508 Circle Drive, stated that he is going to direct his question to the City Manager. He stated that when citizens approach them regarding a problem they take care of it. He stated for instance grass cutting. He stated that soon as it builds back up it is like it was never mentioned. He stated that he is very ashamed and that he feels heartbroken. He stated that they need to do maintenance when it is due or needed and not on a scheduled basis. He stated that he really wants to speak on Youngs Road. He stated that they did a bum job. He stated that it needs to be inspected or gathered plans. He stated that it is a serious thing coming through Youngs Road at night. He stated that the grass would be cut on the low parts. He stated that if the sides are not messed with then in two years then it would be up to the center of the road. He asked what are the supervisors doing and when do they go and check. He stated that the gentleman just spoke on inspection. He stated that in the military the colonel is coming. He stated that everything is tidy and shifted over here and there until they come through. He stated that the problem is still there. He stated that he understands that they have a hard job to do. He stated that when people come up they are told to not face the audience. He stated that he likes to face the audience and talk to them sometimes. He stated that the audience comes up and talk mess and no one comes up front with any solution. He stated that everyone is all in this together. He stated that they have to work together and get somethings done. He stated that he is still waiting on a vision. He stated that he loves everyone present. He stated that the City has organization problems.

Carl Ridley, 15 North Crater Road, asked City Council whether there was a current criminal, federal or forensic investigation going on that is looking into the fiasco going on. He asked what the economic development with finances is. He asked what the current status of this is as well. He stated that as a tax paying citizen he demands to know how the City got in this situation and who is responsible.

Karen Graham, 402 High Street, stated that there is construction being done in the 500 block of Hinton Street and left of Lafayette Street. She stated that it involves Brickhouse Run. She stated that there is a huge pile of dirt that is really eye sighting. She stated that the weeds are incredibly tall. She stated that it really needs to be cleaned up. She asked when is the completion date and is it in compliance. She stated that she would like to speak on curb appeal as two other speakers have mentioned. She stated that it is important that the City focus on curb appeal. She stated not just the City but businesses and residents in the City as well. She stated that she encourages everyone to stop and bend over and pick up the trash. She stated that she has gone by the Progress-Index and the weeds are knee high. She stated that it is the responsibility of the property owner to maintain up to the curb. She stated that just because in the past the City has gone around and sprayed the weeds does not mean that it is happening now. She stated that if the residents are inviting people to come to town and stay then the City needs to look nice. She stated that they can pick up trash from their neighbors yard or down the street if they have too. She stated that her last question is directed to the Mayor. She asked Mayor Myers when his ward meeting will be.

Dolores Smith, 410 Mistletoe Street, stated that each City Council Member needs to take a walk in their wards and see what is going on. She stated not only in her ward but in other areas as well. She stated that she would also like a report back. She stated that she has seen property that has so much grass growth that you cannot see the property. She stated that a lot of the drug people are using these buildings to go into. She

stated that she is not sure if City Council is doing it but she would like them to all go through their wards and see what is going on. She stated that when the lights are out there are numbers on the pole that you can call and report the lights are out. She stated that she contacted them and gave them her information. She stated that they have had four lights that were out and that they came by and fixed the lights fast. She stated that they need the council members to walk through their wards and find out what is going on. She asked what is going on with the Sheriff's cars. She stated that they took them away from the Sheriff's Department and that they are just sitting on Pocahontas Island. She stated that some of the windows are broken out of the vehicles. She stated that if they were going to let the cars sit then they could have let the Sheriff's Department keep the vehicles. She stated that a lot of citizens come up with questions and responses and they do not get any responses back. She stated that she looks at the paper that is given out at the council meeting and that she does not see any responses. She stated to Mayor Myers that she would like to know when they will have a ward meeting for the 5<sup>th</sup> Ward area.

Linwood Christian, 410 Mistletoe Street, stated that there a few things that he would like to say. He stated that he would like to thank Council Member Coleman, Hart and Wilson-Smith. He stated that there are a number of people in his ward that are kind of upset that Council Member Coleman is not running again. He stated that he would like to include Vice Mayor Parham and thanking him. He stated that those are the City Council Members that come out when there are problems. He stated that even when they call or don't call they have picked up the phone and ask how everything is going on your street. He stated that 5<sup>th</sup> Ward deserves better representation. He stated that they appreciate what they have gotten. He stated that even though City Council Members come from seven different wards they are the decision makers that affect every citizen in Petersburg. He stated that more concerns from other council members then their own council representor. He stated that people that they need to find out what the people are doing that are appointed to the boards and commissions in the City. He stated that Hopewell City Council goes to conferences and come back and devote their entire City Council session on giving an update. He stated that the only ones that really came back and gave an update and report is Council Member Coleman, Hart and Wilson-Smith. He stated that again he reflects on Vice Mayor Parham as well. He stated that these are the faces people think are 5<sup>th</sup> Ward City Council Members. He stated that these are the people that they see. He asked what are the active boards and commissions doing. He stated that they do not get any report from them but that City Council continues to put people on these different boards especially Ward 5. He asked that with everything that is going on do they think it is a good idea to send a signal that there is a division in the City. He stated that what he means by that is whether this was the right time to get rid of the police chief.

**9. BUSINESS OR REPORTS FOR/FROM THE MAYOR OR OTHER MEMBERS OF CITY COUNCIL:**

Council Member Wilson-Smith stated that she has a total of four items. She stated that she would like to start by thanking the citizens that came out to the June 26<sup>th</sup> event "Money Matters." She stated that she has been having a serious of events for "Citizens Academy 101." She stated that the second session was heard on June 26<sup>th</sup>. She stated that she would like to give a personal thank you Ms. Belton, Mrs. Hairston, Mr. Brown, Mr. McKeithen and Ms. Rudolph for their attendance. She stated that she wanted to do a special thank you to all the citizens who came out. She stated that the session was very informative. She stated that at the session some citizens had specifically asked some questions about City decals. She stated that she promised that she would come back to this meeting with some information. She stated that it was explained to the citizens that she could not give them the answers that they wanted because it would come from City Council as a whole. She stated that she was not obligated or she could not speak for all off City Council. She stated that she did find out that the City does pay around \$5,000 to have the decals printed. She stated that she also learned that other localities may not require stickers the fees are still being paid. She stated that Petersburg's use of stickers is outdated and technology will easily allow the City to coordinate with DMV to put a stop on license decals if citizens fail to pay taxes. She stated that because surrounding jurisdictions do not have stickers anymore it is productive for law enforcement officers to look for stickers only being displayed on a few thousands vehicles that they must observe on a daily basis. She stated that she did review the City's current charter which does address the stickers on Petersburg's vehicles. She stated that she is asking that City Council look at Sections 110-146, 110-157, and 110-158. She stated that she would like this addressed at the next City Council Meeting. She stated that it must be a City Council discussion. She stated that she would like to do interviews for the Anti-Poverty Commission. She stated that there is a beautiful article that talks about the

Zeke Virus in Virginia. She stated that in Ward 1 on Monument Avenue there is a pond that in close proximity to Robert E. Lee School. She stated that it is all in close proximity to the dumb. She stated that she would like to ask City Council if they could contact the health department to look at what provisions the City is doing to make sure that the children in that area are safe from this virus. She stated that the article also talks about mosquito control. She stated that the health department can come back and do a presentation regarding this for the City of Petersburg. She stated that she has been very concerned about the City's budget and finances. She stated that she personally wants to do something about it. She stated that she wants to direct the City Manager and ask Ms. Belton if she can direct human resources on the route to go about given up her salary as council person and have it diverted to the general fund. She stated that she would like to do her part in helping the City with their resources.

Council Member Hart stated that he hopes that everyone enjoyed their holiday weekend. He stated that there will be a Ward 7 meeting in July. He stated that it will be determined shortly. He stated that there have been a lot of youth events in the last month. He stated that they really need the citizen's help in getting the word out. He stated that the City does not have public information officer now. He stated that there have been a few things that have happened in the City and that there have been a total of maybe 30 kids that have attended. He stated that there are people are saying that there is nothing to do here for the kids. He stated that he does not know what else the City has to do to get the information out to the parents. He stated that if they see the information to please get it out to the parents. He stated that no one is coming out to the events and that there are people spending thousands of dollars on events. He stated that they are looking for children to participate in these events.

Council Member Coleman stated that they will meet on August 8<sup>th</sup> at 6:30pm at A.P. Hill Elementary School. He stated that this will be on Talley Avenue. He stated to please check newspapers and the TV channel for updates. He stated that he has not secured a speaker yet and that hopefully they will do this in the next couple of days. He stated that there will be more information to follow. He stated that he talked to former police chief Morris Jones today. He stated that he informed him that there is a meeting Thursday from 6:00pm-8:00pm at the Church of Christ on South Street. He stated that it is regarding community policing. He stated that everyone is invited to attend.

Council Member Moore made a motion in regards that 29 and 41 South Union Street that City Council authorizes a 14 day open RFP period after which final disposition of the property will be determined. The motion was seconded by Vice Mayor Parham.

There was discussion among City Council Members and staff. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

Council Member Moore made a motion in regards that 801 South Adams Street that City Council authorizes a 14 day open RFP period after which final disposition of the property will be determined. The motion was seconded by Mayor Myers. The motion was approved on roll call. On roll call vote, voting yes: Hart, Hill, Moore, Parham and Myers; Abstained: Coleman; Voting No: Wilson-Smith

Council Member Hill thanked everyone for coming out to his meeting last week. He stated that they had a great time. He stated that on August 22<sup>nd</sup>, Ward 2 and Ward 3 will be having a Business Town Hall Meeting. He stated that it will be on Crater Road talking about signage. He stated that they will be at Mad Italian on Crater Road and that it will start at 6:30pm. He stated that they are reaching out to all businesses in that area. He stated that he tried something different instead of driving through his ward. He stated that he rode his bike throughout his entire ward. He stated that it took him about three hours to do this. He stated that he was able to speak to people in his ward as he was out riding. He stated that a lot of things that he gives to the City Manager are things in other wards. He stated that he does not just focus on his ward but other areas as well. He stated that he knows that it has been talked about changing the City to a Town. He stated that the group is to look over the charter and come back with recommendations.

Council Member Hill made a motion to appoint Ronald Flock (Ward 1), Samuel Rhue (Ward 2), Jeffrey Fleming (Ward 3), Julian Greene (Ward 4), Annie Mickens (Ward 5), Patricia Nunnally (Ward 6), Willie Noise

(Ward 7), Vice Mayor Samuel Parham and Council Member Brian Moore. The motion was seconded by Mayor Myers.

There was discussion among City Council Members.

Council Member Hill rescinded his motion.

Council Member Hill stated that he still has the floor. He stated that his applicant is in. He stated that this is pretty much all that he has. He stated that he sees that some of them are in the dark.

Vice Mayor Parham stated that there will be a Joint Ward Meeting of Ward 2 and Ward 3 on August 22<sup>nd</sup>. He stated that the guest speaker will be Michelle Peters, Director of Community Planning and Development. He stated that she will be speaking on signage and changes to the zoning to accommodate different types of signs on Crater Road. He stated that they will be getting the businesses included as well. He stated that also in Ward 3 on August 4<sup>th</sup> from 9:00am – 2:00pm, they are having their 2<sup>nd</sup> Annual Ward 3 Job Fair. He stated that School Board Member Ken Pritchett and he will be hosting this event. He stated that he encourages anyone to bring people who need jobs to attend. He stated that they have to build up a population of workers. He stated that everyone that brought jobs to the event were thoroughly impressed. He stated that the event will take place at Petersburg High School. He stated that they are at this point that they have to make wise cuts to the City to increase the service and cut the budget some. He stated that he knows that they have been studying for some time in taking all the emergency services and splitting up the services. He stated that he thinks that it is time to put this to bed.

Vice Mayor Parham made a motion to instruct the City Manager to have conversation with Southside Virginia Emergency Crew in taking 100% of emergency calls and start the process of having one provider in the City. The motion was seconded by Council Member Hart. There was discussion among City Council Members. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore and Parham; Voting No: Wilson-Smith, Myers

Mayor Myers stated that the last week of the month of July there will be a Ward 5 meeting. He stated that it will be at Third Baptist Church in the field. He stated that there will be refreshments and speakers during that time. He stated that it will be announced at the next City Council meeting.

#### **10. CITY MANAGER'S AGENDA:**

Ms. Belton read from the handout that was passed along to City Council Members. She gave an overview regarding the budget.

Vice Mayor Parham made a motion that based on the information from the Acting City Manager regarding the current fiscal condition of the City, he proposes a reduction of 20% be made effective July 9, 2016. He stated that this reduction will be made to reduce personnel cost to fit anticipated revenues. The motion was seconded by Council Member Hill. There was discussion among City Council Members. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

##### **a. City Manager's Report**

##### **1. Is the BZA still functioning?**

- a. Yes, the Board of Zoning Appeals is still functioning. The Board meetings are held every 4<sup>th</sup> Thursday of the month, as needed, to handle zoning cases. The next meeting will be July 28, 2016 at 2:00pm at the Petersburg City Hall, in the Old Council Chambers. The agenda for this meeting will be posted to the website on July 11, 2016. All agendas from 2015 – 2016 have also been updated to the website.

##### **2. What is the status of the Work in Progress 2015 Goals?**

- a. Currently, each City department is working on a more in-depth strategic planning process to include actions plans and key performance indicators. Each plan will focus on the City's hour goals: Create and maintains a clean City; create and maintain a Safe City; Create and Maintain a Customer Service Centered City; and Create and Maintain a results driven City.

**3. What is the status of the Farmer's Market?**

- a. The Office of Economic Development reports that due to a cool and rainy spring, the weather has affected the growth and availability of locally grown fresh fruit and vegetables. This has impacted the farmers market. Staff continues to communicate and work with local vendors. We anticipate an increase in vendors and produce later in July.

**4. How much is in the new budget for homelessness for citizens in and from Petersburg?**

- a. The City of Petersburg does not have a designated fund that is set aside for homelessness. The Petersburg Department of Social Services (DSS) assists persons who are homeless, and who meet specific categories and criteria for benefits and services through the Department of Social Services. Some examples include children at risk of entering Foster Care, and vulnerable persons who are over 60, or have a disability. DSS also makes referrals to Flagler Housing Resource Center, CARES, and Central Intake (Richmond Shelter) for assistance and possible resources through Rapid Rehousing. Social Services also has a small fund of Prevention Money and Promoting Safe and Stable Families Funding that can be used to prevent neglect of children.

**5. What is the accounting cost of the I AM Petersburg branding including the I AM Petersburg Golf Merchandise?**

- a. During Fiscal Year 2015, the I AM Petersburg Campaign was budgeted \$5,000. This campaign was not funded in 2016. Dogwood Trace is an enterprise fund was not included in the general "I AM Petersburg" Campaign. Approximately 120 items were purchased by Dogwood Trace with the "I AM Petersburg Golf" Logo and approximately 20 of those items remain to be sold as of last week.

**6. What is the status of payments to the Water Authorities, South Central Waste Water Authority, Virginia Retirement System and Container First?**

- a. The Appomattox River Water Authority and South Central Waste Water Authority accounts are both current and up to date. Currently, the City is within the established payment plans for both the Virginia Retirement System and Container First.

**7. Where is the Green Box which contained old financial records?**

- a. The Green Box was found at the Department of Finance. The City is working to decide on the best home for the historical records.

**8. Should the land books be bound and who should receive a copy?**

- a. The Commissioner of Revenue reports the following regarding land book requirements.

According to the Virginia State Code 58.1-3310: Each commissioner of revenue must retain one copy of the original land book. The Commissioner of Revenue must deliver a copy to the City Treasurer, file a copy with the Clerk of Circuit Court and City Assessor.

If the Virginia Department of Taxation requests a copy in writing a copy is to be provided to the Virginia Department of Taxation not the State Treasurer. The Commissioner of Revenue is required to preserve the original for six years and current. The commission of Revenue has fulfilled all requirements according to code.

**11. CLERK OF CITY COUNCIL'S AGENDA:**

\*No items for this portion of the agenda.

**12. CITY ATTORNEY'S AGENDA:**

Mr. Flynn stated that he has asked to work with the Treasurer and Commissioner of Revenue. He stated that Ms. Powell had a meeting with them and that they are trying to work things out in making sure that the billing is done correctly. He stated that at the next meeting he is asking his colleague John Woodley to come and do a brief presentation on the Johnson Controls, Inc. issues. He stated only if this is satisfactory with City Council Members.

Mayor Myers replied yes.

**13. CLOSED SESSION (IF NECESSARY):**

No closed is necessary.

**14. ADJOURNMENT:**

City Council adjourned at 8:14p.m.

\_\_\_\_\_  
Clerk of City Council

APPROVED:

\_\_\_\_\_  
Mayor



The Special Meeting of the Petersburg City Council was held on Monday, July 11, 2016, at City Hall in Council Chambers. Mayor Myers called the special meeting to order at 11:00a.m.

1. **ROLL CALL:**

Present:

Council Member David R. Coleman  
Council Member John A. Hart, Sr.  
Council Member Darrin Hill  
Council Member Brian A. Moore  
Council Member Treska Wilson-Smith  
Vice Mayor Samuel Parham  
Mayor W. Howard Myers

Absent: None

Present from City Administration:

Acting City Attorney Mark Flynn  
Acting City Manager Dironna Belton  
Clerk of Council Nykesha Jackson, CMC

2. **PURPOSE:**

a. Discussion regarding personnel matters.

Mr. Flynn gave an explanation on regards on not going into closed session due to personnel matters being on the entire City employees. He stated that the law does not support this.

Ms. Belton gave a brief PowerPoint presentation regarding different tiers for personnel cuts to the entire City.

There was a discussion among City Council and staff.

Vice Mayor Parham moved that they start of 10% pay cut across the board for all City employees. The motion was seconded by Council Member Hill. There was discussion on the motion.

Council Member Moore made a substitute motion to exclude City Council appointees in the 10% pay cut across the board for all City employees. The motion was seconded by Mayor Myers. There was discussion on the motion. On roll call vote, voting yes: Coleman, Hart, Moore, Parham and Myers; Voting No: Hill and Wilson-Smith

There was discussion among City Council and staff.

Council Member Coleman made a motion that the effective day for the 10% pay cut be July 23, 2016. The motion was seconded by Council Member Moore. There was no discussion on the motion. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

Mayor Myers made a motion that Ronald Flock (Ward 1), Samuel Rhue (Ward 2), Jeffrey Fleming (Ward 3), Julian Greene (Ward 4), Annie Mickens (Ward 5), Patricia Nunnally (Ward 6), Willie Noise (Ward 7), Vice Mayor Samuel Parham and Council Member Brian Moore appointed to the Citizenry Committee. The motion was seconded by Council Member Moore.

**16-R-35 A RESOLUTION APPOINTING RONALD FLOCK (WARD 1), SAMUEL RHUE (WARD 2), JEFFREY FLEMING (WARD 3), JULIAN GREENE (WARD 4), ANNIE MICKENS (WARD 5), PATRICIA NUNNALLY (WARD 6), WILLIE NOISE (WARD 7), VICE MAYOR SAMUEL PARHAM AND COUNCIL MEMBER BRIAN MOORE APPOINTED TO THE CITIZENRY COMMITTEE.**

There was discussion among City Council Members.

Vice Mayor Parham made a substitute motion to step down and allow Council Member Wilson-Smith take his place on the Citizenry Committee. The motion was seconded by Council Member Coleman. There was no discussion on the motion. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

**3. CLOSED SESSION:**

There was no need for a closed session.

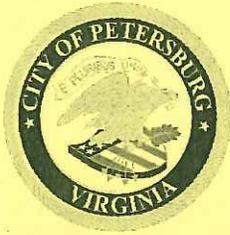
**4. ADJOURNMENT:**

City Council adjourned at 11:45a.m.

\_\_\_\_\_  
Clerk of City Council

APPROVED:

\_\_\_\_\_  
Mayor



# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** July 11 2016

**TO:** Honorable Mayor W Howard Myers and Members of City Council

**THROUGH:** Dironna M. Belton, Acting City Manager

**FROM:** Dr. Landis D. Faulcon, Director of Economic Development and Tourism

**RE:** **Schedule a public hearing for the adoption of the Public Downtown Petersburg Tourism Zone Project Ordinance**

**PURPOSE:** To schedule a public hearing on the ordinance to adopt the Tourism Development Plan developed in conjunction with the Commonwealth of Virginia's Tourism Development Financing Program, to endorse a proposed tourism project, and to authorize other actions consistent with state tourism gap financing.

**REASON:** A public hearing must be held prior to the adoption of an ordinance. This ordinance will formally adopt a Tourism Development Plan and endorse the Cambria Hotel and Suites mixed-use development as a tourism project for the purposes of allowing the hotel portion of the project to qualify for the Commonwealth of Virginia's Tourism Development Financing Program.

**RECOMMENDATION:** Recommend that Council schedule a public hearing for September 6, 2016.

**BACKGROUND:** On February 2, 2016, the Petersburg City Council established the Downtown Petersburg Tourism Zone pursuant to Section 59.1-3851 of the Code of Virginia of 1950, as amended, and Ordinance 16-ORD-6. This ordinance is in furtherance of the goals set forth in the City's Comprehensive Plan, Vision 20/20, and a previously approved ordinance by City Council, authorizing the City Manager to take such steps necessary to create a tourism zone pursuant to 58.1-3851 of the Code of Virginia, 1950, as amended. Compliance with 58.1-3851.1 requires approval and certification by the State Comptroller of the Commonwealth of Virginia, and the execution of a performance agreement between the Developer and the City of Petersburg.

Administered by the Virginia Tourism Corporation, the Tourism Development Financing Program is a two-tiered gap financing program for qualified tourism development projects in Virginia. It is a partnership between a developer, a locality, and the Commonwealth of Virginia. The program provides gap financing to support tourism-related development in designated areas. The program requires a performance agreement between the state, the locality and the developer, as well as a tourism development plan that is project specific.

Once the project is completed and generating income, the locality works with the Virginia Department of Taxation to perform a quarterly review of state sales and use taxes collected on the development project. One percent of the identified, quarterly sales and use tax on the revenue of the project is the amount each partner contributes toward the debt service of the project, until the debt service is fully paid.

The Cambria Hotel and Suites is a qualified tourism development project seeking to participate in the Virginia Tourism Development Financing Program. The total cost of the project is approximately \$18.8 million, and it will generate approximately 110 part-time jobs and 58 full-time jobs. As a qualified tourism development project, the developer is eligible to apply for up to 30% of total project costs for gap financing.

**COST TO CITY:** 1% of the quarterly sales and use tax generated by the project until the gap financing is repaid. The developer and the Commonwealth of Virginia will also pay 1% of the quarterly sales and use tax generated by the project until the gap financing is repaid.

**BUDGETED ITEM:** N/A

**REVENUE TO CITY:** N/A

**CITY COUNCIL HEARING DATE:** July 19, 2016

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** Virginia Tourism Corporation, the Virginia Resources Authority, and the State Comptroller's Office.

**AFFECTED AGENCIES:** Department of Economic Development and Tourism

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** Amendment to Downtown Petersburg Tourism Zone Ordinance passed February 2, 2016.

**REQUIRED CHANGES TO WORK PROGRAMS:** N/A

**NOTE:** Approved for consent agenda by the request of the Mayor.

**ATTACHMENTS:** N/A

**STAFF:** Dr. Landis D. Faulcon, Director of Economic Development and Tourism



# City of Petersburg

## Ordinance, Resolution, and Agenda Request

**DATE:** July 7, 2016

**TO:** The Honorable Mayor and Members of City Council

**THROUGH:** Dironna M. Belton, Acting City Manager

**FROM:** Michelle B. Peters, Director of Planning & Community Development

**RE:** A public hearing to amend the Zoning Ordinance (Appendix A) of the 1981 Code of the City of Petersburg, as amended, to add uses to commercial zoning districts, to modify the off-street parking requirement for Dental and Medical Offices, to add, delete and modify definitions in the Zoning Ordinance.

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**PURPOSE:** To hold a public hearing to receive citizen comment on the proposed amendments to Appendix A of the 1981 Code of the City of Petersburg, as amended.

**REASON:** Council is required to schedule and conduct a public hearing, upon receiving a recommendation from the Planning Commission, before it takes legislative action on amendments to the zoning ordinance.

**RECOMMENDATION:** Following a duly advertised public hearing, Council may take action on the request. The Planning Commission forwards a recommendation of approval of the additions, deletions and modifications to the definitions in the Zoning Ordinance and the approval of adding a use to the commercial zoning districts.

**BACKGROUND:** The Code of the State of Virginia section § 15.2-2286 (7) whenever the public necessitate, convenience, general welfare, or good zoning practice requires, the governing body may by ordinance amend, supplement, or change the regulations, district boundaries, or classifications of property. This change is necessary to facilitate future development that should be permitted by-right, allow the City of Petersburg to come in-line with zoning practices and standards as it relates to definitions and the use of certain terms with respect to governance of land use.

The Planning staff and a subcommittee of the Planning Commission have been working on amendments to the zoning ordinance since late 2014. This is the first of several rounds of amendments that will be necessary to align with the updated Comprehensive Plan and to further the goals and objectives of the City of Petersburg.

We currently have definitions that are found in City Code, the Zoning Ordinance, and the Fire Code that conflict one with the other. Making amendments helps to eliminate the ambiguity and allows the City to do a better job in enforcement, prosecution, and ultimately abatement.

In 2012, when the off-street parking requirement was revised the medical and dental offices were not included. Therefore, this proposed change is to have medical and dental offices to have an off-street parking requirement the same as professional and business offices.

**COST TO CITY:** None

**BUDGETED ITEM:** No

**REVENUE TO CITY:** None

**CITY COUNCIL HEARING DATE:** July 19, 2016

**CONSIDERATION BY OTHER GOVERNMENT ENTITIES:** N/A

**AFFECTED AGENCIES:** Planning, Attorney's Office

**RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:** Zoning Ordinance (Appendix A), as amended.

**REQUIRED CHANGES TO WORK PROGRAMS:** NONE

**ATTACHMENTS:** Planning Commission Resolution, Proposed amendments to the Zoning Ordinance.

**STAFF:** Planning & Community Development

## RESOLUTION OF THE PLANNING COMMISSION

**WHEREAS**, pursuant to the requirements of Title 15.2-2204 of the Code of Virginia, as amended, the Planning Commission of the City of Petersburg, Virginia, held a public hearing to consider a request from the City of Petersburg Planning Department

**WHEREAS**, the Planning Commission has given interested citizens and other parties the opportunity to comment on the proposed request at a duly advertised public hearing conducted on July 6, 2016; and

**WHEREAS**, the Planning Commission considered the information provided by the staff of the Planning Department; and

**WHEREAS**, the Planning Commission received no letters of opposition or support; and

**WHEREAS**, staff made a recommendation to the Planning Commission to approve the amendments to the Zoning Ordinance with the referral of the Family definition back to the sub-committee and instructions to staff to consult the concerned citizen on the family definition;

**THEREFORE, BE IT RESOLVED** that the Planning Commission of the City of Petersburg at its July 6, 2016 meeting recommends that City Council approve the proposed amendments (revised) with a vote of 6-0.

### Planning Commission Revision:

The Planning Commission approved the modification to the definitions as presented, the addition of three new definitions, the enumeration of the use in the proposed business districts and the off-street parking change for doctors, medical, optical and dentist offices.

The Planning Commission did not accept the family definition and referred it back to the sub-committee and a concerned citizen to work on a definition that would further the action of the City in neighborhood preservation.

*I, Michelle B. Peters, Secretary to the Planning Commission of the City of Petersburg, do hereby certify that the foregoing action was taken by said Commission at its meeting held on July 6, 2016.*

*Michelle B. Peters*

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Michelle B. Peters  
Planning Commission Secretary



## Proposed changes to Appendix A (The Zoning Ordinance) - Definitions, Uses, Parking Requirements

- *Existing Definition in the Zoning Ordinance for Boardinghouse. A building or portion thereof where no more than six (6) rooms, limited to no more than one (1) occupant each, are rented on a weekly or monthly basis, where renters may share common cooking or bathroom facilities.*

**Proposed definition to replace the existing definition of Boardinghouse:** The proposal is to call it a lodginghouse and by reference under the word boardinghouse you will be referred to this new proposed definition of a lodginghouse. Lodginghouse and boardinghouse will be interchangeable.

**Lodginghouse** - a building or portion thereof containing any number of lodging units, when the total of some, or all, of such units in the building are occupied or intended to be occupied by a total of more than two persons, with or without board, and not available for occupancy for periods of less than one week, as distinguished from a hotel or motel where occupancy is available to transient guests on a daily basis. In addition, the existence of any one or more of the following characteristics constitutes prima facie evidence that a building or portion thereof is being used as a lodginghouse/boardinghouse: (1) separate rental agreements for different occupants, (2) exterior locking mechanisms on interior doors of rooms for occupants, (3) separate entrances from the exterior of the building for individual occupants, or (4) normally common areas of dwelling unit, such as the living room, family room or dining room, being used as sleeping areas or not being available on an equal or common basis to all occupants.

- *Existing definition in the Zoning Ordinance for Hotel, motel. An establishment primarily engaged in the rental or more than six (6) rooms on a daily basis. As such, it is open to the public in contradistinction to a boardinghouse, rooming house, lodging house or apartment, which are herein separately defined. The term "motel" includes "motor court," "motor hotel "or" motel lodge."*

*The term "hotel" includes "apartment hotel." A hotel or motel shall be deemed to include any establishment which provides residential living accommodations for transients on a short-term basis.*

**Proposed definition for Hotel, Motel** - An establishment primarily engaged in the rental of guestrooms on a daily basis. As such, it is open to the public in contradistinction to a boardinghouse, rooming house, lodging house or apartment, which is herein separately defined. A hotel or motel shall be deemed to include any establishment which provides residential living accommodations for transients on a short-term basis not to exceed a thirty (30) day period. The term "motel" includes motor court, motor hotel, or motel lodge. The term "hotel" includes apartment hotel.



**The following terms are proposed additions to Appendix A (The Zoning Ordinance) –  
Currently these definitions/Uses are not in the Zoning Ordinance.**

1. **Convenience Store w/Gas** - a retail store that carries a limited selection of basic items, such as prepared (cooked) and packaged foods as well as a limited selection of drugstore items, is open long hours for the convenience of shoppers, and has gasoline available for purchase by members of the general public.

**Proposed deleting the current Self-Service Automobile definition from the ordinance.**

Proposed adding this use (Convenience Store with gas) to the B-1, B-2, B-3, MXD-1, MXD2, M-1 and M-2 zoning districts. Currently this use is not in the zoning ordinance. We have treated a convenience store as a retail use and a convenience store with gas as a Self-Service Automobile Use, which is only permitted in B-2 and M-1 by City Council as a special use permit. The proposal is to add the definition to the ordinance and to add the use to the zoning districts and make this a by-right permitted use.

2. **Assisted Living Facility** - An establishment typically providing care for persons who may require help with normal daily activities such as bathing, dressing, eating, etc., and require intense medical care provided at a nursing home.
3. **Nursing Home** – An establishment providing medical and nursing care for persons who are unable to care for themselves properly”; to add Lodging unit and define it as- a room or group of rooms within buildings constituting separate and independent living quarters, occupied or intended for occupancy, by one family and containing provisions for living and sleeping, with or without sanitation facilities within the unit, and not containing cooking facilities.
4. **Lodging unit**- A room or group of rooms within buildings constituting separate and independent living quarter, occupied or intended for occupancy, by the unit, and not containing cooking facilities.

**The following amendment directly changes the parking requirements for Medical, Optical, and Dental Offices (Current requirement listed in RED)**

**(11) Medical, optical and dental offices and clinics: One (1) space for each doctor and employee and three (3) spaces for each examining room and dentist’s chair.**

The proposal is to change this requirement from the one (1) space for each doctor and employee and three (3) spaces for each examining room and dentist’s chair to requiring 1 space per 300 sf, for the first 1,500 sq ft of floor area, and 1 space per 400 sq feet in excess thereof.

