City of Petersburg
Virginia

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City Council

W. Howard Myers, Mayor – Ward 5
Samuel Parham, Vice-Mayor – Ward 3
Treska Wilson-Smith, Councilor – Ward 1
Darrin Hill, Councilor – Ward 2
Brian A. Moore, Councilor – Ward 4
David Ray Coleman, Councilor – Ward 6
John A. Hart, Sr., Councilor – Ward 7

Acting City Manager
Dironna M. Belton

Agenda

May 3, 2016

Union Train Station
103 River Street

1. **Regularly-Scheduled Meeting — 6:30 p.m.**
2. **Roll Call**
3. **Moment of Silence**
4. **Pledge of Allegiance**
5. **Presentations / Proclamations / Recognitions: (Each presentation will be limited to 10 minutes.):**
   a. A Proclamation designating May 15-21, 2016, as National Police Week, and May 15, 2016, as Peace Officers Memorial Day.
6. **Consent Agenda:**
   a. Minutes Regular Council Meeting April 5, 2016 and Special Council Meeting April 11, 2016
   b. Schedule a public hearing on an Ordinance to release certain covenants and restrictions imposed by Ordinance 97-62.
   c. Schedule a public hearing to receive citizen comment on a request to apply for a loan to C. A. Harrison Companies, LLC for the purpose of renovating the former hotel property located at 380 East Washington Street.

1. **Public Hearing: (In accordance with the Rules of Council, public comment will be heard before discussion by Council. Once discussion has started, no further input from the public will be accepted. Each speaker will be limited to three (3) minutes.)**

a. A public hearing for a Special Use Permit pursuant to Article 23, Section 4(23) of the Zoning Ordinance to operate a stand-alone vehicle repair business, subject to certain terms and conditions at 3022-A South Crater Road T.P. 081-04-0807. The property is zoned B-2 General Commercial District.

b. A Public Hearing on the Fiscal Year 2016-2017 Operating Budgets.

8. Public Information Period – The Public Information Period is established by the Rules of Council to hear input from City residents or owners of businesses in the City. It will last for a maximum of 30 minutes. Speakers will be called in the order that they have signed up to speak. If there are ten (10) or fewer speakers, each shall speak for a maximum of 3 minutes. If there are more than ten (10) people desiring to speak, the time allotted to each person may be adjusted or the number of speakers limited to meet the time limitation. A speaker may speak on items <u>except</u> those that are listed on tonight's Council agenda. Any matter brought before the attention of the City Council during this public information period will not be acted upon by the City Council at this meeting.

9. Business or reports for / from the Mayor or other Members of City Council:

a. Consideration of an appropriation for $125,000.00 for TANF Foster Care.

b. Consideration of an appropriation for $10,028 to the Petersburg Department of Social Services, from the Virginia Department of Social Services.

c. Consideration of an appropriation for $351,508 for a grant from the Department of Health's Rescue Squad Assistance Fund to purchase a new Medic Unit and replace two (2) Automatic External Defibrillators.

10. City Manager's Agenda

a. City Manager's Report

11.Clerk of City Council's Agenda

12.City Attorney's Agenda

13.Closed Session (if necessary)

14.Adjournment

5.a

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: April 27, 2016

TO: The Honorable Mayor and Members of City Council

THROUGH: Dironna Belton, Acting City Manager

FROM: John I. Dixon III, Chief of Police

RE: **Proclamation designating May 15-21, 2016, as National Police Week, and May 15, 2016, as Peace Officers Memorial Day.**

PURPOSE: To designate May 15-21, 2016, as National Police Week, and May 15, 2016, as Peace Officers Memorial Day.

REASON: To bring awareness of National Police Week and Peace Officers Memorial Day on May 15th.

RECOMMENDATION: Recommend Mayor Myers read the attached Proclamation.

BACKGROUND: National Police Week, which occurs each year during the week in which May 15th falls, recognizes the service and sacrifice of U.S. law enforcement. Established by a joint Resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others.

National Police Week is a collaborative effort of many organizations dedicated to honoring America's law enforcement community. Principal organizers of National Police Week are: National Law Enforcement Officers Memorial Fund (NLEOMF), which sponsors the annual Candlelight Vigil at the National Law Enforcement Officers Memorial; Fraternal Order of Police/Fraternal Order of Police Auxiliary (FOP/FOPA), which organize the Peace Officers Memorial Day Service at the U.S. Capitol; and Concerns of Police Survivors (C.O.P.S.), which holds the National Police Survivors' Conference.

COST TO CITY: None

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: Tuesday, May 3, 2016

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Proclamation

STAFF: N/A

Office of The Mayor

PETERSBURG VIRGINIA

Proclamation

WHEREAS; The Congress and President of the United States have designated May 15 as Peace Officers' Memorial Day, and the week in which May 15 falls as National Police Week; and

WHEREAS, the members of the Petersburg Bureau of Police plan an essential role in safeguarding the rights and freedoms of the citizens of the City of Petersburg; and

WHEREAS, it is important that all citizens know and understands the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent deception and the weak against oppression; and

WHEREAS, the men and women of the Petersburg Bureau of Police unceasingly provide a vital public service; and

NOW, THEREFORE, I, **W. Howard Myers**, by virtue of the authority vested in me as Mayor of the City of Petersburg, do hereby proclaim

May 15-21, 2016
as
"POLICE WEEK"
and
May 15, 2016
as
"PEACE OFFICERS' MEMORIAL DAY"

in the City of Petersburg, and urge all patriotic, civic and educational organizations to observe this occasion with appropriate ceremonies and observances in which all of the citizens may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

Dated: May 3, 2016

Mayor

ATTEST:

Clerk of Council

The regular meeting of the Petersburg City Council was held on Tuesday, April 5, 2016, at the Union Train Station. Mayor Myers called the closed session meeting to order at 6:00p.m.

1. CLOSED SESSION MEETING – 6:00 P.M.

2. ROLL CALL:

Present:

Council Member David R. Coleman
Council Member John A. Hart, Sr.
Council Member Darrin L. Hill
Council Member Brian A. Moore
Vice Mayor Samuel Parham

Absent: Council Member Treska Wilson-Smith
Mayor W. Howard Myers

Present from City Administration:

Acting City Attorney Mark Flynn
Clerk of Council Nykesha D. Jackson, CMC

3. CLOSED SESSION:

Acting City Attorney Mark Flynn, stated that it was City Council's desire to enter into a closed session under Section 2.2-3711.A (1) of the Code of Virginia under Subsection 7 to consult with legal counsel and be briefed by legal staff pertaining to actual or probably litigation, where such briefing and consultation in an open meeting would adversely affect the litigating posture of the City.

Council Member Coleman moved that the City Council go into closed session for the purposes noted by the Clerk of City Council. The motion was seconded by Council Member Hill. There was no discussion on the motion, which was approved on roll call vote.

On roll call vote, voting yes: Coleman, Hart, Hill, Moore and Parham; Absent: Wilson-Smith and Myers

City Council entered closed session at 6:02 p.m.

CERTIFICATION:

Council Member Hart made a motion to return City Council into open session. The motion was seconded by Council Member Hill. There was no discussion on the motion, which was approved on roll call vote.

On roll call vote, voting yes: Coleman, Hart, Hill, Moore and Parham; Absent: Myers; Abstain: Wilson-Smith

Council Member Hill made a motion to certify the purposes of the closed session. The motion was seconded by Council Member Moore. There was no discussion on the motion, which was approved on roll call vote.

On roll call vote, voting yes: Coleman, Hart, Hill, Moore and Parham; Absent: Myers; Abstain: Wilson-Smith

16-R-21 A RESOLUTION CERTIFYING, AS REQUIRED BY THE CODE OF VIRGINIA, SECTION 2.2-3712, THAT TO THE BEST OF EACH MEMBER'S KNOWLEDGE, ONLY PUBLIC BUSINESS MATTERS LAWFULLY EXEMPTED FROM OPEN MEETING REQUIREMENTS OF VIRGINIA LAW WERE DISCUSSED IN THE CLOSED SESSION, AND ONLY SUCH PUBLIC BUSINESS MATTERS AS WERE IDENTIFIED IN THE MOTION CONVENING THE CLOSED SESSION WERE HEARD, DISCUSSED, OR CONSIDERED.

1. REGULARLY-SCHEDULED MEETING – 6:30 P.M.

2. ROLL CALL:
Present:

Council Member David R. Coleman
Council Member John Hart, Sr.
Council Member Darrin L. Hill
Council Member Brian A. Moore
Council Member Treska Wilson-Smith
Vice Mayor Samuel Parham

Absent: Mayor W. Howard Myers

Present from City Administration:

Acting City Attorney Mark Flynn
Acting City Manager Dironna M. Belton
Clerk of Council Nykesha D. Jackson, CMC

3. MOMENT OF SILENCE:

a. Clerk of Council, Nykesha D. Jackson, led council and the audience in a moment of silence.

4. PLEDGE OF ALLEGIANCE:

a. Clerk of Council, Nykesha D. Jackson, led council and the audience in the Pledge of Allegiance.

5. PRESENTATION/PROCLAMATIONS/RECOGNITIONS: (Each presentation will be limited to 10 minutes.)

a. Proclamation for National Library Week.

BACKGROUND: Libraries and librarians open a world of possibilities through innovative STEM programming, makerspaces, job-seeking resource and the power of reading.

RECOMMENDATION: Mayor Myers read and presents a proclamation.

Natonya Williams, Marketing Program Specialist for Petersburg Public Library, accepted the proclamation on behalf of Wayne Crocker, Director of Petersburg Public Library. She stated that she also left goodie bags for all of the City Council Members. She stated that she encourages everyone to stop by the Library April 10-16th, 2016, in celebration of National Library Week.

b. Proclamation for Sexual Assault Awareness Month

BACKGROUND: The City has been supportive of James House in the past, helping to raise

awareness about sexual violence and the services available from the agency. Issuing a proclamation allow citizens to see the City taking a proactive approach to addressing the issue of sexual assault.

RECOMMENDATION: Proclaim April 2106 as Sexual Assault Awareness Month in the City of Petersburg.

Jane Clayborne, The James House, stated that she would like to thank everyone for the proclamation.

c. Presentation on City Partnership with Schools.

BACKGROUND: The City Partnership with the Schools is an interagency collaboration co-chaired by the Superintendent and City Manager. The partnership has brought together schools and City agencies with the shared goal of increased student attendance. Because some of the challenges facing Petersburgh require additional political, human, or financial resources, the Virginia Governor's Children Cabinet, and its respective state agencies, is collaborations with the Partnership at the direction of the Superintendent and City Manager.

To realize the goal of improved attendance, there are five work groups co-led by a state and local leader:

1) **Healthcare**
   a. To improve sustainable access to high quality physical and mental healthcare for Petersburg students so they come to school ready to learn.

2) **Nutrition**
   a. To increase access to healthy year-round food for Petersburg children and families

3) **School Climate**
   a. To transform students' systems of social and emotional support so they come to school ready to learn.

4) **Housing**
   a. To create a sustainable system to rapidly identify homeless (or at-risk of homelessness) students and stabilize vacations.

5) **Out-of-School Opportunities**
   a. To reduce holiday associated stress through positive resources for students and families over school vacations.

The partnership is governed by a Steering Committee comprised of the Mayor, City Manager, School Board Chair, Acting Superintendent, Police Chief, Health Director, Parent representative, Faith Leader Representative, VDOE Chief Academic Officer, Children's Cabinet staff, VDOE Research Director, and VDOE Director of Student Services.

RECOMMENDATION: The City Partnership with the Schools would like the City Council to acknowledge, support, and advocate for this initiative to be a longstanding collaboration that will galvanize City and school agencies to work together to improve the lives of Petersburg's children.

Dr. Linda Shifflette, Acting Superintendent of Petersburg Public Schools, gave a brief summary of the PowerPoint on City Partnerships with Schools.

6. CONSENT AGENDA:

a. Minutes of March 15, 2016, Regular City Council Meeting and March 21, 2016, Special City Council Meeting.

b. Request a public hearing to amend §110-265 of the Petersburg City Code with respect to parking violations; issuance, payment, contest, etc., of parking citations.

c. Request a public hearing to receive citizen comment on a petition for the City of Petersburg Capital Improvement Program (CIP) for Fiscal Years 2017-2021.

d. Request a public hearing a Special Use Permit pursuant to Article 23, Section 4(23) of the Zoning Ordinance to operate a stand-alone vehicle repair and accessory towing service, subject to certain terms and conditions at 100 Bollingbrook Street, Tax Parcel 011-15-0802.

Council Member Coleman made a motion to accept the Consent Agenda that schedules four public hearings for April 19, 2016, regular City Council meeting. The motion was seconded by Council Member Hill. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith and Parham; Absent: Myers

7. OFFICIAL PUBLIC HEARINGS: (In accordance with the Rules of Council, public comment will be heard before discussion by Council. Once discussion has started, no further input from the public will be accepted. Each speaker will be limited to three (3) minutes.)

a. A public hearing for consideration of proposed uses of CDBG funds for 2016-2017.

BACKGROUND: Petersburg, Virginia is an entitlement jurisdiction for the annual receipt of CDBG funds from HUD. This requires the submission of the Consolidated and Annual Plan for proposes used of the funds to be received in FY2016-2017. Funds may be used to address one or more of the three national objectives for the program: Benefit of low and moderate income persons, aid in the prevention or removal of blight or urgent needs.

On the local level a request must fall within one or more of the priorities established by City Council to be considered for funding. The local priorities are:

1st Priority – City projects that support the City's Revitalization Strategy for the stabilization and/or enhancement of its residential and commercials environments and may encourage further investment by others. These projects may include infrastructure projects/drainages, streets and roadway improvements, sidewalks, curb & gutter, and streetscapes, residential rehabilitation and others.

2nd Priority – Public facilities that support the City's Revitalization Strategy for the stabilization and/or enhancement of residential and/or commercial environments and may encourage further investment by others. These may include facilities owned by private not for profit agencies open to the public. These may include recreation centers, tennis courts, ball fields, museums, theaters, health clinics and others. This category does not include program activities which may be operated at these locations

3rd Priority – Planning activities of a general planning nature which is not directly related to a project, such as a playground, recreation center or any capital project. This category would include strategic planning, preparation of a comprehensive plan, neighborhood plans, commercial development plans, visioning plans, revitalization plans and others. Planning activities are subject to the HUD statutory 20% cap for administration & planning. Because the City uses most of these funds for administration, little is available for this purpose.

Project related planning is eligible as a project cost, but must be specific such as planning for the development of a playground or neighborhood center. Because eligibility is based on the end use of the funds, planning for a project, in and of itself, is not eligible unless the project is built or constructed.

4th Priority – Public Services which may include City or private non-profit services to low and moderate income persons or families. These may include services for the elderly, youth, the homeless and others. This category is subject to the HUD 15% cap. In addition, because the City's costs for administration and planning are capped at 20% this policy applies to the use of funds for public services as well. In addition, these funds are not available on an ongoing operational basis.

*Table attached to City Council agenda packet.

RECOMMENDATION: Following a duly advertised public hearing, Council may affirm staff's recommendation; make changes to staff's recommendations or table for further consideration.

Michelle Peters, Director of Planning and Community Development, gave a brief summary on the public hearing.

Ms. Jackson opened the floor for public comment.

Willie Noise, 1508 Circle Drive, asked whether the priorities are divided out of the total amount of money that is allocated.

Mrs. Peters responded yes.

Mr. Noise stated that he was also wondering that in "Priority 3" where there was one applicant, what advantage would this be for "Priority 1" where there was several.

Mrs. Peters stated that it does not have to be an equal division. She stated that the priorities are there to guide the allocations. She stated that there was only one applicant in "Priority 1" then they would consider what their request is and give consideration for the others uses based on the applications. She stated that it is not an equal division of the resources based on the priorities.

Leonard Curry, 2014 Woodland Road, stated that there are plans underway to deal with restoration of properties on Harrison Street. He stated LISC in Richmond and APVA and some other groups are trying to work with private investors to repair some of the properties there and make them available for low-moderate income people. He stated that he would hope "Priority 3" would be allowed to be open to the LISC and APVA program.

Mrs. Peters stated that she is part of the initiative that is being spoken of. She stated that they have covered this under program one and that their development on the City of Petersburg has been Project Homes. She stated that they have put in as part of their money to do rehabilitation. She stated that it is $50,000 for the initiative that is being spoken about.

Brandon Martin, 1546 Berkeley Avenue, stated that he has a question in reference to the program in terms of how or why the Jarrett House restoration does not appear anywhere. He stated that the City has owned this property for many years and that it is in dire straits. He stated that the structure reports are what happened to the back wall that collapsed about six or seven years ago. He stated that this comes from the building being ignored. He stated that the nothing physically has been done to the building. He stated that about 12 or 13 years ago funds from this program were used to stabilize and restore the two-story brick building behind Peabody Middle School on Lee Avenue. He stated that he submits that the Jarret House is equally qualified to receive the benefits of these funds.

Mrs. Peters stated that she to shows the enthusiasm that Mr. Martin shows for the Jarrett House. She stated that in last year's approval of the allocation of funds for CDBG the Jarrett House was a program that was funded. She stated that it was $200,000. She stated that they have started using this and obtained the restoration reports that they needed. She stated that they also applied for a grant to also help them to develop the program for the Jarrett House. She stated that they are under way of getting the revitalization for that property with money that they have on hand.

Linwood Christian, 410 Mistletoe Street, stated that he is one of the few citizens that believe that when organizations are asking for money they should be organizations that are not just ones that a few people in the community are familiar with. He stated that there were a lot of organizations but that there are a couple that he is glad that are being considered for funding. He stated that one being Serenity. He stated that whether they would like to believe it or not they are talking health and wellness in the City of Petersburg in the Crater Health

District. He stated that Petersburg still leads the pack in regards to HIV infection and STD infections. He stated that this is a service that is definitely needed. He stated that in light of the fact that the young people in the City have really no outlet. He stated that the Harding Street Recreation Center does not exist anymore. He stated that he gives credit to those who have opened up the Blandford Community Center. He stated that whether some of them know it or not it has made a tremendous change. He stated that he would like for City Council to consider giving some funding to Blandford Community Center. He stated at least those young people have what the young people in his area no longer have on Halifax Street. He stated that if there is any service that the poor people need is the police service walking the streets. He stated that he can say this about the City's police officers. He stated that the City does not have police officers that stay in the news negatively for shooting black people, beating up old people and kicking homeless people. He stated that they may not have the best police department but they do have a police chief who works with the community.

Vernel Gannaway, 652 Old Wagner Road, stated that he would like to piggyback off what Mr. Christian just stated. He stated that being a citizen of the City of Petersburg, he is hearing a lot of good priorities. He stated that he has always been recruited for having things for the young children and all these different things and programs to enhance the City. He stated that he wishes that he can toot the horn to some of the friends that can encourage different activities that the City used to have. He stated that he comes up old school and that they had a lot of different things. He stated that when this type of funding's come around they should encourage people regarding this. He stated that there are students and children in the City with all backgrounds.

Karen Graham, 402 High Street, stated that she hopes that City Council would support staff recommendations of funding the Main Street Program. She stated that she thinks that this is very important to bring this program back on line for the City. She stated that she had questions. She stated that there is no funding for the parking deck feasibility. She stated that downtown is and will be in need of a resolution to parking problems. She stated that there are a lot of new apartments that are coming online and that businesses need to have access to convenient parking for their customers. She stated that the City already gave away parking to the area adjacent to the Arnold Pen building which forced customers that are coming to Sycamore Street further away. She stated that they would like a better explanation to items that are included in "Priority 1" regarding Project Homes. She stated that Mrs. Peters did state that $50,000 was for the LISC work on Harrison Street. She stated that with regard to "Priority 1" Rebuilding Together, she was involved when it was called Christmas in April. She stated that the project was near and dear to her heart. She stated she was disappointed when it went from Christmas in April Petersburg to Rebuilding Together Petersburg and then to Rebuilding Together Tri-Cities and now it is merged with Richmond. She stated that she would hope that there is assurance that the proposed $23,800 will used to fund the residents home in Petersburg and that none of the funds go to administrative cost that may be taken out by Rebuilding Together Richmond.

Mrs. Peters stated that Rebuilding Together has given 100% of its money to housing renovations and nothing for administration. She stated that they do not do administrative cost for them. She stated that Project Homes has been their revitalization arm and that they spend between $10,000 and $12,000 on renovation of properties. She stated that the Cameron Foundation works with Project Homes to do the ramps. She stated that they have found a way to collaborate to get additional funding to additional work. She stated that it does not come from any of the monies that they receive. She stated that this is how that portion will work. She stated that Project Homes already has the template for screening applications and intake. She stated that they do not have to use their staff for that part of the initiative that they are collaborating with the Cameron Foundation on to do renovation in the Poplar Lawn historic districts. She stated that the reason that this area was selected was because they had an in-kind donation of a report that was done that talked about the conditions of the homes in that community. She stated that the Cameron Foundation had stated that they wanted to put more monies into brick projects. She stated that they approached them and that when they came to the table they talked about this as an initiative. She stated that the goal is to move around in different parts of the City. She stated that the Comprehensive Plan talks about revitalization in the communities. She stated that the Blandford Community Center is not the center for the young people or kids. She stated that it is not the recreation center. She stated that the application was for the Blandford Community Center as a part of the cemetery. She stated that this is out of cultural affairs. She stated that this is in reference to the Blandford Center which is the reception area at the cemetery and not the community recreation center in the Blandford

Community. She stated that when you talk about community policing you cannot CDBG funds to support police efforts. She stated that you can use CDBG funds for direct services but not for policing in that manner. She stated that they had to prioritize it based on the priority and that they also had to list it based on the application that they received. She stated that there was also a question in regards to the parking deck. She stated that the Planning Department is looking at this out of their department and not out of CDBG funds. She stated that once they got to sort the money out they figured that they may be able to identify another source of funding for that.

Seeing no further hands, Ms. Jackson closed the public hearing.

There was discussion among City Council and staff.

Council Member Coleman made a motion to reduce the Petersburg Mobile Market funds and give the $14,600 to the Salvation Army Men's Shelter. The motion was seconded by Council Member Moore. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith and Parham; Absent: Myers

Council Member Wilson-Smith made a motion to fully fund the WOW History Camp. The motion was seconded by Council Member Moore. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith and Parham; Absent: Myers

Council Member Moore made a motion to approve the proposed uses of Community Development Block Grant (CDBG) funds for FY2016-2017 with the noted changes. The motion was seconded by Council Member Hill. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith and Parham; Absent: Myers

16-ORD-14 AN ORDINANCE APPROVING THE PROPOSED USES OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR FY2016-2017 WITH THE NOTED CHANGES.

b. A public hearing to approve the application to vacate right-of-way of property adjacent to East Washington Street.

BACKGROUND: The subject right-of-way application meets the requirements of the applicable City policy, and has been reviewed and approved by the appropriate City departments.

RECOMMENDATION: Recommend Council approve the request from Travis Hill, on behalf of Jazz Barber & Hairstyling Academy, that the following described property be vacated, and abandoned by the City Council of the City of Petersburg:

Property adjacent to 1024 East Washington Street, an unimproved public right-of-way Tax Parcel 013-01-0801.

Daniel Harrison, Interim Director of Public Works, gave a brief summary on the public hearing.

Sandy Young, representative from Jazz Barber & Beauty School, spoke on behalf of the school.

Ms. Jackson opened the floor for public comment.

Linwood Christian, 410 Mistletoe Street, stated that he knows what it is like trying to get a post-secondary education. He stated that it is really tough especially when you are paying out of your own pocket. He stated that currently he is doing the same for a 20 year old that is a freshman at Virginia State University. He stated that he knows what it is like to want to go somewhere and cannot because you have to pay student loans and everything else. He stated that he would like to say that what the young lady spoke about is somewhat reminiscent of what the Third Baptist Church went through. He stated that when they moved to their

present location and they obtained their property and they were maintaining a certain piece of property as well. He stated that they ended up having some issues come up. He stated that he would say this to council that a lot of times they have given away properties to persons who have done nothing with them. He stated that some of these people have even flipped the properties and made a profit. He stated that he would say let the school have the property and that they have maintained it.

Willie Noise, 1508 Circle Drive, stated that he was looking at the draft and that when you turn the corner he could not tell how far the street when back past the shady deal . He stated that they should remember that shady people are Petersburg citizens. He stated that he heard that they stated two adjacent properties were the people that they checked with. He asked about the people that live in the neighborhood. He stated that they should check with everyone in the area before a decision is made.

Mr. Harrison stated that the process only requires them to notify adjacent properties which would be the properties to the left and right of the property.

Ms. Young stated that she did go out and talk to all the neighbors that she could reach and that they stated that they did not have any problems with what they are doing. She stated that she wanted to make sure that there was not any discomfort. She stated that they too would like to see something done with the property. She stated that there is a fence around it and that this is where all the activity is going on. She stated that the individuals scatter pretty fast when they see people come around or out. She stated that they support the people and children that attend the Blandford Community Center and that they give them discounts on haircuts as well.

Seeing no further hands, Ms. Jackson closed the public hearing.

Council Member Hart made a motion to vacate and abandon by the City of Petersburg, the property located at 1024 East Washington Street. The motion was seconded by Council Member Wilson-Smith. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith and Parham; Absent: Myers

16-ORD-15 AN ORDINANCE TO VACATE AND ABANDON, BY THE CITY OF PETERSBURG, PROPERTY LOCATED AT 1024 EAST WASHINGTON STREET.

c. A public hearing on the proposed disposition of 326 East Washington Street, Tax Parcel 011-33-0010; 380 East Washington Street, Tax Parcel 012-20-0001; and 400 East Washington Street, Tax Parcel 012-29-0002.

BACKGROUND: The former Fort Lee Regency Hotel located at 380 East Washington Street, has been vacant since 2010. The City of Petersburg acquired the property in 2014 and 400 East Washington Street is the current office for Economic Development. A letter of intent for purchase of the properties was approved in August of 2015. In December, Developer C. A. Harrison Companies, LLC along with Commonwealth Architects announced the design of a new hotel and mixed-use development at 380 East Washington Street.

RECOMMENDATION: Staff recommends City Council approve the disposition of the publicly owned properties.

Landis Faulcon, Director of Economic Development, gave a brief summary on the public hearing.

Ms. Jackson opened the floor for public comment.

Seeing further hands, Ms. Jackson closed the public hearing.

Council Member Moore made a motion to approve the disposition of the properties located at 326, 380 and 400 East Washington Street. The motion was seconded by Council Member Hill. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith and Parham;

Absent: Myers

16-ORD-16 AN ORDINANCE APPROVING THE DISPOSITION OF THE PROPERTIES LOCATED AT 326, 380 AND 400 EAST WASHINGTON STREET.

d. A public hearing to amend City Code 50-111; 116; 131 to remove the term "cash escrow."

BACKGROUND: We have received check and the City is not able to cash the check because the contractor does not have the funds available or the check has become stale dated and the City cannot submit the check for payment.

RECOMMENDATION: Recommend City Council permit the deletion of the term "cash escrow" from our City Code and therefore, all contractors will be obligated to provide the City with a performance bond or an irrevocable letter of credit. Both of these financial instruments will give the City of Petersburg the level of financial security it needs concerning these types of projects.

Property adjacent to 1024 East Washington Street, an unimproved public right-of-way Tax Parcel 013-01-0801.

Dironna Belton, Acting City Manager, gave a brief summary on the public hearing.

Ms. Jackson opened the floor for public comment.

Brandon Martin, 1546 Berkeley Avenue, stated that he is somewhat perplexed by this request. He stated that when you look at the City Code section it cites the Code of Virginia. He stated that the General Assembly has not seen fit to remove "cash escrow" from the state code. He stated that cash is cash and that a check is a conditional payment. He stated that if the City decides to accept a check instead of cash and then there is a problem down the road then this is there problem. He stated to mess with the language that comes from the Code of Virginia is a mistake. He stated that he thinks that the policy needs to be understood and that cash means cash and not a check. He stated that this is totally unnecessary to mess with the City Code.

Seeing no hands, Ms. Jackson closed the public hearing.

There was discussion among City Council and staff.

Council Member Hill made a motion to table action on the public hearing until further investigation is done with the City Attorney and City Treasurer is done. The motion was seconded by Council Member Moore. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith and Parham; Absent: Myers

8. **PUBLIC INFORMATION PERIOD:** The Public Information Period is established by the Rules of Council to hear input from City residents or owners of businesses in the City. It will last for a maximum of 30 minutes. Speakers will be called in the order that they have signed up to speak. If there are ten or fewer speakers, each shall speak for a maximum of 3 minutes. If there are more than six (6) people desiring to speak, the time allotted to each person may be adjusted or the number of speakers limited to meet the time limitation. A speaker may speak on items **except those that are listed on tonight's Council agenda.** Any matter brought before the attention of the City Council during the public information period will not be acted upon by the City Council at this meeting.

Charlie Cuthbert, 132 South Adams Street, stated that as a native of Petersburg he has always heard about "The Avenue". He stated that he remembers the Chatter Box on Harrison Street and among other structures that are no longer in the City. He stated that he never appreciated the significance of "The Avenue" to Petersburg commercial and social history until Fenton Bland wrote his letter to the Progress-Index last month. He stated that at that point he was intrigued and wanted to know more. He stated that he contact Mr.

Wayne Crocker who know more than anyone and the person who is responsible for the remarkable library. He stated that he asked Mr. Crocker whether there were any resources that could tell him anymore about "The Avenue." He stated that Mr. Crocker directed him to a book titled "Images of America, African Americans of Petersburg." He stated that he would like to hand to the Vice Mayor copies that he has from the book and that he would ask that he passes this information to other members of City Council. He stated that there are three pages and that the first page is the title of the book he referenced. He stated that the second is a photo copy of two pages from that book showing the new market as it was called in the 1920s. He stated that the third page is a rather sad photograph of what that area looks like today. He stated that he had annotated these images to help them get oriented to where they are. He stated that he hopes that they will take this history of "The Avenue" and the new market into account. He stated that it is obvious that this has been a public place for a hundred years and that he should expect it would continue.

Beth Whitten, 1765 Fairfax Road, stated that everything that can be said has been said. She stated that some of them will be leaving City Council soon and others may face recalls. She stated that it serves no one to continue the criticism and displeasure felt towards the state of the City and the anxiety for the citizen's future. She stated that at this point she thinks that it is works saying that the majority of them would simply like to see several things from City Council and the Mayor's Office. She stated that she would like for them to do no further harm but to simply execute the ordinary business of City Council and let the Acting City Manager handle the day-to-day business of the City. She stated that she would like for City Council to refrain from seeking out retreats and conventions at taxpayer's expenses. She stated that she would like for them to cooperate and comply all of the investigations and transparency with the citizens instead of secrecy to the City of Petersburg. She stated that they have asked questions about different things and have not heard answers to these things yet. She stated that they simple want their City back and competent management and above all to save the City from this type of devastation every again. She stated that they want their security and reputation as a City back. She stated that this is all that she is seeking and that as a citizen she is asking for this. She stated that she is asking for one more thing from City Council. She stated that she is asking to protect the City employees from hardship as a result of government failure.

Carl Ridley, 15 N. Crater Road, stated that it is his understanding that the Commonwealth Attorney has asked the state police to look at the recent mismanagement and other City finances. He asked that in these stressful times why City Council has insisted on hiring an outside conductor to do the audit. He stated that this appears to be a duplication of efforts in which the City cannot afford. He asked how City Council intends to pay for this. He asked what departments or programs will be affected to cover expenditures. He asked how the City can justify the three month salary of the Ex-City Attorney who was allowed to resign. He asked how they can justify the physical irresponsibility of the people's money if there is no trust.

Barb Rudolph, 1675 Mt. Vernon Street, stated that she comes to ask City Council a question. She asked do City Council think that they have the very best person to led City Council as the Mayor and head of council. She stated that she would like them to consider these recent events. She stated that on February 11, 2016, Mayor Myers delivered a State of the City address to citizens. She stated that nothing in that address said anything about the water service problems or financial short falls. She stated that after the presentation Mayor Myers and the Public Information Officer refused to answer press questions and behaved in such a rude fashion that it was the talk of TV news for days. She stated on February 16th, there was a regular City Council meeting scheduled and that within two hours of that meeting the Mayor cancelled it from an alleged threat. She stated that however, 50 of the citizens, the press and five City Council Members not including the Mayor believed the threat was not slate enough and that they should up for a brief meeting. She stated that on February 25th, during a Ward 4 meeting she addressed questions to Moore and Myers about the wisdom of Council Members attending the conference in early March when the City of Petersburg was known to be swimming in the sea of red ink. She stated that neither of them could justify this decision and in fact both attended the conference even as their colleagues opted out under intense public pressure. She stated that March 7th, Mayor Myers directed former City Attorney Telfair to complain to her employer about her questions to City Council. She stated that this was seen by her and her employer and many others to suppress her freedom of speech. She stated that on March 21st, there was a Ward 5 meeting on this date but was canceled the day before due to alleged hate group activity. She stated that the Mayor stated that this was entirely School Board Member Lois Long decision. She stated that the Mayor does not like criticism or decent so the

meetings are canceled due to invisible and unfounded enemies threating him. She stated that she is present to ask whether he is the best person to lead this body and the City of Petersburg. She stated that she encourages the City Council Members to be brave and publicly acknowledge that he is not.

Patricia Nunnally, 1205 Rome Street, stated that her question is in reference to the water bill that is coming out. She stated that it is due on the 25th of this month. She stated that before when they use to get the water bill it was due on the 16th or so. She stated that they received it the month before. She stated that she is retired and that she gets paid once a month. She stated that her next payment is not until the 3rd. She stated that many times it is going to put her in financial distress in order to pay the bill on the 25th without obtaining a late penalty. She stated that she hears many complaints about what is wrong but she has not heard one thing about what can be done to fix it. She stated that she understands that there are some things wrong but that she has not heard anyone come up with a strategic plan that says this is what is needed to fix the problem.

Vernel Gannaway, 652 Old Wagner Road, stated that he is present to toot their horn on a few things that were stated some years ago. He stated that this position that they hold is a position of loyalty and character. He stated that some of them who had a special agenda of sabotaging the City and that it would be exposed. He stated that it is coming to root. He stated that there are a lot of things that are happening. He stated that he does see this City going forward. He stated that he does appreciate his City Council Member and Ms. Belton informing him of some information from the ward meeting. He stated to Ms. Nunnally that there were questions answered at that particular meeting regarding the water bill. He stated that he encourages all of them to do what his Council Member has done as well as others. He stated that they will eliminate those that are not standing with the residence. He stated that the citizens are the boss of the City. He stated that they want to make sure that it stays this way. He stated that there are a lot of things that they can do. He stated that this City is begging for greatness and that it is destined for greatness. He stated that there is greatness inside of the City as well. He stated that if you ever read a book it should be about diamonds. He stated that you can go all over the world to find a diamond but it may be in your back door.

Janell Sinclair, 1644 S. Sycamore Street, stated that April is Child Abuse Prevention Month and Sexual Assault Awareness Month. She stated that she would like to thank them for their proclamation for Sexual Assault Awareness Month but she would like to speak on National Child Abuse Prevention Month. She stated that child abuse runs ramped in her family and that she is also a victim. She stated that she saved a family member from child abuse. She stated that the family member arm was broken, beaten with marks on her, verbally attacked and no one in the immediate family did anything to protect her except for herself (Ms. Sinclair). She stated that the family member has seen been diagnosed with ADHD, PTSD and adjustment disorder at the age of eight years old. She stated that no one stood up for her except this survivor, who she has found her voice. She stated that most victims are females but that there is not a particular stereotype for the perpetrators. She stated that these abusers have some of the following characteristics: (1)keep track of what you are doing at all times; (2) criticize you for little things; (3) often go up in anger from small incidents; (4) like to isolate the victims ; (5) he or she may cut of the victim from their social support; (6) accuse the people who act in support of the victim causing trouble; (7) poor self-image or insecure; (8) blames others for their problems or feelings; (9) the abuser is very manipulative; (10) very controlling of others; (11) behaviors are often to the point where victims are not able to make their own decisions; (12) say things that are intentionally and hurtful to humiliate and rundown the victim or publicize. She stated that they have a tendency to feel like that they are unique individuals and that they should not have to live under the same rules as everyone else. She stated that they tend to shift the reasonability of their actions to the victim and assume the role of being victimized. She stated that as she was taking her family member to all her different doctor appointments she realized that some of these same characteristics are often exhibited on City Council and that the members are not saying anything. She stated that she made a conscience decision to step up for herself and her family. She stated that therefore she is stepping up tonight as Petersburg is her family. She stated that she will not act like it is not her business and that she will not take it as it will take care of itself or work itself out. She stated that by not saying anything that they indirectly say that they support the abuse. She stated that therefore they are not better than the abuser. She stated that she has not been a victim in a long time but that now she is a voter. She stated that there are several citizens in Petersburg that have been known victims of abuse who are watching them. She stated that they are voters as well. She stated that whatever they need to do and however they need to do it she asks them to do the right thing.

Talibah Majeed, 1847 Brandon Avenue, stated that the water bill situation is the vain of her existence. She stated that she cannot figure out why it is taking so long for this issue to be resolved when they were told last year by the City Manager that it was going to be taken care of. She stated that now she is paying for a bill for January and February and its now April. She stated that they were told that the meters were working and now they are told that they are getting estimated bills. She stated that if the meters are working properly because of a little piece that was replaced then why are they getting estimated bills. She stated that this does not make sense to her. She stated that she did go and get a copy of her bill yesterday and that the staff person named Denika was very professional and very helpful. She stated that she apologized for not being able to get her a copy of her bill because the office had run out of toner. She stated that there are people making six figure salaries but the staff cannot do their jobs because there is no money to buy supplies. She stated that it is there priority to make sure that they have the tools to make sure that they are able to do their jobs properly. She stated that she is concerned in general about the salaries. She stated that she does not understand how a Human Resource Director earns in the City of Petersburg $117,000. She stated that she does not understand how anyone in the City of Petersburg, the way that the City is currently, is making a six figure salary. She stated that she does not understand why they are going outside the City to get people for jobs. She stated that she knows that there are very intelligent people in the City who have lots of qualifications. She asked why they are going outside the City. She stated that some people do not think that it matters where the person lives but that she thinks it do. She stated that if a person is living in her City and they have significant leadership position and she is thinking that this person really cares about doing a good job. She stated that she would really appreciate if they start holding people accountable for what they were hired to do and consider whether or not it is worth giving someone such a high salary when they have not proven that they are working for the City. She stated that she loves this City and that she never thought she would say this when she moved here. She stated that she has met so many people who care so much about the quality and life of this City. She stated that so many of them are not sure that the people in leadership share this same concern.

Willie Noise, 1508 Circle Drive, stated that he would like to speak in safety. He stated that he that he sees too much corrective maintenance in the City of Petersburg. He stated that he blames supervision. He stated that this is an issue that they have to deal with. He stated that he thanks them for the choice of the Interim City Manager, Ms. Belton. He stated that he has spoken with her on several occasions and that he is very satisfied with her response. He stated that most things that he has been faced with in the City it takes three visits and three phone calls just to get some clarity or corrective action done. He stated that he spoke to City Council awhile back trying to get some work done on Youngs Road. He stated from Farmer Street to Halifax Street. He stated that he made several visits. He stated that they come out and do a shady job and then they are gone again. He stated that he cannot remember at the moment the plan that they had for Youngs Road. He stated that he does not know what has been done. He stated that he wants them to know that they are responsible for the death of a young man that lives in his neighborhood that got ran over by a car and no one knows who it was yet. He stated that he even asked for a survey to be done to put on the road because the traffic is heavy. He stated that there is no walk way. He stated that you are either in the road or in the road. He stated that the next one is the Family Dollar Store on Route 36 where the child got ran over. He stated that he suggest that they put a cross walk there. He stated that this will not stop the traffic but that it will slow it down. He stated that City Council is doing a great job.

Ben Greenbaum, 134 South Adams, stated that he moved to Petersburg nine years ago. He stated that they were attracted to the historic and diverse nature. He stated that as of the date they have never lived in a City so far from creditable potential yet so misguided by City government. He stated that over the last nine years they have witnessed the most shocking comprehensive mistakes made by City leadership. He stated that they are unfortunate mistakes that have prevented and continue to prevent Petersburg from rising to its potential. He spoke in regards to two independent studies that have been in the City. He stated that this consisted of the Berkshire Study. He stated that this lead to the loss of the $1.5 million in grant money for the lead abatement for the City's children due to the failure of City leaders to implement eliminates of the grant. He stated that the failure of the City to implement the collection of real estate taxes and water bills have added to the City's debt woes. He stated that it has also led to the failure of payment to the Virginia Retirement System for some time. He stated that it also consisted of the failure to check over the City Manager for awarding over a million dollar in raises to approximately 14 to 16 members of the City government when the

City finances are in disarray. He stated that severance pay and sick leave in the amount of $60,000 awarded to the City Attorney who resigned voluntarily and got a new job. He stated that this lead to the misguiding and closing of the location of the Farmer's Market. He stated that affordable stabilization efforts were offered to the owner of the Rialto Theatre and the City. He stated that there was the discussion and potential of sale of the Halifax Triangle so that the monies could be used to pay for forensic audit. He stated that he suggest that the City desperately needs new leaders now.

Karen Graham, 402 High Street, stated that the financial report that was presented at the last meeting for the period of December 2015 and that it ended then. She stated that the real estate taxes were collected at the end of March and the first half of personal property taxes should have been paid. She stated that she would ask that the City Treasurer and the Finance Department make an updated presentation in the general public at the next or very near future City Council meeting. She stated that the revenue fund figures should include actual dollars received and not anticipated revenue. She stated that they should also be informed of the dollar amount of uncollected delinquent real estate and personal property taxes. She stated that citizens have requested in the past the City's checkbook be online. She stated that she would again ask that the City move forward to do this. She stated that surrounding localities already have their checkbooks online. She stated that Prince George is in the process of doing so. She stated that she has been trying to get a response out of the street operations since last June as to when the street lamp will be repaired that is in front 209 High Street. She stated that she gets no response. She stated that according to the company where the lamp head was ordered from it should have arrived in September. She stated that it is yet to be installed and that all of the lamps are no longer functioning near 209 High Street. She stated that citizens should be updated from City Council on the steps that they are going to take to move forward to hire a new City Manager. She stated that she would ask that there would be a Ward 5 meeting. She stated that unfortunately her ward representative is not present this evening. She stated that other wards continue to hold meeting despite the alleged hate group threats.

Leonard Curry, 2014 Woodland Road, stated that he came present tonight to ask for the resignation of the Mayor but that he is not present. He stated that he ask that they accept his statement. He stated he does look at the City Council and see leaders but that they have to take a grip. He stated that Samuel Parham is his council member and that he would be a great Mayor of the City. He stated that Council Member Wilson-Smith would be wonderful as Mayor as well. He stated that Dironna Belton would do a wonderful job as the permanent City Manager. He stated that she could get help from Rob Blount and the old City Manager, Mr. Canada. He stated that Mayor is not an elected Mayor and that it is an honorary position but that they would hope that someone among City Council would make a decision to replace the Mayor and put another person in place.

Pamela Pena, 6 Fairfax Street, stated that she sees that everyone has been speaking on the behavior of City Council Members. She stated that this is something that she will be talking about as well. She stated that there are a lot of things that they are finding out as citizens through the media instead of at the City Council meeting. She stated that she has some questions and some things that she found out through the media. She stated that she wants to know what actually happened from City Council words about Jay Ell Alexander and the voucher that was redeemed for a Jamaica trip instead of going to attend a race in Florida. She stated that she would like to know what happened and what was her consequence and were criminal charges brought against personally or to the City due to the actions. She asked whether Mrs. Alexander is still on payroll. She asked will this damage the City's relationship with these organizations. She asked what City Council is doing for Local Government Week. She stated that she heard about an issue with an individual being charged for property tax on a vehicle that is registered in another City. She stated that this person is a business owner and that when they do not pay it the City restricts him from renewing his business license which in turns he pays. He stated that he went to DMV to provide proof that it is registered in a different City and that he is told that the following year he is stuck with a bill. She stated that she needs to know what exactly is he to do because this is driving individuals to other Cities. She stated that she would like to request that anyone running for City Council to have some sort of educational background. She stated that how do they expect the City Manager to have credentials but not the people that hired him. She stated also that no more than three City Council Members can attend a conference at the same time. She stated that no Council Member can attend a conference on their last year of term. She stated that two or three Council Members

should attend the same event but that it does not consist of the Mayor and Vice Mayor. She stated that she suggest that the Mayor be voted on by the people and not City Council. She asked what a citizen needs to do to have questions answered. She stated that she has been present several times and that she has yet to hear anything on the minutes about anything that is being addressed. She stated that she does not come forth to sit and waste time and asking questions. She stated that she does not appreciate being charged for asking questions or being told from other people that their employees are being called. She stated that she hopes that City Council will do something. She stated that the citizens don't sit for 30 minutes asking questions just for them to look at them and continue doing what they do which is nothing.

Karen Crenshaw, service provider of Serenity, stated that Serenity is an agency that helps and assist people who are HIV Positive or who have AIDS. She stated that they appreciate the City's past funding and it has allowed them to help people in more ways that they could have. She introduced Roderick Rawlings who is a peer advocate for Serenity.

Roderick Rawlings, peer advocate of Serenity, stated that Serenity is a nonprofit organization. He stated that he is a peer advocate and a client of Serenity as well. He stated that Serenity gives the little people who are dealing with HIV and their families somewhere to come and understand what is going on with them. He stated that they keep them plugged into their doctors and nurses. He stated that there are several programs that help people who may lose their jobs because they are sick or homebound because of this disease. He stated that they help them pay their rent and bills. He stated that they just moved into a bigger building so that the can have a drop zone for these people to come and have a nice quiet place to get away from the world. He stated that there are several counselors that are present. He stated that they are just asking for $10,000 to keep these doors open.

Sam Rhue, 1952 S. Westchester Drive, stated that his concern is on the financial report of the City. He stated that the report that was received from the auditor stated that the City was having financial issues. He asked is there a strategy of how they are going to address these issues. He asked when this will be shared with the citizens and if not is there some strategy that will measure how they move forward. He stated that currently there was a financial report that was shared at the last meeting in February and that this is stale information. He stated that they are past the third quarter and that they should have update information that tells exactly where they are. He stated that this is pertinent to the success of the City moving in the right direction.

9. BUSINESS OR REPORTS FOR/FROM THE MAYOR OR OTHER MEMBERS OF CITY COUNCIL:

a. Consideration of an appointment to the South Central Wastewater Authority.

BACKGROUND: South Central Wastewater Treatment Authority operates the Petersburg Wastewater Plant, which serves the Cities of Colonial Heights and Petersburg along with the Counties of Chesterfield, Dinwiddie and Prince George.

The Authority Board includes one (1) Member and one (1) Alternate Member from each of the political subdivisions. City Council has, as have other member jurisdictions, traditionally appointed the locality's chief administrative officer as its representative on the Board and the Director of Public Works as the alternate.

RECOMMENDATION: Recommend Council appoint Dironna M. Belton to the South Central Wastewater Treatment Authority Board.

Council Member Hart made a motion to appoint Dironna M. Belton to the South Central Wastewater Treatment Authority Board. The motion was seconded by Council Member Coleman. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith and Parham; Absent: Myers

16-R-22 A RESOLUTION APPOINTING DIRONNA M. BELTON TO THE SOUTH CENTRAL WASTEWATER TREATMENT AUTHORITY BOARD FOR A TERM EXPIRING DECEMBER

31, 2019.

b. Consideration of resolution authorizing an application for the Industrial Revitalization Fund.

BACKGROUND: The Virginia Department of Housing and Community Development administers the Industrial Revitalization Fund that supports revitalization and redevelopment activities including acquisition, rehabilitation, demolition, and other physical repairs involving derelict or vacant structures.

RECOMMENDATION: Staff recommends City Council approval of the resolution authorizing an application for the Industrial Revitalization Fund.

Council Member Coleman made a motion to approve the resolution authorizing an application for the Industrial Revitalization Fund. The motion was seconded by Council Member Wilson-Smith. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith and Parham; Absent: Myers

16-R-23 A RESOLUTION AUTHORIZING AN APPLICATION FOR THE INDUSTRIAL REVITALIZATION FUND.

c. Consideration of appropriation for Early Literacy Funds - $10,000

BACKGROUND: The Petersburg Public Library has received a donation from the United Way of Greater Richmond & Petersburg to enhance its early literacy efforts. These funds will be used to encourage the love of books and learning, provide transportation for preschool children, encourage parental involvement in early literacy, and provide volunteer opportunities. Specifically, the Library will implement the First Book program to distribute low cost books to Head Start/ Title I students at the Westview Early Childhood Learning Center who visit the Library for story time. The Library has received a minibus from the Petersburg Area Transit to provide transportation for preschool children in licensed daycares to attend story times. The mini bus will be wrapped (vehicle wrap) in an attractive artwork to excite children to come to the Library.

RECOMMENDATION: Recommend Council approve attached appropriation ordinance in the amount of $10,000.

Council Member Wilson-Smith made a motion to approve the appropriation ordinance in the amount of $10,000. The motion was seconded by Council Member Hart. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith and Parham; Absent: Myers

16-ORD-17 AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2015, AND ENDING JUNE 30, 2016 IN THE SPECIAL FUNDS FUND IN THE AMOUNT OF $10,000 FOR LIBRARY EARLY LITERACY FUNDS.

d. Consideration of an appointment to Riverside Regional Jail Authority Board.

BACKGROUND: The Riverside Regional Jail Authority Board is a seven-member regional jail that oversees the regional jail facility serving the localities of Counties of Charles City, Chesterfield, Prince George, and Surry and the Cities of Colonial Heights, Hopewell, and Petersburg. The City has one member and one alternate to serve on the Board.

RECOMMENDATION: Recommend Council appoint Dironna M. Belton to the Riverside Regional Jail Authority Board.

Council Member Wilson-Smith made a motion to appoint Dironna M. Belton to the Riverside Regional Jail Authority Board. The motion was seconded by Council Member Hill. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith and Parham; Absent: Myers

16-R-24 A RESOLUTION APPOINTING DIRONNA M. BELTON TO THE RIVERSIDE REGIONAL JAIL AUTHORITY BOARD FOR A TERM EXPIRING JUNE 30, 2018.

Council Member Wilson-Smith stated that she would like to start thanking everyone for attending the City Council meeting. She stated that the council meeting does belong to the citizens. She stated that she would also like to thank whoever arranged for the Assistant city Attorney to sit at the table with them. She stated that this week is recognized as Local Government Education Week. She stated that on that note she would like to inform and invite City Council Members and citizens to join herself, Senator Rosalyn Dance and Delegate Aird in participating in education to the public for public. She stated that they have established something called "Citizens Academy 101." She stated that it is designed to empower the voters and citizens on the City's form of government. She stated that the guest speakers will be the Chief of Staff for Governor McAuliffe, Suzette Denslow. She stated that flyers are on the back table. She stated that she will be having ward meeting through the months of April, May and June. She stated that she visits all the apartment complexes in her wards.

Council Member Wilson-Smith made a motion that City Council redirects the City Attorney to develop a policy in reference to attending conferences. The motion was seconded by Council Member Hill.

There was discussion among City Council Members and staff.

The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith and Parham; Absent: Myers

Council Member Wilson-Smith stated that at the last City Council meeting it was tabled to move forward with the building of the apartments. She stated that she would like to know if they have followed through in regards to this and the building of the parking lot on this and the paperwork.

There was discussion among City Council Members and staff.

Council Member made a motion to direct the City Attorney to review the proposed policy of the Anti-Poverty Commission and report back to City Council at the April 19th meeting with plans to instate the Anti-Poverty Commission by the first meeting in May. The motion was seconded by Council Member Moore. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith and Parham; Absent: Myers

Council Member Wilson-Smith stated that she was listening to the CDBG presentation. She stated that she heard a couple of times that there were no applications from certain groups. She stated that she thinks that it would not hurt to piggyback on this and see where they can do a little better. She stated that she does not know if it goes into the City Attorney realm or not. She stated that she thinks that it may be good if there was some type of policy in place that clearly states that if the application is not received by a certain date then it is cut off.

There was discussion among City Council Members and staff.

Council Member made a motion to not go out of town for the annual retreat to Smithfield and convene at a place in Petersburg using one of the City's own facility. The motion was seconded by Council Member Hill. The motion was approved on roll call. On roll call vote, voting yes: Hart, Hill, Moore, Wilson-Smith and Parham; Abstain: Coleman; Absent: Myers

She stated that she asked at a previous meeting that they develop a seven member team, one from each ward, to formulate a committee to review the City charter to make or suggest changes to this charter. She stated that they have not done this yet. She stated that now she is asking for the names of the ward representatives are sent by the next City Council meeting so that they can start to convene and have the

suggestions from the citizens in place by November. She stated that they would also need at least two council members to work with the citizens to which with their approval she would like to be one.

Council Member Wilson-Smith made a motion to ask the City Attorney or the designee to look into the salary changes that have affected the Mayor's salary and not the salaries of council. The motion was seconded by Council Member Moore. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith and Parham; Absent: Myers

Council Member Wilson-Smith stated that she would like to ask for City Council and citizen's undivided attention. She stated that she has a letter in front of her written by the Mayor. She stated that this letter is a formal complaint that is written about her and it was given to all the members of council expect her. She stated that the law clearly states that the accuser must be made aware of the accusations. She stated that since the letter is about her she feel that she has the right to share it with those persons that vote and support her.

Council Member Wilson-Smith read the letter.

Council Member Wilson-Smith stated that she is not aware of any actions by herself where she continues to refuse to abide by the rules if policy that govern City Council. She stated that she ask a lot of questions. She stated that she has to ask the questions in order to have a good vote. She stated that she will not just vote on anything. She stated that the letter has also attacked my husband Facebook page and post. She stated that he is not an elected official. She stated that he does not answer to anyone on City Council. She stated that he is a citizen who has the right of freedom of speech. She stated that she cannot be held accountable to anyone for his actions. She stated that she does not apologize to City Council and she will not for whatever her husband has decided to do with his Facebook. She stated that the buck stops here. She stated that she cannot personally take being treated like this much longer. She stated that this is not the first of such actions all about her. She stated that to write such a letter and accusing her of something and not letting her know that she is being accused of a crime is against the law. She stated that after a presentation from the City Treasurer to hire a firm to go after unpaid taxes and it was voted on as a council, the Mayor reached out to another firm and as since then met with another firm. She stated that it is illegal for any of them to go against the conditions of the entire council and it is a violation of the City Manager's power by Council Member and it is seen as a Class 3 misdemeanor. She stated that prohibition applies to all members of council including the Mayor. She stated that once more the actions of the Mayor can be considered illegal.

Council Member Wilson-Smith read a statement that she read twice regarding Facebook postings. She stated that they cannot continue to go on like this. She stated that the citizens have spoken and she has spoken.

Council Member Wilson-Smith made a motion to unseat Howard Myers as the Mayor of the City of Petersburg.

There was discussion among City Council Members and staff.

Council Member Wilson-Smith made a motion to remove Mr. Myers as Mayor of the City of Petersburg based on the information she stated tonight and by the citizens.

There was discussion among City Council Members.

Motion dies due to lack of second.

CLOSED SESSION:

Acting City Attorney Mark Flynn, stated that it was City Council's desire to enter into a closed session under Section 2.2-3711.A (1) of the Code of Virginia under Subsection 1 to discuss specific performance of specific appointees or officials of the public body.

Council Member Moore moved that the City Council go into closed session. The motion was seconded by Council Member Hill. There was no discussion on the motion, which was approved on roll call vote.

On roll call vote, voting yes: Coleman, Hart, Hill, Moore and Parham; Voting No: Wilson-Smith; Absent: Myers

City Council entered closed session at 9:09 p.m.

CERTIFICATION:

Council Member Coleman made a motion to return City Council into open session. The motion was seconded by Council Member Moore. There was no discussion on the motion, which was approved on roll call vote.

On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith and Parham; Absent: Myers;

Council Member Hart made a motion to certify the purposes of the closed session. The motion was seconded by Council Member Moore. There was no discussion on the motion, which was approved on roll call vote.

On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith and Parham; Absent: Myers;

16-R-25 A RESOLUTION CERTIFYING, AS REQUIRED BY THE CODE OF VIRGINIA, SECTION 2.2-3712, THAT TO THE BEST OF EACH MEMBER'S KNOWLEDGE, ONLY PUBLIC BUSINESS MATTERS LAWFULLY EXEMPTED FROM OPEN MEETING REQUIREMENTS OF VIRGINIA LAW WERE DISCUSSED IN THE CLOSED SESSION, AND ONLY SUCH PUBLIC BUSINESS MATTERS AS WERE IDENTIFIED IN THE MOTION CONVENING THE CLOSED SESSION WERE HEARD, DISCUSSED, OR CONSIDERED.

Council Member Hill made a motion to direct the City Attorney Flynn to give a report on the responsibilities regarding the appointment and removal of the Mayor on Monday, April 11, 2016, at 5:30pm in City Hall Chambers. The motion was seconded by Council Member Moore. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore and Parham; Voting No: Wilson-Smith; Absent: Myers

Council Member Coleman stated that Ward 6 will have a meeting on April 18th at 6:30pm at A.P. Hill Elementary School. He stated that the guest speakers will be Dironna Belton, Acting City Manager, and Senator Rosalyn Dance. He stated that Council Member Moore and he met with the Salvation Army Men's Shelter on yesterday. He stated that they are asking the City to transfer ownership to them located at 835 Commerce Street. He stated that the City is currently leasing the building to them for $1 a year. He stated that so far the City has spent thousands of dollars into that building and that a couple of years ago the City put a new roof over the building. He stated that this was over $300,000. He stated that he would like to ask Mr. Kenneth Samuel to come forward from the Salvation Army to speak on what they are doing on Commerce Street.

Kenneth Samuel, representative from the Salvation Army Men's Shelter, gave a brief overview of what they are trying to do with the facility.

Council Member Coleman made a motion to schedule a public hearing for the disposition of the property located at 835 Commerce Street. The motion was seconded by Council Member Moore. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith and Parham; Absent: Myers

Council Member Hill stated that he would like to thank the citizens of Ward 2 and the citizens in attendance for coming out to his ward meeting. He stated that he had a very informative meeting. He stated

that they had a lot of good questions and answers. He stated that he would like to personally thank the Acting City Manager for coming out and answering the questions. He stated that they are heading in the right direction. He stated that a lot of people do not stay until the end of the City Council meeting when the City Manager speaks. He stated that they get up and leave. He stated that the City does have a plan in place. He stated that they do have it in writing somewhere as well. He stated that they do have a step and a plan in process on doing business from here on out. He stated to his colleagues that he understands that there are trying times and that they just have to hang in and keep on going. He stated that he is from Petersburg and that he has a lot invested in the City. He stated that he has a home in the City as well as a business. He stated that they are not alone in this. He stated that they want to do things legally and fair in the City.

Council Member Moore asked the Interim City Manager for an update on the forensic audit. He stated that the one from the Commonwealth's Attorney Office did not have specifications with it. He stated that they need to know where the City stands with those two together.

Vice Mayor Parham stated that he would like to thank everyone for coming out. He stated that he wanted to address an issue that he had as recent as last night. He stated that the City has a problem with a lot of transfer trucks and car carriers that should not be parked in Ward 3. He stated that the fines for these vehicles to not be in a residential neighborhood are only a $10 fine. He stated that they ticket these trucks and they continue to come back. He stated that he wanted them to check into raising the fine to deter them from coming back in the neighborhood where they are not zoned. He stated that he would like to thank everyone in the Public Works Department that went out and checked each of the 12,000 meters. He stated that they got out there and covered the entire City by last Friday. He stated that they are continuing to move forward in correcting this issue that has been going on for far too long. He stated that the City is finally making strides to get there. He stated that he would like for everyone to have a good evening and continue to keep the fith as they continue to move the City forward.

10. CITY MANAGER'S AGENDA:

Ms. Belton stated that she is going to go a little off the market of the City Manager's Report. She stated that she has talked with staff in regards to updating the format for the future. She stated that the high priority area that they are continuing to look at is utility billing, finance and budget, economic development and also accountability. She stated that she will meet with anyone if they would like for her to reiterate the water billing process. She stated that one of the issues that they are currently taking is the estimation, actual and automation. She stated that in order to get to the actual process they just completed last week the complete reading of the 12,000 meters across the City. She stated that they have now created a baseline. She stated that the baseline is the first odometer reading. She stated that in order for them to get the actual number they must come back at 30 days of usage. She stated that in the meanwhile they will not be able to get an actual bill until 30 days. She stated that these are the reasons for the next two billing cycles showing estimated readings. She stated that some of the issues with the estimated bills were the template being pushed over from the old billing. She stated that in the format the City will control the printing themselves to where they went to an outside vendor. She stated that this caused issues within itself. She stated that they had to come down to restructure how they send out bills as far as the format. She stated this issue gave them a hiccup with the date of April 25th bill due date. She stated that the bill was supposed to be printed and gone out the week of March 22nd. She stated that this would have given them the 30 days to turn the bill in. She stated that right now the bill is anticipated and that they touched every bill and looked at the numbers. She stated that they hope to have them printed. She stated that they are waiting on some of the older printouts to come in. She stated that they would hope to get this in the mail by Friday. She stated that they have talked to the citizen with regards with fixed income. She stated that the date has been extended to May 2nd. She stated that they are willing to work with all customers as they go through this transition period. She stated that she talked a little about the actual process. She stated that this is going to take the 30 days. She stated that they hope for this billing to be no later than June. She stated that the City of Petersburg currently has a contract with the vendor and that they were using the printing contract. She stated that this contractor is out of Maryland. She stated that this is what the outcome of the procurement process yielded for best cost. She stated that in this contract the utility bill was added as a writer to be printed and with some of the problems that they have seen is being able to control the outcome of the bills in which they have already adjusted this. She stated that the printed

bills will be done in the City of Petersburg. She state that she knows that the budget is fast approaching. She stated that they are determining how to improve the current situation. She stated that they have been working with the regional authorities to ensure at this moment that the regional payment plans are established and followed through. She stated that they are looking at short and long term in order to sustain them financially. She stated that they are doing a strategic approach for the FY17 budget process. She stated that she hopes to have the budget in front of everyone forthcoming at the next City Council meeting. She stated that economic development is another huge strategy. She stated that there are things that they developed with the economic development office to make processes more transparent. She stated that they now have a solicited and unsolicited process for proposals. She stated that they are set in place so that they have solicited would be an RFP process. She stated that this would be when they take a complete RFP or procurement process to accept an economic development idea. She stated that the second being an unsolicited in which citizens are allowed to bring ideas through the process and City Council will then look at the ideas for consideration. She stated that are looking for government accountability for performance. She stated that recently this week on Monday they talked through with the department heads on strategic action plans. She stated that the strategic action plans build on the goal and vision that the City currently has. She stated that this is on the developing measures of each of those. She stated that with the performance measures of each of the department is to move the levels that they have set. She stated that if this doesn't occur and they see the level go one way and if it goes through right it will go the correct way. She stated that she has done this process for the Governor of Virginia and Secretary of Transportation in which all were successful. She stated that they will be able to measure the process in the City of Petersburg.

a. City Manager's Report

1. Consider the Farmer's Market original location and plans for expansion if necessary to reclaim vendors who departed in the last year.
   a. The Petersburg Farmers Market moved to 125 E. Washington Street in November; a very visible location off of exit 52 in the heart of downtown Petersburg. The Office of Economic Development is working with a variety of community partners and funding agencies to create new resources and programs to support the Petersburg Farmers Market. New and returning vendors are always welcome at the Farmers Market. For information about vendor applications, policies and fees call Cynthia Market at 804-733-2352.

2. Is there a plan to develop existing housing properties rather than acting on new development?
   a. Yes, there are goals and focus areas in the updated Master Plan for direct efforts and resources. The City can also utilize its tools through Code Enforcement to require existing property owners to maintain and fix up their properties. The City cannot require anything above what the code states is necessary for the safe occupancy of the housing. Our development effort targets the neighborhoods but not specific properties.

3. Can the City consider a volunteer program to help enforce illegal parking in handicap spaces to include a certification for photographers to help prosecute violators?
   a. Ms. Belton stated that prior to her role in this position, City Council voted to establish a volunteer program to address volunteer needs of the City. She stated that she is currently seeking information on this effort and will in the future coordinate with the Chief of Police and Acting City Attorney in determining the possibility of this type of program.

4. Will there be a review of salaries for those making over $100,000 as a result of raises realized in the past years.
   a. Ms. Belton stated that as part of the FY17 budget process, HR files are being reviewed and all salary position will be revisited prior to the FY17 budget.

5. Will the City website be updated?
   a. Updates are currently being made to the website. Due to the untimely departure of the Public Information Officer, they ask for the patience of the updating of the website. It has been added to the responsibility of current staff.

6. What is the payment plan for the school system?
   a. As funds are available, our practice has been to allocate one twelfth of the total appropriated funds due from the City of Petersburg Public Schools monthly.

7. Can Cameron field be revamped?
   a. Presently, there are no plans to rehabilitate Cameron Field. Physical improvements to parks are based on funding (grants, general fund, or CIP.) Acting City Manager will work with staff to create a five year plan to renovate Cameron Field.

8. What is the plan to hire a new City Manager to include advertising, use of a consultant and citizen input?
   a. No deliberations have been made at this time, but will be forthcoming.

9. Can prayer be considered as a part of the Council meeting?
   a. It is and has been the Council's position that due to several denominations of worship; that the moment of silence shall be used for individualized expressions of reverence.

11. CLERK OF CITY COUNCIL'S AGENDA:

No items for this portion of the agenda.

12. CITY ATTORNEY'S AGENDA:

Mr. Flynn stated that he finds it real exciting to work with the City. He stated that they are working hard on the staff level and City Council level to turn the City around in right direction. He stated that this is a fantastic place to be. He stated that it is real exciting to be working with everyone.

13. CLOSED SESSION (IF NECESSARY):

No closed is necessary.

14. ADJOURNMENT:

City Council adjourned at 9:51p.m.

_____
Clerk of City Council

APPROVED:

_____
Mayor

The Special Meeting of the Petersburg City Council was held on Monday, April 11, 2016, at City Hall in Council Chambers. Mayor Myers called the special meeting to order at 5:30p.m.

1. **ROLL CALL:**

Present:

Council Member David R. Coleman
Council Member John A. Hart, Sr.
Council Member Darrin Hill
Council Member Brian A. Moore
Council Member Treska Wilson-Smith
Vice Mayor Samuel Parham
Mayor W. Howard Myers

Absent: None

Present from City Administration:
Acting City Attorney Mark Flynn
Acting City Manager Dironna Belton
Clerk of Council Nykesha Jackson, CMC

2. **CLOSED SESSION:**

*No Closed session.

There was discussion among staff and City Council Members on whether City Council has the authority to remove the Mayor and/or Vice Mayor without cause.

Mayor Myers recused himself from the table in reference to the topic of discussion pertaining to his position as Mayor.

Acting City Manager Ms. Belton stated that she would like to address concerns with the water billing and utilities. She stated that water utilities and billing is one of the most important priorities. She stated that there are certainly concerns and categories of issues that the City would like to be resolved and answered. She stated that she ask through a unanimous vote that council authorize herself and staff to resolve any outstanding contract obligations or issued regarding the installation and automation of the meter reading and utility billing system with the city attorney and other experts as needed. She stated that it is also asked that the city attorney be allowed to hire outside counsel if needed. She stated that currently staff has worked to document all installed devices, items eligible for warranty conditions and the accuracy of billing data. She stated that in an effort to first uncover what problems the City has with regard to the contract and the system. She stated that they will move to work with the vendors to work towards a fully operable system before June 2016, allowing for an appropriate timeframe meeting the October warranty deadline, if further action is needed.

Council Member Hill made a motion to accept the direction of the Interim City Manager. The motion was seconded by Council Member Coleman.

There was discussion among City Council Members and staff.

Council Member Moore made an addendum to the motion to add on a friendly amendment that if any information is found that it be sent to Virginia State Police for further investigation. The motion was seconded by Council Member Wilson-Smith

There was discussion among City Council Members and staff.

The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

3. ADJOURNMENT:

City Council adjourned at 6:00p.m.

_____
Clerk of City Council

APPROVED:

_____
Mayor

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: April 27, 2016

TO: The Honorable Mayor and Members of City Council

THROUGH: Dironna Belton, Acting City Manager

FROM: Mark Flynn, Interim City Attorney

RE: **Schedule a public hearing on an Ordinance to release certain covenants and restrictions imposed by Ordinance 97-62.**

PURPOSE: Request to schedule a public hearing on an Ordinance to release certain covenants and restrictions imposed by Ordinance 97-62.

REASON: In accordance with the Code of Virginia, a public hearing must be held prior to amendments to the Code of the City of Petersburg.

RECOMMENDATION: Recommend Council schedule a public hearing on this matter for May 17, 2016.

BACKGROUND: Conditions that exist in the 1997 ordinance are no longer relevant. In addition, the property is vacant and is not being used in accordance with this ordinance. At present, the 1997 ordinance serves as a cloud on the title. Adopting the new ordinance will make it easier for the property to be developed and increase economic activity.

COST TO CITY: N/A

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: May 3, 2016

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: 97-62

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Draft Ordinance and Ordinance adopted on May 6, 1997.

STAFF: Mark Flynn, Interim City Attorney

B-II # 13

97-62

BOOK 0578 PAGE 0814

Passed: 5/6/97

ORDINANCE

BE IT ORDAINED, by the City Council of the City of Petersburg, that it hereby authorizes and directs B. David Canada, City Manager of said City, to execute any and all necessary contracts, documents and deeds for the sale of property located at 15 W. Old Street to M.D. Investment, L.L.C. for the purchase price of $70,000.00, with conditions as related to the structure. The conditions relating to the structure are as follows:

1. Purchaser shall operate, or make available for lease, approximately 815 sq. ft. of retail space on the first floor of the property, in a configuration and layout to be determined by purchaser in its reasonable discretion.

2. The upper floors will be used as a dialysis center and related offices.

3. The conveyance will contain restrictions in accordance with the grant received by the City from the Virginia Department of Historic Resources.

4. In the event grantee, or any health care professional associated with grantee, qualifies for exemption of business and professional license tax, the grantee will pay to the City the amount exempted as further consideration for the conveyance.

I, Susan J. Crawford, Clerk of the Council for the City of Petersburg, Virginia, do hereby certify that the foregoing ordinance is a true and exact copy of an ordinance passed by the said Council at its meeting held May 6, 1997.

(SEAL)

Susan J. Crawford
Clerk of Council

DATE: September 17, 1997

prepared by: Williams, Mullen, Christian & Dobbins

INSTRUMENT #970803319
RECORDED IN THE CLERK'S OFFICE OF
PETERSBURG ON
SEPTEMBER 26, 1997 AT 02:50PM
BENJAMIN O. SCOTT, CLERK

BY: T. Taylor Kennedy DEPUTY CLERK

16-Ord-
Adopted:

AN ORDINANCE TO RESCIND CERTAIN PROVISIONS OF ORDINANCE 97-62, AND TO RELEASE CERTAIN PROPERTY LOCATED AT 15 W. OLD STREET, PETERSBURG, VIRGINIA, FROM THE COVENANTS AND RESTRICTIONS IMPOSED BY SAID ORDINANCE 97-62.

BE IT ORDAINED, by the City Council of the City of Petersburg as follows:

The covenants and restrictions imposed by numbered paragraphs 1, 2, 3 and 4 of Ordinance Number 97-62, a copy of which is recorded in the Clerk's Office of the Circuit Court of the City of Petersburg, Virginia, in Deed Book 0578, page 0814, are hereby rescinded and shall be of no further force or effect.

A copy of this Ordinance shall be recorded in said Clerk's Office to evidence the rescission of such covenants and restrictions imposed by Ordinance 97-62 and to clear the title of 15 W. Old Street from the effect of such covenants and restrictions.

DRAFT

6.c

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: May 3, 2016

TO: The Honorable Mayor and Members of City Council

THROUGH: Dironna Belton, Acting City Manager

FROM: Michelle B. Peters, Director of Planning & Community Development

RE: A request to apply for a loan up to $2,000,000 to C.A. Harrison Companies, LLC for the purpose of renovating the former hotel property located at 380 East Washington Street.

PURPOSE: To request a public hearing be scheduled to receive citizen comment on a request to apply for a loan to C. A. Harrison Companies, LLC for the purpose of renovating the former hotel property located at 380 East Washington Street.

REASON: Council is required to schedule and conduct a public hearing for this type of request.

RECOMMENDATION: Staff recommends City Council to schedule a public hearing on this matter for the May 17, 2016 meeting.

BACKGROUND: This is a request to submit an application to the U.S. Department of Housing and Urban Development (HUD) for $2,000,000 of loan assistance under the Section 108 Loan Guarantee provision of the CDBG program. This loan will aid in the development a hotel to be located at 380 East Washington Street.

COST TO CITY: None

BUDGETED ITEM: N/ A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: May 3, 2016

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Department of Economic Development, Department of Planning and Community Development

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: N/A

STAFF: Departments of Economic Development and Planning & Community Development

City of Petersburg 7.a

Ordinance, Resolution, and Agenda Request

DATE: April 21, 2016

TO: The Honorable Mayor and Members of City Council

THROUGH: Dironna Belton, Acting City Manager

FROM: Michelle B. Peters, Director of Planning & Community Development

RE: **A public hearing for a Special Use Permit pursuant to Article 23, Section 4(23) of the Zoning Ordinance to operate a stand-alone vehicle repair and body shop, subject to certain terms and conditions at 3022-A South Crater Road, T.P. 081-04-0807. The property is zoned B-2, General Commercial District.**

PURPOSE: To hold a public hearing to receive citizen comment on a request for a special use permit for a stand-alone vehicle repair at 3022-A South Crater Road.

REASON: Council is required to schedule and conduct a public hearing, upon receiving a recommendation from the Planning Commission, before it takes legislative action on a special use permit.

RECOMMENDATION: Following a duly advertised public hearing, Council may affirm the Planning Commission recommendation, overturn the Planning Commission recommendation, table for further consideration, or return the item under consideration to the Planning Commission requesting further review. The recommendation of the Planning Commission was to deny the special use permit request with a vote of 7-0.

BACKGROUND: The property was recently vacated by Jamie Holman (JCS Auto Center) who operated his automotive business at this location since 2003. Mr. Holman recently moved to 946 East Wythe Street which was a special use request approved by Planning Commission and City Council last year. This property was originally built and used as the Crater Glass Shop. In 1991 additional development was constructed to the rear of the property and contained a building with 8 residential apartments. The subject parcel has frontage along South Crater Road of 100 feet. The proposed automobile repair business will use the existing three bays, and would be limited to that area as the front part of this building is leased as an office and independent of this request.

The automotive repair business is permitted at the proposed location with the approval of the Planning Commission and City Council.

Staff met with the applicant and shared the conditions that would be a part of staff's recommendation. This will help us to maintain an appealing corridor; although the use is permitted and the area is appropriate for this type of use; we still want conditions to govern the operation of the automotive business.

COST TO CITY: None

BUDGETED ITEM: N/ A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: May 3, 2016

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Planning and Community Development

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION:
Article 23 of the Zoning Ordinance requires that a Special Use Permit be approved by City Council.

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Planning Commission Resolution, Application, Staff Report, Conditions, and Survey

STAFF: Department of Planning & Community Development

RESOLUTION OF THE PLANNING COMMISSION

WHEREAS, pursuant to the requirements of Title 15.2-2204 of the Code of Virginia, as amended, the Planning Commission of the City of Petersburg, Virginia, held a public hearing to consider a request of Ivan and Debra Nealy (Nealy's Automotive), for a special use permit to operate a stand-alone vehicle repair business, subject to certain terms and conditions, at 3022-A South Crater Road;

WHEREAS, the Planning Commission has given interested citizens and other parties the opportunity to comment on the proposed request at a duly advertised public hearing conducted on April 6, 2016; and

WHEREAS, the Planning Commission considered the information provided by the applicant regarding the Special Use Permit; and

WHEREAS, the Planning Commission received no letters of support or opposition; and

WHEREAS, staff made a recommendation to the Planning Commission to approve the request with conditions;

THEREFORE, BE RESOLVED that the Planning Commission of the City of Petersburg at its April 6, 2016 meeting recommends that City Council approve a Special Use Permit to allow a stand-alone vehicle repair business with conditions at 3022-A South Crater Road with a vote of 7-0.

The following conditions were approved with the recommendation:

Conditions for Special Use Permit Petition presented by Ivan and Debra Nealy for operation of a stand-alone vehicle repair facility at property address 3022-A South Crater Road, Petersburg, VA

1. The petitioner will provide off-street parking spaces for customers and employees. The spaces will remain marked and clearly identified on the lot.
2. The petitioner shall utilize the existing freestanding sign structure for his roadway signage. Additional signage is permitted on the building; subject to compliance with the sign regulations and approval by the Zoning Administrator.
3. Any vehicle not capable of operation or which does not bear a current Virginia inspection sticker, shall be kept within the enclosed building. Only vehicles that are being picked up by a customer may be stored on the lot.
4. No inoperable vehicles may be retained on the subject property unless work to repair such vehicle is in progress. Use of this property for storing inoperable vehicles is prohibited.
5. In no case shall the business be operated as a scrap or junkyard. No outside storage, to include but not limited to, vehicle components, metal scrap, plastic materials, glass, used or waste tires, is permitted.
6. Collection and deposition of engine fluids must be done in accordance with local, state, and federal standards, regulations, or laws.
7. Any site lighting shall be directed downward and inward.
8. No additional fencing is permitted.
9. This Special Use Permit is not transferable.
10. Violation of the conditions attached to this special use permit will cause revocation of the business license and the special use permit.

I, Michelle B. Peters, Secretary to the Planning Commission of the City of Petersburg, do hereby certify that the foregoing action was taken by said Commission at its meeting held on April 6, 2016.

Michelle B. Peters

Michelle B. Peters
Planning Commission Secretary

CASE NUMBER 16 Sup-02

Applicant: Ivan & Debra Nealy

PETITION FOR REZONING OR SPECIAL USE PERMIT

RETURN TO: DEPARTMENT OF PLANNING (CITY HALL, THIRD FLOOR, ROOM 304) WITH THE FILING FEE: $1,500 (CHECK/MONEY ORDER/CASH) AT THE TIME OF SUBMITTAL

A. Property Information

1. Nealys Automotive, do hereby petition to rezone the following described properties from zoning district B-2 to zoning district B-2 to permit Continus Use as an automotive repair Shop.

2. **Legal Description:** (Use attachment if necessary) - Identify proposed Use
   0.75 acres 100.06-100 X 330.57-331.29

3. **Tax Parcel Identification Number(s):**

Map	Block	Lot
081	04	0807

4. **Current Street Address(es): - (if assigned)** 3022-A South Crater Road

5. **Approximate Area:** 3360 sq. ft. _____ acres

6. **Public Street Frontage** 100.06 X 300.57 ft.

7. **A boundary plat of this property outlining the area to be rezoned shall be attached to this petition.**

8. **The following deed restrictions may affect the use of this property:**
   N/A

9. **Brief:**

Said deed restrictions will expire on : N/A

B. JUSTIFICATION FOR REZONING

1. **The proposed change in zoning is necessary for the preservation and enjoyment of a substantial property right because: (A detailed statement of reasons why the proposed rezoning should be granted).**

Permission to operate a automotive shop at this location. Previously, an automotive shop was operated at this location and the previous owner recently received approval to move to a new location

2. **The material impact of the proposed rezoning will not be detrimental to the public welfare of the City nor to adjacent property owner(s) or properties located within the nearby vicinity because: (Specify reasons to substantiate this statement).**

Same use no changes. This request will not be a detriment to public welfare or safety.

3. **The proposed rezoning will be advantageous to the City and benefit the welfare of the general public because: (Specify reasons to substantiate this statement).**

Continuous revenue from a viable business.

4. **The proposed rezoning is necessary because suitable property for the proposed use is not presently situated within required existing zoning districts. (Specify reasons for this determination).**

Use is permitted with approval from City Council.

C. **CERTIFICATION:**

The undersigned applicant certifies that: (He) (She):

__✓__ **(a) Is the owner or lessee or agent specified in writing, for**

_____ **(b) Possesses a proprietary interest in: (contract or option agreement)**

the property(ies) identified within this PETITION FOR REZONING; and that the foregoing answer and statements herein contained and all other information herewith submitted are in all respects true and correct to the best of (his) (her) knowledge and belief.

APPROVED

Signed: Debra J Dealy

Mailing Address: 7318 Trinity Church Rd
Church Road VA 23833

_____
City Attorney

Phone Number: 301-880-6226

TO BE FILED IN TRIPLICATE (3-SETS) IN THE PLANNING DEPARTMENT, CITY HALL

ACTION RECORD

Date Filed (with Planning Department) _____

Date of Planning Commission Public Hearing _____

Planning Commission Action(s) _____

Date of City Council Hearing: _____

City Council Action(s): _____

SPECIAL USE REPORT SUMMARY

CASE NUMBER:	16-SP-02
APPLICANT:	Ivan and Debra Nealy
LOCATION OF PROPERTY:	3022-A South Crater Road
PARCEL ID #:	081-04-0807
REQUESTED ACTION:	Special Use for a stand-alone vehicle repair business
EXISTING ZONING:	B-2 (General Commercial)
PROPOSED ZONING:	B-2 (General Commercial)
EXISTING USE:	Vacant
PROPOSED USE:	Stand-alone vehicle repair business
SURROUNDING ZONING:	
North, West	M-1(c) Light Industrial
South, East	B-2 (General Commercial) and PUD (Planned Unit Development)
MEETING INFORMATION:	
City Council:	6:30 pm, Tuesday, May 3, 2016

RECOMMENDATION:

Staff recommends approval with the attached conditions

ATTACHMENTS:

1. Staff Report
2. Application
3. Conditions
4. Survey

CITY COUNCIL STAFF REPORT

SPECIAL USE PERMIT– CASE 16-SP-02
Ivan and Debra Nealy
PUBLIC HEARING: May 3, 2016

Request:

Ivan and Debra Nealy is requesting that a special use permit be issued for a stand-alone vehicle repair business, subject to certain terms and conditions; be located at 13022-A South Crater Road.

Project Summary & Background Information:

The property was recently vacated by Jamie Holman (JCS Auto Center) who operated his automotive business at this location since 2003. Mr. Holman recently moved to 946 East Wythe Street which was a special use request approved by Planning Commission and City Council last year. This property was originally built and used as the Crater Glass Shop. In 1991 additional development was constructed to the rear of the property and contained a building with 8 residential apartments. The subject parcel has frontage along South Crater Road of 100 feet. The proposed automobile repair business will use the existing three bays, and would be limited to that area as the front part of this building is leased as an office and independent of this request.

The automotive repair business is permitted at the proposed location with the approval of the Planning Commission and City Council.

Staff met with the applicant and shared the conditions that would be a part of staff's recommendation. This will help us to maintain an appealing corridor; although the use is permitted and the area is appropriate for this type of use; we still want conditions to govern the operation of the automotive business.

Existing Uses and Zoning:

The adjacent property to the south has an auto loan office and is zoned B-2, the property to the north and west is an office and public storage facility and has an M-1c zoning designation. The parcels to the East are zoned B-2 and PUD (Planned Unit Development).

Comprehensive Plan:

The Comprehensive Plan identifies this area as a commercial corridor of the City of Petersburg.

Public Input:

There has been no public input as of the writing of this staff report.

Recommendation:

Staff recommends approval with the attached conditions.

Special Use Permit Conditions
3022-A South Crater Road, Petersburg, VA
Tax Parcel #081-04-0807

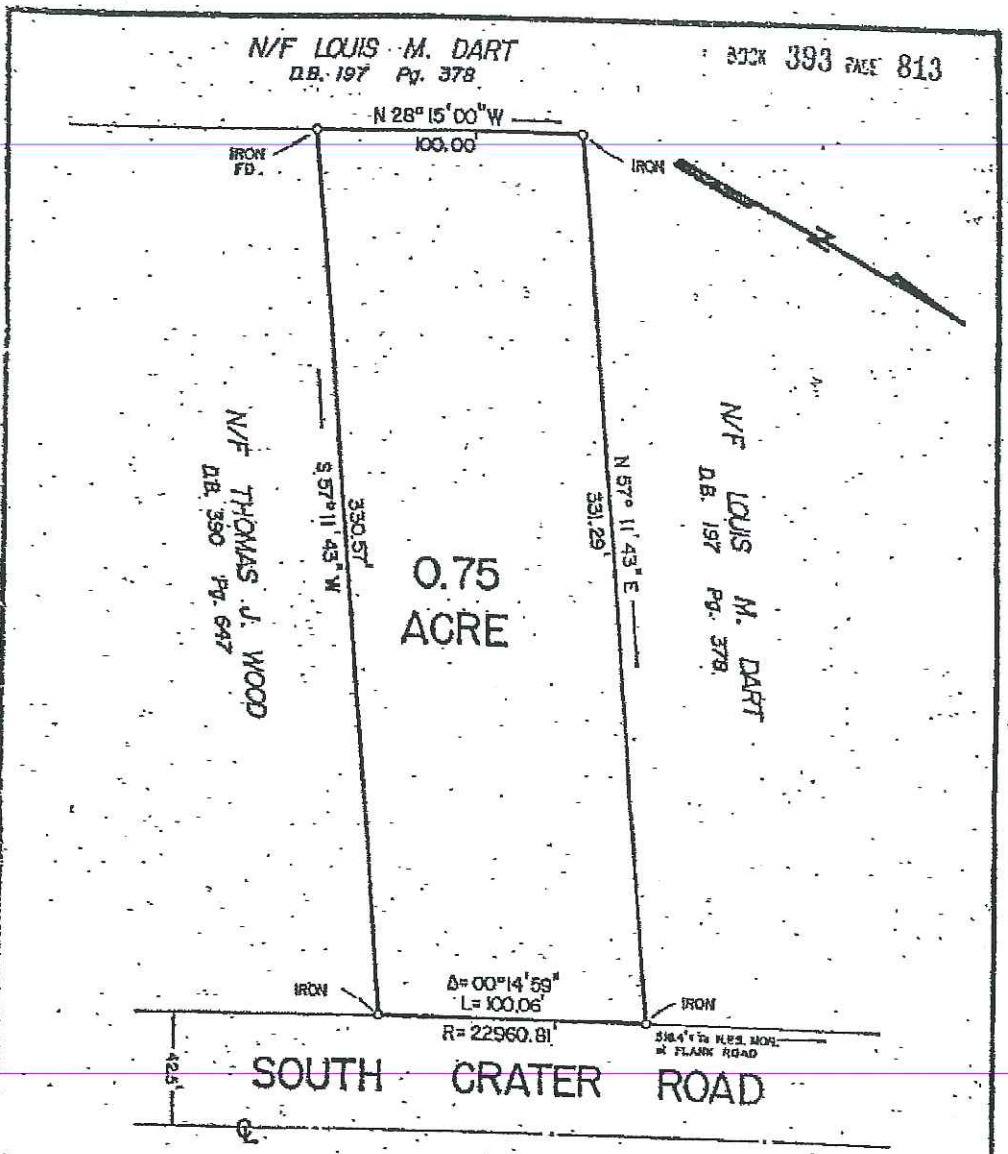
Conditions for Special Use Permit Petition presented by Ivan and Debra Nealy for operation of a stand-alone vehicle repair facility at property address 3022-A South Crater Road, Petersburg, VA

1. The petitioner will provide off-street parking spaces for customers and employees. The spaces will remain marked and clearly identified on the lot.
2. The petitioner shall utilize the existing freestanding sign structure for his roadway signage. Additional signage is permitted on the building; subject to compliance with the sign regulations and approval by the Zoning Administrator.
3. Any vehicle not capable of operation or which does not bear a current Virginia inspection sticker, shall be kept within the enclosed building. Only vehicles that are being picked up by a customer may be stored on the lot.
4. No inoperable vehicles may be retained on the subject property unless work to repair such vehicle is in progress. Use of this property for storing inoperable vehicles is prohibited.
5. In no case shall the business be operated as a scrap or junkyard. No outside storage, to include but not limited to, vehicle components, metal scrap, plastic materials, glass, used or waste tires, is permitted.
6. Collection and deposition of engine fluids must be done in accordance with local, state, and federal standards, regulations, or laws.
7. Any site lighting shall be directed downward and inward.
8. No additional fencing is permitted.
9. This Special Use Permit is not transferable.
10. Violation of the conditions attached to this special use permit will cause revocation of the business license and the special use permit.

_____ _____

Applicant Date

BOOK 393 PAGE 813



Note:
This Property Is Not Within
A HUD Defined Flood Plain

PLAT
OF
0.75 ACRE OF LAND SITUATED ON
SOUTH CRATER ROAD
PETERSBURG, VIRGINIA

FOR

WILLIAM T. PEADE

COMMONWEALTH OF VIRGINIA
Charles I. Cummings
No. 1324
LAND SURVEYOR

SCALE: 1" = 50' JANUARY 6, 1983

CHARLES C. TOWNES & ASSOCIATES
CIVIL ENGINEERS - PLANNERS - LAND SURVEYORS
COLONIAL HEIGHTS, VIRGINIA

DRAWN BY JOJ
COMPUTED BY JTC
APPROVED BY

830602

ATTN. _____

I hereby certify that the taxes imposed by Sec. 58-511 of the Code in the amount of $90.00 have been paid to this office.

Returned March 22, 1983 to:
Cummings and Dicks
Attorneys at Law

Virginia: In the Clerk's Office of the Circuit Court of the City of Petersburg January 18, 1983
The foregoing instrument was this day lodged in said office and, with the certificate and plat annexed, admitted to record at 12:20 P.M.
Teste: Walter L. Parrish Clerk

Parcel ID: 081-040807

3022 CRATER RD S

Owner Information

COLLIER EDWARD G & KAREN R

13301 S CRATER RD
PETERSBURG VA 23805

General Information

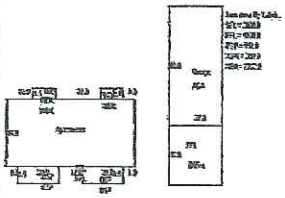
Land Use	443	Neighborhood	34
Zoning	B-2	Historic Zone	
Census Tract	8111	Utitlities	„
Ward	2 - Hill		

Legal

0.75 ACRE 100.06-100X330.57-331.29

Assessment		Sales	
Land	$ 183,800.00	Sale Date	01/03/2005
Building	$ 326,200.00	Sale Price:	$ 475,000.00
Total	$ 510,000.00		
Abatement	-		
Rehab	$ 0.00	Deed Book - Page	2005-1
Land Use	$ 0.00		

Land		Building			
Frontage:	100.06	Year Built:	1990	Rooms:	2
Depth:	330.00	Gross Building Area:	7,162.00	Bed Rooms:	0
Square Footage:	32,670.00	Construction Type	401	Bath Rooms / Half Baths:	0/ 1
Acreas:	0.7500	Exterior Wall	BLCK	Heat Type	3
		Roof		% Air Conditioned	33



NO GIS IMAGEING

NO MAP

7.b

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: April 25, 2016

TO: The Honorable Mayor and Members of City Council

FROM: Dironna M. Belton, Acting City Manager

RE: **A Public Hearing on the Fiscal Year 2016-2017 Operating Budgets**

PURPOSE: To hold a Public Hearing, in accordance with Section 15.2-2606 of the Code of Virginia of 1950, as amended, on the Proposed General Fund, Community Development Block Grant, Enterprise Fund, Special Fund, and Utility Fund Budgets.

REASON: Public Hearing is being held in accordance with Section15.2-2606 of the Code of Virginia of 1950, as amended, on the proposed budgets of the various operating funds.

RECOMMENDATION: Recommend Council hold a public hearing to receive public comment on the proposed FY2016-17 Operating Budgets.

BACKGROUND: City Manager has recommended an operating spending plan of for the Fiscal Year beginning July1, 2016, and ending June 30, 2017. The public hearing will allow citizens to comment on the City Manager's recommendations before City Council.

COST TO CITY: N/A

BUDGETED ITEM: Yes

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: May 3, 2016

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: None

AFFECTED AGENCIES: Finance

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: None

REQUIRED CHANGES TO WORK PROGRAMS: None

ATTACHMENTS: None

STAFF: Dironna M. Belton, Acting City Manager

9.a

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: April 20, 2016

TO: The Honorable Mayor W. Howard Myers, and Members of City Council

Through: Ms. Dironna Moore Belton, Acting City Manager

FROM: Kimberley Willis Miles, MSW, Director of Social Services

RE: **Consideration of appropriation of $125,000 for TANF Foster Care**

PURPOSE: To amend the general fund budget by $125,000 for TANF (Temporary Assistance for Needy Families) Foster Care.

REASON: The Virginia Department of Social Services approved additional funds to the Petersburg Department of Social Services, to pay for children in foster care, and to provide ongoing assistance to eligible children with special needs receiving adoption subsidies. The funding approved for this budget line item is $125,000

RECOMMENDATION: To approve the requested appropriation of $125,000

BACKGROUND: This is a federal program designed to provide funding to states to ensure proper care for eligible children in foster care and to provide ongoing assistance to eligible children with special needs receiving adoption subsidies. The program is authorized under Title IV-E of the Social Security Act and it is funded by federal and state/local matching funds. Administration is handled by state and local public child welfare agencies.

Title IV-E is not a grant. It is a program under which the Commonwealth of Virginia is entitled to reimbursement for certain foster care and adoption expenses. Although there is no cap on reimbursement, it is limited to three areas and the funding formula is different for each:

1. Maintenance (e.g. room, board and transportation to visit parents and siblings)
2. Administration (e.g. eligibility determination and case management activities)
3. Training (e.g. training for child welfare staff and foster and adoptive parents)

COST TO CITY: None – This program is 100% Federally Reimbursed.

BUDGETED ITEM: 4-100-053501-5706

REVENUE TO CITY: $125,000

CITY COUNCIL HEARING DATE: May 3, 2016

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Department of Social Services

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Appropriation Ordinance

STAFF: Kimberley Willis Miles, Director of Social Services

AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATION FOR THE FISCAL YEAR COMMENCING JULY 1, 2015 AND ENDING JUNE 30, 2016, IN THE GENERAL FUND, THIS AMENDMENT APPROPRIATES $125,000 FOR SOCIAL SERVICE TANF FOSTER CARE.

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2015, and ending June 30, 2016, are made from the following resources and revenues anticipated for the fiscal year.

Previously adopted	**$75,227,328**
Social Services:	
TANF Foster Care	125,000
Total Expenses	**$75,352,328**

II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2015 and ending June 30, 2016, the following sums for the purposes mentioned:

Previously adopted	**$75,227,328**
Revenue From Other Agencies:	
Va Dept of Social Services	125,000
Total Resources	**$75,352,328**

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: April 20, 2016

TO: The Honorable Mayor W. Howard Myers and Members of City Council

Through: Ms. Dironna Moore Belton, Acting City Manager

FROM: Kimberley Willis Miles, MSW, Director, and Petersburg Department of Social Services

RE: **Consideration of an appropriation for $10,028 to the Petersburg Department of Social Services, from the Virginia Department of Social Services.**

PURPOSE: The Virginia Department of Social Services has funded the Petersburg Department of Social Services 168,255.86, to address school attendance in the City of Petersburg Public Schools. This initiative was launched by the City and Schools Partnership.

REASON: The Petersburg Department of Social Services received funding from the Virginia Department of Social Services to provide specific services to improve students' school attendance and performance. Petersburg DSS will collaborate with Petersburg Public Schools in an effort to address chronic tardiness and absenteeism in grades kindergarten through high school. For providing the services and activities specified in the Memorandum of Agreement, VDSS will compensate Petersburg DSS an amount not to exceed $168,255.86. This proposal will fund three new Family Services Specialists (Social Workers) in the Petersburg Public Schools.

RECOMMENDATION: To appropriate $10,028.28 of the funding for FY 2016, with the understanding that unspent funds will be carried into FY2017. The $10,028.28 is the amount estimated to be used in FY 2016. The balance will be requested for appropriation in FY 2017.

BACKGROUND: The City of Petersburg and The Petersburg City Schools engaged into a partnership to address challenges facing our Schools. This partnership was launched as a result of the Virginia Department of Education and The Secretary of Health and Human Resources addressing challenged schools in the Commonwealth. An area of major concern was school attendance. The City of Petersburg, in collaboration with the Petersburg City Schools, submitted a proposal to the Virginia Department of Social Services to secure funding for three new Family Services Specialists (Social Workers) in the Petersburg Public Schools. The attached Agreement

provides details on the Scope of Work, Deliverables, Outcomes and Performance Evaluation. The source of funding is Family Preservation and Support through Social Services Block Grant, Budget Line (BL) 829 cost code BL82906f. The funding source requires a 15.5% local match, which VDSS will pay.

COST TO CITY: None

BUDGETED ITEM: N/A

REVENUE TO CITY: $168,255.86 is the total amount funded from VDSS for the period March 18, 2016 through May 31, 2017. The department is requesting $10,028.20 to be appropriated for FY 2016.

CITY COUNCIL HEARING DATE: May 3, 2016

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: Petersburg Department of Social Services, Petersburg City Public Schools.

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Memorandum of Agreement between the Virginia Department of Social Services and the Petersburg Department of Social Services

STAFF: Kimberley Willis Miles, Director of Social Services

COMMONWEALTH OF VIRGINIA
MEMORANDUM OF AGREEMENT

CONTRACT NO. FAM-16-063

Between

Virginia Department of Social Services
801 East Main Street
Richmond, Virginia 23219

and

Petersburg Department of Social Services
400 Farmer Street
Petersburg, Virginia 23803

The following Memorandum of Agreement (the Agreement) is entered into by and between Virginia Department of Social Services (hereinafter referred to as "VDSS") and Petersburg Department of Social Services (hereinafter referred to as "Petersburg DSS").

1.0 PURPOSE

The purpose of this Agreement is for Petersburg DSS to provide specific services to improve students' school attendance and performance. Petersburg DSS will collaborate with Petersburg Public Schools in an effort to address chronic tardiness and absenteeism in grades kindergarten through high school.

2.0 PERIOD OF AGREEMENT

2.1 This Agreement shall become effective on March 18, 2016 and will terminate on May 31, 2017, unless renewed in writing. The Agreement is renewable upon written agreement of both parties for one (1) additional one-year period based on availability of funding and under the terms of the current Agreement.

2.2 This Agreement may be terminated without reason by either party with sixty (60) days advance written notice to the other party.

3.0 SCOPE OF WORK and DELIVERABLES

Petersburg DSS shall perform services as follows and in accordance with its "Proposal for Social Workers in Schools," incorporated herein as Attachment A. Petersburg DSS shall integrate three

(3) Family Services Specialists into schools as a collaborative effort with Petersburg Public Schools.

3.1 Students with four (4) or more unexcused late arrivals or two (2) or more absences shall be referred to a Family Services Specialist by the school social worker, teacher, or guidance counselor of the school.

3.2 Family Services Specialists shall collect educational, developmental, medical, social and behavioral information from the school about students, as well as information about family background, interactions and dynamics, and observe students in their school settings. Following the information gathering, the Family Services Specialists shall meet with the parents or guardians and utilize comprehensive assessments to determine evaluation and service needs.

3.3 Family Services Specialists shall develop family service plans to address the issues that contribute to the students' chronic tardiness or absenteeism. Services shall vary to meet unique needs of the child and family.

3.4 Family Services Specialists shall offer parenting classes for the parent/guardian to further engage with school personnel and shall also provide groups for the children in the school setting as needed.

3.5 Family Services Specialists shall hold Family Engagement Meetings when there is a risk of a student being placed in foster care.

4.0 REPORTING

4.1 Quarterly reports addressing cumulative performance and outcomes shall be submitted to VDSS by Petersburg DSS within fifteen days following the end of each quarter. The reporting schedule is outlined below:

First quarter (March – May 2016) – due June 15, 2016

Second quarter (June – August 2016) – due September 15, 2016

Third quarter (September – November 2016) – due December 15, 2016

Fourth quarter (December – February, 2017) – due March 15, 2017

Fifth quarter (March – May 2017) – due June 15, 2017

4.2 A cumulative project report shall be submitted on or before June 15, 2017. Reports shall be submitted in a format agreed upon by VDSS and Petersburg DSS.

4.3 Petersburg DSS shall provide VDSS with an evaluation of the project. The evaluation is due to VDSS by June 15, 2017.

5.0 COMPENSATION and METHOD OF PAYMENT

For providing the services and activities specified above, VDSS will compensate Petersburg DSS an amount not to exceed $168,255.86, and as indicated in its budget, incorporated herein as Attachment B.

5.1 The source of funding is Family Preservation and Support through Social Services Block Grant, Budget Line (BL) 829 cost code BL82906f. Petersburg DSS must enter a Budget Request System (BRS) request (in BL82906) through LASER in order to be reimbursed for expenditures. The funding source requires a 15.5% local match, which VDSS will pay. Petersburg DSS will request reimbursement for claimed expenditures, plus the 15.5% match. A justification identifying claims must be included with the BRS. All expenditures will be reviewed by the VDSS Special Projects Manager, and approved expenditures will be reimbursed on a monthly basis.

5.2 Petersburg DSS shall maintain documentation of all incurred expenditures. All expenditures must be in compliance with applicable federal, state and local laws, ordinances, rules and regulations, and with VDSS policies, to include sub-recipient monitoring guidelines.

6.0 GENERAL TERMS

6.1 Audit: Petersburg DSS agrees to retain all books, records, and other documents relative to this Agreement for five (5) years or until audited by the Commonwealth of Virginia, whichever is sooner. VDSS, its authorized agent, and/or state auditors shall have full access to and the right to examine any said materials during said period.

6.2 Authorities: Nothing in this Agreement shall be construed as authority for either party to make commitments that will bind the other party beyond the scope of services contained herein. Furthermore, Petersburg DSS shall not assign, sublet, or subcontract any work related to this Agreement or any interest it may have herein without the prior written consent of VDSS.

6.3 Confidentiality: The parties agree that information and data obtained as to personal facts and circumstances related to clients will be collected and held confidential in accordance with state and federal requirements, during and following the term of this Agreement, and will not be divulged without the individual's and VDSS' written consent. Any information to be disclosed, except to VDSS, must be in summary, statistical, or other form that does not identify particular individuals.

6.4 Performances: All services provided by Petersburg DSS pursuant to this Agreement shall be performed to the satisfaction of VDSS, and in accordance with the applicable federal, state and local laws, ordinances, rules and regulations. Petersburg DSS shall not receive payment for work found by VDSS to be unsatisfactory, or performed in violation of federal, state or local laws, ordinances, rules or regulations.

6.5 Monitoring and Performance Evaluation: VDSS may monitor and evaluate Petersburg DSS' performance under this Agreement through analysis of required reports, expenditure statements, site visits, interviews with or surveys of relevant agencies/organizations and individuals having knowledge of its services or operations, audit reports, and other mechanisms deemed appropriate by VDSS. Performance under this Agreement shall be a primary consideration for renewal of this Agreement and may be a consideration in future awards and negotiations.

6.6 Modification of Agreement: Either party may initiate a request to modify this Agreement, to include but not limited to, the scope of work, budget, deliverables and compensation. All modifications to this Agreement shall be in writing and signed by both parties. Modification requests shall be made by sending written notice, to the following addresses:

For VDSS:
Hayley Mathews, Special Projects Manager
Division of Family Services
Virginia Department of Social Services
801 E. Main Street, 11th Floor
Richmond, Virginia 23219

For Petersburg DSS:
Kimberley Willis Miles, Director
Petersburg Department of Social Services
400 Farmer Street
Petersburg, VA 23803

Unless a shorter period is agreed to, modifications must be submitted at least thirty (30) working days in advance of their proposed effective date. The non-initiating party shall respond to the modification request within thirty (30) working days of its receipt.

6.7 Availability of Funds: It is understood and agreed between the parties herein that VDSS shall be bound hereunder only to the extent of the funds available or which may become available for the purpose of this Agreement.

6.8 Cancellation of Agreement: This Agreement, in part or in whole, without penalty, may be cancelled by either party upon 60 days written notice to the other party. Any cancellation notice shall not relieve Petersburg DSS of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.

6.9 Ownership of Materials and Documents: Ownership of all data, material, reports, studies, or other documents prepared by Petersburg DSS in the performance of its obligations under this Agreement shall remain the property of VDSS and shall not be copyrighted by Petersburg DSS. Petersburg DSS shall not use, willingly allow, or cause to have used such material or data for any purpose other than the performance of Petersburg DSS' obligations under this Agreement without the prior written consent of VDSS. Materials produced must bear a statement that the project was funded by the

Virginia Department of Social Services. VDSS will exercise all due diligence in approving any request by Petersburg DSS for access to any reports produced during this Agreement that could be deemed public information and would otherwise be available for dissemination or use in academic or similar contract pursuits. In addition, with written consent from VDSS, Petersburg may submit scholarly papers for presentation and/or publication based on its work with this project.

6.10 Renewal: This Agreement is renewable upon written agreement of both parties for one (1) additional one-year period. The renewal must include a new Budget and a Work Plan.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed intending to be bound thereby.

By: Andrea Hendricks
Andrea Hendricks, Purchasing Manager
Virginia Department of Social Services

Date: 4-1-16

By: Kimberley W. Miles
Kimberley Willis Miles, Director
Petersburg Department of Social Services

Date: 4-4-16

Mona Belton
4/4/16

FY 2016-2017 PETERSBURG PROJECT/PETERSBURG DSS

Contractor Name: Petersburg DSS		Contact person's name:	
Contract Number		Contact person's number:	

ITEMIZED BUDGET CATEGORY	SALARY/BENEFITS	EXPENDITURES FOR THE MONTH OF _____	YEAR-TO-DATE EXPENDITURES	BALANCE
Family Services Specialist - 1	$ 50,698.62			$ 50,698.62
benefits				$ -
Family Services Specialist - 2	$ 50,698.62			$ 50,698.62
Benefits				$ -
Family Services Specialist - 3	$ 50,698.62			$ 50,698.62
benefits				$ -
Equipment	$ 6,360.00			$ 6,360.00
				$ -
Consumable Supplies	$ 3,500.00			$ 3,500.00
				$ -
Cell phone usage at $100 per month	$ 4,500.00			$ 4,500.00
				$ -
Travel	$ 1,800.00			$ 1,800.00
				$ -
Other				$ -
				$ -
Total	$ 168,255.86			$ 168,255.86

Signature: Kimberley W. Miles	Title:Director, Petersburg Dept. Social Ser.	Date: 4/4/16
Printed Name of Signatory Kimberley W. Miles	kimberley.miles@dss.virginia.gov	

City of Petersburg's Proposal for Social Workers in Schools

Background

Over the past several months, the City of Petersburg and The Petersburg City Schools have engaged into a partnership to address challenges facing our Schools. This partnership was launched as a result of the Virginia Department of Education and The Secretary of Health and Human Resources addressing challenged schools in the Commonwealth.

The City of Petersburg has a high poverty rate. According to the Virginia Department of Social Services' Petersburg Profile Data, 47% of the city's children were living in poverty in 2014. The long-term effects of poverty are evident in many of the statistics describing Petersburg's school achievement. Recent efforts have brought substantial improvements, but school statistics in Petersburg remain well below state averages in many key areas. Truancy rates and suspensions are among the highest in the State, and only one school is fully accredited.

Research

A research study, ***Innovative Designs for Persistently Low-Preforming Schools: Transforming Failing Schools by Addressing-Poverty Related Barriers in Teaching and Learning*** offered The Turnaround for Children model as an example of a solution for high poverty schools. It makes many recommendations resulting in a school culture to address poverty-related barriers. One area that supports this proposal is to institutionalize the role of a school-based clinical social worker.

Research also clearly documents that chronic absenteeism (defined as missing 10% of days in school or 18 days per school year) in kindergarten and first grade negatively impacts reading and math skills by third grade. A survey

commissioned by Attendance Works in California in 2011 suggests that chronic absence in kindergarten and first grade may nearly eliminate the benefits of entering kindergarten with school readiness skills which are associated with success at third grade testing levels. Clearly, making sure that our youngest students attend school every day is critical for the success of our children, our school system, and our community.

Data from the Petersburg Public Schools 2015 – 2016 School Year reveals that there are 650 total students who have experienced 6 or more unexcused absences (Year to Date). A grand total of 205 Students have been "tagged" as truant and have had a truancy meeting. This initiative will target students with the highest truancy rates and those who are chronically tardy, with specific focus on elementary youth and other high risk youth.

The Approach

While there are many transformational models that may be needed to improve student outcomes, the purpose of this proposal is to laser focus in on one area: *Improving School Attendance.* In an effort to alleviate chronic tardiness and absenteeism for students in grades kindergarten through high school, three new Family Services Specialists will be integrated into schools using a data-driven approach. This will be a collaborative effort between the Petersburg Department of Social Services and Petersburg Public Schools.

Students with 4 or more unexcused tardies or 2 or more absences will be referred to a Family Services Specialist by the school social worker, teacher, or guidance counselor at the school. A Step by Step Referral Process is outlined in Appendix A.

The Family Services Specialist will gather information from the school on the student's educational, developmental, medical, social, and behavioral information as well as information regarding family background, interactions and dynamics. The Family Services Specialist will observe the student in the school setting. Following this information gathering and assessment, the Family Services Specialist will meet with the parent or parents/guardian. A comprehensive assessment will be utilized to determine evaluation and service needs. A family service plan will then be developed to address the issues that contribute to the student's chronic tardiness or absenteeism.

Services provided will vary to meet the unique needs of the child/youth and family. Some may be referred for special education evaluations, psychological evaluations, and assessments at the local Community Services Board for eligibility determination for Therapeutic Day Treatment Services and/or In-Home Services.

In addition to the aforementioned services, the Family Services Specialist may refer the child/youth to summer program placements to keep them in structured environments, receiving educational and social skills training throughout the summer months. Parenting classes will be offered at the school for the parent/guardian to further engage with school personnel. The Family Services Specialist will also provide groups for the children in the school setting as needed.

Because the Family Services Specialists will routinely work with the children and families in their homes, they will have the advantage of understanding some of the barriers to school achievement and working collaboratively with school personnel to address them. Oftentimes, some of these same barriers lead to the

separation of children from their families because of concerns related to child abuse and neglect. Exchange of this information serves as a bridge between the child/youth, family, and the school. If our schools are to provide a quality education to all children, we must seriously address the issue of school attendance and alleviate all of the barriers that prevent a child from coming to school on time and being ready to learn. Similarly, the provision of supportive family services and intensive family preservation services, when needed, can also prevent child abuse and neglect and the unnecessary separation of children from their families.

Objectives, Outcomes, and Sustainability

After 12 months of engagement with a Family Services Specialist, students receiving this intervention and support will demonstrate improved attendance and performance at school. Outcome measures for participating students are outlined below:

- Decrease average monthly absenteeism by 10% as measured thru the number of days absent per month compared with three months prior to receiving services and three months after receiving services.
- Decrease the average monthly number of tardies by 10% as measured thru the number of tardies per month compared with three months prior to receiving services and three months after receiving services.
- Decrease the average monthly office discipline referrals (ODR), in-school suspensions (ISS), and out of school short-term suspension (OSS)[1] as

[1] Out of school short-term suspension is 1-10 days.

measured thru the number of ODR, ISS, and OSS per month and three months before services and three months after receiving services.[2]

If measurable success is achieved, further identification of additional prevention and early intervention outcomes will be identified to continue to evaluate program impact. Select case studies will also be conducted as a way to capture qualitative information about program experiences.

Virginia Department of Social Services funding support will end by May 31, 2017. Prior to March 2017, quantitative and qualitative information will be used to request the continuation of the three Family Services Specialist positions through the commitment of local funds by the Petersburg School Board. Program progress will be shared regularly between select Petersburg DSS staff, Petersburg City School staff, and members of the Petersburg School Board.

Activities to Support this Outcome:

- Students will have a comprehensive assessment to develop a service plan.
- Students will be reconnected with resources to support their school experiences.
- Parents will receive education on the importance of parental involvement through regular meetings and activities.
- Parents will have a comprehensive assessment to develop a service plan and will be connected with community resources as needed.

Evaluation

[2] Attendance, tardy, ODR, ISS, OSS data is maintained at each school and division wide through a student data collection system.

Measuring the effectiveness of Family Services Specialists in schools is critical for securing funds in the future to sustain or grow this effort. Prior to the start of this program, additional consideration should be given to how data will be collected, analyzed and reported for evaluation purposes. The Virginia Department of Education will assist Petersburg DSS with the evaluation of the proposed program. Effectiveness should be measured across three key components: process, outcomes, and impact.

1. Process measures:

- (a) Documentation of how Family Services Specialists are utilized in schools; what are their primary tasks and functions? How do they spend their time? How do they target their resources?
- (b) How many students are served per month? Per year? What percent of students in the school are reached?
- (c) What services are provided to students? What services are provided to families? Evaluation of service provision could include the number of referrals provided, the number of conference calls or meetings held, the number of assessments conducted, the number of service plans developed, or the number of educational opportunities/trainings provided to parents and students.
- (d) How many cases are closed and resolved?

2. Outcome measures:

- (a) Attendance – examine the number of student absences (truancy, chronic absenteeism, unexcused absences) for each student served before and after intervention with a Family Services Specialist
- (b) Discipline – examine the number of student disciplinary actions (number of offenses, suspensions/expulsions, type of offenses) for each student served before and after intervention with a Family Services Specialist
- (c) Services received – requires follow-up on referrals to measure what services parents and students accept
- (d) Service plan goals met – of the needs identified during the service plan, how many were resolved?

3. Impact measures:

- (a) Attendance – how does attendance among students receiving services through a Family Services Specialist compared to similar students in the same school who are not receiving services? How does attendance vary based on the level of social work services received (e.g., high/medium/low intervention)? How does attendance vary based on the model of social work services provided (e.g., students in schools with no access to a social worker, students in schools with access to a social worker only, students in schools with access to a social worker and Communities In Schools)?
- (b) Discipline – how does discipline vary among students receiving services through a Family Services Specialist compared to similar students who are not receiving services? How does discipline vary based on the level of social work services received (e.g., high/medium/low intervention)? How does discipline vary based on the model of social work services provided

(e.g., students in schools with no access to a social worker, students in schools with access to a social worker only, students in schools with access to a social worker and Communities In Schools)?

The Funding Request

The City of Petersburg is requesting that the Virginia Department of Social Services assist our locality in securing funding of $168,255.86 to support this school initiative.

This would fund three (3) new Family Services Specialists, including benefits at $50,698.62 each. Other costs will include computers, cell phones, and travel. The Petersburg Department of Social Services will provide supervision for the program.

Appendix A

Prevention Case Management in Petersburg Public Schools

Definition:

Family Services Specialists in the School will be collaboration between the Petersburg Department of Social Services and the Petersburg Public Schools designed to alleviate chronic absenteeism.

Acronym	Definition
FSS	Family Services Specialist
FAPT	Family Assessment and Planning Team which reviews families' request for services in each locality and makes recommendations for funding.
FEM	A team approach for partnering with family members and other partners in decision making the family's involvement with the local department of social services. The

	meeting is facilitated by a trained individual who is not the services worker for the child or family. The teaming meeting is different from a FEM in that there is not a risk of the child being placed in foster care and the teaming meeting does not require a trained facilitator
CSA	Office of Children's Services
CANS	Child and Adolescent Needs and Strengths (CANS) tools.
CPS	Child Protective Services
DSS	Department of Social Services
IEP	Individual Education Plan
OASIS	Online Automated Services Information System
VICAP	Virginia Independent Clinical Assessment Program is an independent clinical assessment that is completed by an assessor through the local Community Service Boards (CSBs) and the Behavioral Health Authority (BHA)

Mission: To deliver quality services to people in our community that will promote self-sufficiency, responsibility, and safety.

Primary Task:

- Assess tardiness and absenteeism problems
- Assess family needs
- Develop a service plan for the child and the family
- Participate on multidiscipline teams (IEP, VICAP, FAPT, etc.) for identified child/family
- Provide individual, small group, and family intervention emphasizing the negative consequences of continued truancy
- Help facilitate connections between families and schools
- Provide parent education to family (reading to children, homework frustrations, effective communication with school personnel, etc.)
- Link students and families with school and community resources and follow up when needed

- Visit the family's home, at least monthly, to address factors influencing tardiness and/or truancy

Referral Procedures:

Referrals for services can be made by:

- Petersburg City Public Schools (teachers, principal, guidance, etc.)
- Petersburg Court Services
- Petersburg Department of Social Services (PDSS)
- Parent

Referrals can be made to the assigned Family Services Specialist for the identified school or Petersburg DSS staff. The common identifier for these cases is that the child has 4 or more unexcused tardies or 2 or more unexcused absences.

- Referral source will complete a Smart Start Referral Form (see attached form)
- Referral source will notify the family that a referral was made

Assessment Process

- FSS will contact family within 48 hours of referral
- FSS will schedule an initial assessment with the family
- If FSS is unable to establish contact with the family after three unsuccessful attempts to make contact with the family, FSS sends a letter to the referral source and the family.
- At the time of the assessment, FSS will have the family sign a service application and all needed consents to exchange information for the child and the parents.
- FSS will conduct a home visit during the initial assessment period
- Utilize Team Meetings as appropriate – Important tool in bringing the providers and family together. Best practice is to include parents and child, based on the child's age and maturity level. The meetings needs to be purposeful; there should be an agenda and goal established for the meeting. Examples of when teaming meetings can be held are when there

are multiple agencies involved; when communication is not consistent; to discuss treatment options, especially when FAPT is not involved; and following a crisis

- Cooperate and collaborate with school personnel and community partners throughout the life of the case
- FSS will work with the family to complete a Smart Start Prevention Plan within 30 days following the initial assessment to address concerns
- In all cases, the FSS will ensure that all documentation, including service plan and reviews, are copied and pasted into OASIS

Family Engagement Meeting

When there is a risk of the child being placed in foster care increases, a FEM may be necessary

- Consult with supervisor in regard to the need for the meeting
- It is important for FSS to discuss the purpose and process of the FEM with the family prior to the meeting being scheduled
- Contact a FEM facilitator to schedule the FEM and inform all parties involved of FEM date, time, and location

Funding Sources

School prevention cases can be eligible for funding through the CSA. This option should be pursued after all community and Medicaid resources have been exhausted. Consult with the supervisor prior to referring the case to CSA and FAPT. A CANS must be submitted prior to FAPT date. In some circumstances, Family Preservation or Safe/Stable funds may be used.

Closing Cases

Once the Family Services Specialist and Supervisor have determined to close the case, the worker will:

- Complete OASIS documentation, including case closure summary within five businesses or by the last business day of the month

- Submit the file to Supervisor the day of closure
- Communicate with child, family, and school personnel regarding plans for discharge

Appendix B – The Assessment Process (Smart Start Assessment Protocol)

Date:_____

Worker Name: _____

Case Information:

Household Members	Name	Address	SSN	DOB	Phone Number
Mother					
Father					
Child					
Child					
Child					
Child					

SCHOOL CONCERNS/WHY STUDENT IS ABSENT FROM SCHOOL?

___Late to school	___Late to class	___Skipping school	_____School suspensions
___Missing bus	___Bus suspension	___Peer Conflicts	_____Other (explain)
___School anxieties	___Poor Grades	___Needed at home	
___Tired/Oversleep	___Illness:	___Afraid of school	

WHERE IS YOUR CHILD/CHILDREN ENROLLED IN SCHOOL/DAYCARE? WHAT IS THEIR ATTENDANCE RECORD?

☐ Further Assessment Needed

DOES YOUR CHILD HAVE AN IEP (Individual Education Plan)?

☐ Further Assessment Needed

ARE YOU CURRENTLY OR HAVE PREVIOUSLY BEEN ENROLLED IN/RECEIVED:

A. Medicaid/FAMIS/other health insurance:
B. SSI/SSDI:
C. SNAP (food stamps):
D. TANF/VIEW:
E. Child Support
F. Child Care Assistance:
G. DO YOU PARTIPATE IN ANY HEALTH-RELATED PROGRAMS: (Resource Mothers, CHIP, WIC, Healthy Families)?

Other individuals/agencies involved with the family:_____
_____
_____
_____

☐ Further Assessment Needed

ARE YOU CURRENTLY EMPLOYED? Where?

☐ Further Assessment Needed

WHAT IS YOUR METHOD OF TRANSPORTATION?

☐ Further Assessment Needed

WHAT IS YOUR CURRENT HOUSING SITUATION?

☐ Further Assessment Needed

ARE YOU CURRENT ON YOUR BILLS? HOW DO YOU FEEL YOUR FAMILY IS DOING FINANCIALLY?

☐ Further Assessment Needed

WHAT IS THE HIGHEST GRADE PARENT COMPLETED/DID PARENT HAVE IEP?

☐ Further Assessment Needed

ARE YOUR CHILDREN UP-TO DATE ON THEIR IMMUNIZATIONS?

☐ Further Assessment Needed

DO YOUR CHILDREN HAVE ANY DEVELOPMENTAL DELAYS?

☐ Further Assessment Needed

WHEN IS THE LAST TIME YOUR CHILDREN WENT TO THE DOCTOR? WHAT FOR?

☐ Further Assessment Needed

DID YOU RECEIVE PRENATAL CARE? _____yes ____no

AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATION FOR THE FISCAL YEAR COMMENCING JULY 1, 2015 AND ENDING JUNE 30, 2016, IN THE GENERAL FUND, THIS AMENDMENT APPROPRIATES $10,028 FOR SOCIAL SERVICE FOR FUNDING THREE NEW FAMILY SERVICES SPECIALISTS..

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2015, and ending June 30, 2016, are made from the following resources and revenues anticipated for the fiscal year.

Previously adopted	**$75,352,328**
Social Services:	
Funding (3) New Family Service Specialist	10,028
Total Expenses	**$75,362,356**

II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2015 and ending June 30, 2016, the following sums for the purposes mentioned:

Previously adopted	**$75,352,328**
Revenue From Other Agencies:	
Va Dept of Social Services	10,028
Total Resources	**$75,362,356**

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: April 20, 2016

TO: The Honorable Mayor and Members of City Council

THROUGH: Dironna Belton, Acting City Manager

FROM: T. C. Hairston, Fire Chief

RE: **Consideration of appropriation of $351,508 for a grant from the Department of Health's Rescue Squad Assistance Fund to purchase a new Medic Unit and replace two (2) Automatic External Defibrillators.**

PURPOSE: To appropriate funds for replacement of two (2) Automatic External Defibrillators and the purchase of a new Medic Unit.

REASON: The Department of Health's Office of Emergency Medical Services has awarded the Fire Department a grant to replace two (2) AED's and purchase a new Heavy Duty Medic Unit. This will allow the Fire Department to provide a more effective and efficient service to the community.

RECOMMENDATION: Recommend Council approve appropriation ordinance in the amount of $351,507.80.

BACKGROUND: Petersburg Fire, Rescue & Emergency Services provides Advance Life Support Emergency Medical Services to the community. With the age of our population increasing the calls for service are increasing also which adds to the wear and tear of this expensive equipment.

COST TO THE CITY: This is a 50/50 matching grant, cost to the City is $175,753.90.

BUDGETED ITEM: No

REVENUE TO CITY: $175,754

CITY COUNCIL HEARING DATE: May 3, 2016

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A.

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: An appropriation ordinance in the amount of $351,508.

STAFF: Fire Department Staff

AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2015, AND ENDING JUNE 30, 2016 IN THE SPECIAL FUNDS FUND IN THE AMOUNT OF $351,508 FOR FIRE DEPARTMENT PURCHASE OF LIFE SUPPORT EQUIPMENT.

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2015, in the Special Fund are made for the following resources and revenues of the city, for the fiscal year ending June 30, 2016.

Previously adopted	**$19,282,238**
Fire	351,508
Total Expenses	**$19,633,746**

II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2015 and ending June 30, 2016, the following sums for the purposes mentioned:

Previously adopted	**$19,282,238**
ADD: Revenue From Other Agencies	
Office of Emergency Medical Service	175,754
Local Match:	
General Fund-Fire Department	175,754
Total Resources	**$19,633,746**