City of Petersburg
Virginia

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City Council

W. Howard Myers, Mayor – Ward 5
Samuel Parham, Vice-Mayor – Ward 3
Treska Wilson-Smith, Councilor – Ward 1
Darrin Hill, Councilor – Ward 2
Brian A. Moore, Councilor – Ward 4
David Ray Coleman, Councilor – Ward 6
John A. Hart, Sr., Councilor – Ward 7

City Manager

William E. Johnson III

Agenda

February 16, 2016

Union Train Station
103 River Street

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1. **Regularly-Scheduled Meeting — 6:30 p.m.**

2. **Roll Call**

3. **Moment of Silence**

4. **Pledge of Allegiance**

5. **Presentations / Proclamations / Recognitions: (Each presentation will be limited to 10 minutes.):**

   a. Six month Financial Update for Fiscal Year 2016

6. **Consent Agenda:**

   a. Minutes February 2, 2016

   b. Consideration to hold one City Council Meeting in March

   c. Schedule a public hearing to approve the application to Vacate Right-of-Way of Property Adjacent to E. Washington Street.

   d. Schedule a public hearing on the proposed disposition of publicly-owned property addressed as 380 E. Washington Street and 400 E. Washington Street.

   e. Schedule a public hearing to amend City Code Section 50-131 to remove term from "cash escrow."

7. **Public Hearing: (In accordance with the Rules of Council, public comment will be heard before discussion by Council. Once discussion has started, no further input from the public will be accepted. Each speaker will be limited to three (3) minutes.)**

   a. Hold a public hearing for the proposed disposition of publicly-owned property located at 808 Halifax Street.

b. Hold a public hearing for the proposed disposition of publicly-owned property located at 811 Halifax Street.

8. Public Information Period – The Public Information Period is established by the Rules of Council to hear input from City residents or owners of businesses in the City. It will last for a maximum of 30 minutes. Speakers will be called in the order that they have signed up to speak. If there are ten (10) or fewer speakers, each shall speak for a maximum of 3 minutes. If there are more than ten (10) people desiring to speak, the time allotted to each person may be adjusted or the number of speakers limited to meet the time limitation. A speaker may speak on items <u>except</u> those that are listed on tonight's Council agenda. Any matter brought before the attention of the City Council during this public information period will not be acted upon by the City Council at this meeting.

9. Business or reports for / from the Mayor or other Members of City Council:

a. Discussion on the proposed disposition of 16 parcels of publicly-owned property in the Halifax Triangle

b. Consideration to amend the special fund budget for the proposed disposition of 16 parcels of publicly-owned property in the Halifax Triangle.

c. Consideration to authorize the City Treasurer to publish Delinquent Taxpayers List.

d. Consideration to approve the purchase of 125 W. Washington Street

e. Consideration of reappointment to the Virginia Gateway Region Board

f. Consideration of an appointment to the Central Virginia Waste Management Authority

10. City Manager's Agenda

a. City Manager's Report.

11. Clerk of City Council's Agenda

12. City Attorney's Agenda

13. Closed Session (if necessary)

14. Adjournment

5.a

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 10, 2016

TO: The Honorable Mayor and Members of City Council

THROUGH: William E. Johnson III, City Manager

FROM: Irvin Carter, Deputy City Manager/Director of Finance

RE: **Presentation of Six month Financial Update – FY2016**

PURPOSE: Give a Six Month update of the City of Petersburg Finances.

REASON: This is an opportunity for Administration to give an update of the financial position through the first six months of the Fiscal Year.

RECOMMENDATION: Informational purposes only

BACKGROUND: This presentation will give a snapshot of the financial position of the various funds of the city to include General Fund, Special Funds, Utility Fund and other enterprise funds.

COST TO CITY: N/A

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: February 16, 2016

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: All City Agencies

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: 2016 Mid-Year Review Presentation

STAFF: Irvin Carter, Deputy City Manager/Director of Finance

City of PETERSBURG Virginia

2016 Mid Year Review

Presented by

Irvin M. Carter, Jr. DCM/Finance Director

Curtis S. Finney, Jr. Assistant Finance Director

I AM PETERSBURG VIRGINIA

City of PETERSBURG Virginia

Income Statement
for Period Ending December 2015

GENERAL FUND REVENUES

General Property Taxes	$ 12,280,208.23
Other Local Taxes	4,451,815.64
Licenses, Permits and Privilege Fees	200,297.17
Fines and Forfeitures	198,014.93
Revenue from Use of Money	-
Revenue from Use of Property	91,222.59
Revenue from Federal	2,009,941.92
Revenue from Commonwealth	7,631,575.23
Charges for Current Services	1,405,838.73
Recovered Cost	212,059.57
Miscellaneous Revenues	4,541,834.65
Total General Fund Revenue	$ 33,022,808.66

CITY OF PETERSBURG VIRGINIA E PLURIBUS UNUM

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Income Statement Continued

City of PETERSBURG Virginia

GENERAL FUND EXPENDITURES

General Government		
Legislative	$ 135,670.25	
Executive	339,053.01	
Legal Counsel	175,429.43	
Financial Administration	2,788,234.13	
Human Resources	169,611.77	
Board of Elections	177,626.03	
Planning and Economic Development	308,392.56	$ 4,094,017.18
Judicial		1,067,644.04
Public Safety		9,864,736.10
Health and Human Services		6,638,954.40
Public Works		3,062,004.24
Parks and Leisure Services		479,143.26
Libraries		435,435.95
Museums and Visitor Services		377,810.42
Non-Departmental		3,426,151.31
Debt Service		1,669,957.79
Education		4,058,670.30
Total General Fund Expenditures		$ 35,174,524.99
Change in Fund Balance	Favoriable/(Unfavorable)	(2,151,716.33)

CITY OF PETERSBURG VIRGINIA

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City of PETERSBURG Virginia

General Department Revenue
Budget to Actuals as of December 31, 2015

	Budget 2015-2016	YTD ACTUAL 2015-2016	Remaining Budget
General Property Taxes	36,963,995	12,280,208	24,683,787
Other Local Taxes	14,276,706	4,451,816	9,824,890
Licenses, Permits and Privilege Fees	837,627	200,297	637,330
Fines and Forfeitures	973,589	198,015	775,574
Revenue from Use of Money	-	-	-
Revenue from Use of Property	330,094	91,223	238,871
Revenue from Federal	4,770,356	2,009,942	2,760,414
Revenue from Commonwealth	12,316,327	7,631,575	4,684,752
Charges for Current Services	**4,128,519**	1,405,839	2,722,680
Recovered Cost	557,015	212,060	344,955
Miscellaneous Revenues	73,100	4,541,835	(4,468,735)
Total General Fund Revenue	75,227,328	33,022,809	42,204,519

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City of PETERSBURG Virginia

General Department Revenue

Budget to Actuals as of December 31, 2015

Classification	Account	Decription	Budget 2015-16	YTD 2015-16	Remaining Budget
Property Taxes	11010	Delinquent Taxes RE	2,491,686	$ 813,775	1,677,911
Property Taxes	11010	Current Taxes RE	23,489,349	10,021,436	13,467,913
Property Taxes	11020	Current Taxes PSC	1,700,000	824,731	875,269
Property Taxes	11031	Delinquent Taxes PP	1,282,020	75,800	1,206,220
Property Taxes	11031	Current Taxes PP	3,675,437	144,857	3,530,580
Property Taxes	11032	Mobile Home Taxes	18,079	(11,177)	29,256
Property Taxes	11040	Machinery & Tools Taxes	3,585,220	11,647	3,573,573
Property Taxes	11060	Pen Int & Adv on Taxes	722,204	202,566	519,638
Property Taxes	11060	Interest-All Property Tax	-	196,570	(196,570)
		Total Property Taxes	**$ 36,963,995**	**$ 12,280,205**	**$ 24,683,790**

CITY OF PETERSBURG VIRGINIA

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City of PETERSBURG Virginia

General Department Revenue

Budget to Actuals as of December 31, 2015 Continued

Classification	Account	Decription	Budget 2015-16	YTD 2015-16	Remaining Budget
Other Local Taxes	12010	Sales and use Taxes	3,747,000	$ 1,354,304	2,392,696
Other Local Taxes	12010	Communications Tax	-	-	-
Other Local Taxes	12020	Taxes on Util Chgs	3,555,908	855,812	2,700,096
Other Local Taxes	12025	E-911 Tax	-	-	-
Other Local Taxes	12030	Bus & Occup Licenses	2,845,099	380,233	2,464,866
Other Local Taxes	12040	Bank Stock Taxes	191,274	890	190,384
Other Local Taxes	12050	Motor Vehicle Licenses	505,000	40,941	464,059
Other Local Taxes	12070	Recordation Taxes	187,064	64,018	123,046
Other Local Taxes	12070	Tax on Willans and Adm	-	-	-
Other Local Taxes	12080	Cigarette Taxes	225,000	96,131	128,869
Other Local Taxes	12080	Cigarette Taxes	-	-	-
Other Local Taxes	12090	Adm & Amuse Taxes	7,200	4,369	2,831
Other Local Taxes	12100	Lodging Taxes	278,889	142,797	136,092
Other Local Taxes	12110	Meal Taxes	2,734,272	1,359,216	1,375,056
		Total Local Fees	**$ 14,276,706**	**$ 4,298,711**	**$ 9,977,995**

CITY OF PETERSBURG E PLURIBUS UNUM VIRGINIA

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City of PETERSBURG Virginia

General Department Revenue

Budget to Actuals as of December 31, 2015 Continued

Classification	Account	Decription	Budget 2015-16	YTD 2015-16	Remaining Budget
Permits, Fees Licenses	13010	2012 Animal Licenses	6,285	1,690	4,595
Permits, Fees Licenses	13020	K-9 Donations-Police Dept	-	-	-
Permits, Fees Licenses		Land Use App Fee	-	-	-
Permits, Fees Licenses	13030	Zoning Fees	-	-	-
Permits, Fees Licenses	13030	Zoning and Subdvn Permits	-	-	-
Permits, Fees Licenses	13030	Building Permits	120,000	39,427	80,573
Permits, Fees Licenses	13030	Electrical Permits	26,000	16,956	9,044
Permits, Fees Licenses	13030	Electrical Inspec Fees	150	-	150
Permits, Fees Licenses	13030	Plumbing Permits	16,045	9,095	6,950
Permits, Fees Licenses	13030	Mechnical Permits	20,000	11,009	8,991
Permits, Fees Licenses	13030	Fire Permits	5,000	985	4,015
Permits, Fees Licenses	13030	Special Use Permits	6,000	1,500	4,500
Permits, Fees Licenses	13030	Sign Inspection Fees	500	-	500
Permits, Fees Licenses	13030	Pub Veh Oper Lic Fees	2,375	470	1,905
Permits, Fees Licenses	13030	Occupancy Permits	-	-	-
Permits, Fees Licenses	13030	Erosion and Sediment Contr	4,231	1,600	2,631
Permits, Fees Licenses	13030	Burial Permits and Fees	12,843	7,850	4,993
Permits, Fees Licenses	13030	Solicitation Permits	1,900	587	1,313
Permits, Fees Licenses	13030	Demolition Fees	12,000	1,761	10,239
Permits, Fees Licenses	13030	Grass Cutting Fees	50,000	18,908	31,092
Permits, Fees Licenses	13030	Parking Lot Rental	30,928	12,220	18,708
Permits, Fees Licenses	13030	Securing Building	-	384	(384)
Permits, Fees Licenses	13030	Services Rendered	-	-	-

City of PETERSBURG Virginia

General Department Revenue

Budget to Actuals as of December 31, 2015 Continued

Classification	Account	Decription	Budget 2015-16	YTD 2015-16	Remaining Budget
Permits, Fees Licenses	13030	Fuel	219,495	25,117	194,378
Permits, Fees Licenses	13030	Right of Way Permit Fees	250,000	27,335	222,665
Permits, Fees Licenses	13030	Home Occupation Fees	4,000	2,400	1,600
Permits, Fees Licenses	13030	Business License Zoning Permit Fee	10,700	4,500	6,200
Permits, Fees Licenses	13030	Rezoning Fees	12,000	1,500	10,500
Permits, Fees Licenses	13030	Site Plan Fees	4,800	-	4,800
Permits, Fees Licenses	13030	Special Use Exceptions	2,000	500	1,500
Permits, Fees Licenses	13030	Sign Permits	3,150	3,150	-
Permits, Fees Licenses	13030	3rd Summittal Review Fees	5,000	3,149	1,851
Permits, Fees Licenses	13030	Special Exception Fees	-	-	-
Permits, Fees Licenses	13030	Appeal of Zoning Administrator	-	-	-
Permits, Fees Licenses	13030	Zoning Confirmation Letter Fee	1,300	1,100	200
Permits, Fees Licenses	13030	Ordiance Amendment Fee	75	25	50
Permits, Fees Licenses	13030	Approved Plan Amendment Fee	50	50	-
Permits, Fees Licenses	13030	Boundary Line Adjusment Fee	-	-	-
Permits, Fees Licenses	13030	Subdivision Preliminary	-	-	-
Permits, Fees Licenses	13030	Subdivision Final	-	-	-
Permits, Fees Licenses	13030	Historic Guidelines Fees		25	(25)
Permits, Fees Licenses	13030	Property Easement	4,800	-	4,800
Permits, Fees Licenses	13030	Vacant Property Registry	6,000	7,000	(1,000)
		Total Permits, Fees, Licenses	**$ 837,627**	**$ 200,293**	**$ 637,334**

CITY OF PETERSBURG VIRGINIA

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City of PETERSBURG Virginia

General Department Revenue

Budget to Actuals as of December 31, 2015 Continued

Classification	Account	Decription	Budget 2015-16	YTD 2015-16	Remaining Budget
Fines and Forfeitures	14010	Fines and Forfeitures	589,393	$ 109,970	479,423
Fines and Forfeitures	14010	Fines/Redflex	250,000	36,816	213,184
Fines and Forfeitures	14010	Parking Fines	16,115	5,007	11,108
Fines and Forfeitures	14010	Interest on Fines & Forfeitures	20,228	8,185	12,043
Fines and Forfeitures	14010	Decal Violations Fines	54,033	17,484	36,549
Fines and Forfeitures	14010	Admin Fees Treasurer Office	15,000	3,009	11,991
	14010	Legal Fees Delin RE	-	-	-
Fines and Forfeitures	14010	DMV Stop Fees	28,820	17,543	11,277
		Total Fines & Forfeitures	**$ 973,589**	**$ 198,014**	**$ 775,575**
Rev From Use of Money	15010	Interest on Bank Deposits	-		
Rev From Use of Money	15020	Rental of General Property	315,594	71,226	244,368
Charge for Services	15020	Concession Rentals and Commissions	2,000	524	1,476
Charge for Services	15020	Special Event Fees	500	13,010	(12,510)
Charge for Services	15020	Special Event Fees- Tourism	1,000	950	50
Charge for Services	15020	Special Event Fee- Public Works		5,160	(5,160)
Charge for Services	15020	Rental of Library meeting Room	1,000	-	1,000
Rev From Use of Money	15020	Filming Fees	10,000	353	9,647
		Total Property Rental	**$ 330,094**	**$ 91,223**	**$ 238,871**

CITY OF PETERSBURG VIRGINIA

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City of PETERSBURG Virginia

General Department Revenue

Budget to Actuals as of December 31, 2015 Continued

Classification	Account	Decription	Budget 2015-16	YTD 2015-16	Remaining Budget
Charge for Services	16000	EMS-Transportation	335,000	187,542	147,458
Charge for Services	16010	Fees of Court Officers	9,573	5,345	4,228
Charge for Services	16010	Law Library Fees	-	-	-
Charge for Services	16010	Court Appointed Attorney	17,241	5,378	11,863
Charge for Services	16010	Courthouse Maint Fees	40,856	16,740	24,116
Charge for Services	16010	Courthouse Security Fees	102,100	42,863	59,237
Charge for Services	16010	Real Estate Transfer Fees	600	423	177
Charge for Services	16010	Proposal Review Fee	-	-	-
Charge for Services	16010	Electronic Monitoring Survelience	-	-	-
Charge for Services	16010	Credit Card Processing Fees (Treas)	20,000	16,267	3,733
Charge for Services	16020	Commonwealth Atty Fees	5,071	2,877	2,194
Charge for Services	16030	Accident Report Fees	4,353	2,428	1,925
Charge for Services	16030	City Sheriff Fees	4,473	4,473	-
Charge for Services	16030	Weapon Permits	6,417	3,724	2,693
Charge for Services	16040	Fire & Rescue Services	1,280	195	1,085
Charge for Services	16050	Non-Consecutive Jail Time	-	-	-
Charge for Services	16060	Dog Pound Fees	2,455	1,130	1,325
Charge for Services	16080	Curbside Pick-Up	1,985,000	545,019	1,439,981
Charge for Services	16080	Landfill Host Fee/Monthly	600,000	359,858	240,142
Charge for Services	16080	Landfill Host Fee/Comm Projects	50,000	45,000	5,000
Charge for Services	16080	Landfill Liaison Reimbursement	50,000	75,000	(25,000)

CITY OF PETERSBURG VIRGINIA

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City of PETERSBURG Virginia

General Department Revenue

Budget to Actuals as of December 31, 2015 Continued

Classification	Account	Decription	Budget 2015-16	YTD 2015-16	Remaining Budget
Charge for Services	16080	Recycling Fees	75,000	-	75,000
Charge for Services	16090	Cemetary Admin Fees	7,000	7,800	(800)
Charge for Services	16110	Armory Reimbursement	-	-	-
Charge for Services	16120	Sports Complex Fees	-	-	-
Charge for Services	16130	Recreational Fees	21,600	3,304	18,296
Charge for Services	16140	Tourism Admission Fees	-	-	-
Charge for Services	16140	Admission Fees	32,000	16,305	15,695
Charge for Services	16140	Sales-Gift Shop	30,000	8,096	21,904
Charge for Services	16140	Sales- Central Store Room	-	37,366	(37,366)
Charge for Services	16140	Sales Gasoline	690,000	-	690,000
Charge for Services	16140	Sales Branding Revenue		1,042	(1,042)
Charge for Services	16150	Library Fines and Fees	25,000	19,977	5,023
Charge for Services	16150	Gift Shop Receipts-Library	3,000	234	2,766
Charge for Services	16150	Library Café Rent	6,000	500	5,500
Charge for Services	16150	Library Café Commission	1,000	79	921
Charge for Services	16160	Sale of Publications	1,000	-	1,000
Charge for Services	16190	Bulk Waste Payment	2,500	4,183	(1,683)
Charge for Services	16190	Taxes		(7,311)	7,311
Charge for Services	16190	Sale of Service-Pavement Repair		-	-
		Total Charge for Services	**$ 4,128,519**	**$ 1,405,837**	**$ 2,722,682**

CITY OF PETERSBURG VIRGINIA

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City of PETERSBURG Virginia

General Department Revenue

Budget to Actuals as of December 31, 2015 Continued

Classification	Account	Decription	Budget 2015-16	YTD 2015-16	Remaining Budget
Miscellaneous Revenue	18030	Rebates and Refunds	7,000	12,636	(5,636)
Miscellaneous Revenue	18030	Copying Fee		58	(58)
Miscellaneous Revenue	18030	Local CSA/VPA Refunds	-	44	(44)
Miscellaneous Revenue	18030	Purchasing Bid Services		6,223	(6,223)
Miscellaneous Revenue	18030	Vending machine	-	-	-
Miscellaneous Revenue	18030	Expenditure Refunds-Other	-	15,012	(15,012)
Miscellaneous Revenue	18990	Primary Fees	-	-	-
Miscellaneous Revenue	18990	Payment In Lieu of Taxes	30,000	222	29,778
Miscellaneous Revenue	18990	Gifts and Donations	4,500	1,650	2,850
Miscellaneous Revenue	18990	Commissions - Inmate Phones	-	-	-
Miscellaneous Revenue	18990	Sale of Services and Supplies	-	-	-
Miscellaneous Revenue	18990	Sale of Salvage and Scrap	10,000	27,067	(17,067)
Miscellaneous Revenue	18990	Sale of Real Estate		1,235	(1,235)
Miscellaneous Revenue	18990	Sale of Cemetry Lots	18,600	4,900	13,700
Miscellaneous Revenue	18990	Loan Proceeds	-	4,471,876	(4,471,876)
Miscellaneous Revenue	18990	Sale of Properties-Clerk	-	-	-
Miscellaneous Revenue	18990	Cash Over & Short	-	(225)	225
Miscellaneous Revenue	18990	Bad Check Fee Charges	3,000	1,155	1,845
Miscellaneous Revenue	18990	Miscellaneous Other	-	-	-
		Total Misc Revenue	**$ 73,100**	**$ 4,541,853**	**$ (4,468,753)**

CITY OF PETERSBURG VIRGINIA

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City of PETERSBURG Virginia

General Department Revenue

Budget to Actuals as of December 31, 2015 Continued

Classification	Account	Decription	Budget 2015-16	YTD 2015-16	Remaining Budget
Recovered Cost	19000	Recoveries and Rebates	-	150	(150)
Recovered Cost	19010	Recoveries & Rebates	160,000	133,535	26,465
Recovered Cost	19020	Recovered Costs		-	-
Recovered Cost	19020	Charges for Health		-	-
Recovered Cost	19020	Recoveries of Jail Costs		-	-
Recovered Cost	19020	Home Incarcreation Program	-	1,923	(1,923)
Recovered Cost	19020	Recovery of DNA Sample Cost	-	392	(392)
Recovered Cost	19020	Jail-Weekenders	-	-	-
Recovered Cost	19020	Dollar Per Day	-	-	-
Recovered Cost	19020	Damaged Property	3,000	-	3,000
Recovered Cost	19020	Medical Co Pay	-	-	-
Recovered Cost	19020	PPL Library	264,015	-	264,015
Recovered Cost	19020	E-rate Reimbursement (Library)	-	-	-
Recovered Cost	19020	Professional Services	5,000	25,128	(20,128)
Recovered Cost	19020	Payment in Lieu of Taxes-Util	125,000	-	125,000
Recovered Cost	19020	Work Release	-	-	-
Recovered Cost	19020	Insurance Recoveries	-	50,931	(50,931)
		Total Recovered Cost	**$ 557,015**	**$ 212,059**	**$ 344,956**

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City of PETERSBURG Virginia

General Department Revenue

Budget to Actuals as of December 31, 2015 Continued

Classification	Account	Decription	Budget 2015-16	YTD 2015-16	Remaining Budget
Revenue from Commonwealth	22010	Sales Taxes Mob Homes Title	-	795	(795)
Revenue from Commonwealth	22010	Grantor Taxes	60,000	38,873	21,127
Revenue from Commonwealth	22010	Rolling Stock Taxes	90,154	83,723	6,431
Revenue from Commonwealth	22010	Auto Rental Tax	121,869	50,796	71,073
Revenue from Commonwealth	22011	PPTRA	2,726,040	2,726,040	-
Revenue from Commonwealth	23010	State Share-Comm Atty	694,390	301,686	392,704
Revenue from Commonwealth	23020	State's Share-Sheriff	553,000	285,116	267,884
Revenue from Commonwealth	23030	State's Share-Comm of Revenue	152,646	58,629	94,017
Revenue from Commonwealth	23040	State's Share-Treasurer	110,238	45,970	64,268
Revenue from Commonwealth	23050	Med Examiner	-	-	-
Revenue from Commonwealth	23060	Registrar/Electoral Boards	41,168	-	41,168
Revenue from Commonwealth	23060	Fine & Fee Registrar\Elec Boards	1,500	3,500	(2,000)
Revenue from Commonwealth	23070	Clerk of the Circuit Court	342,559	134,548	208,011
Revenue from Commonwealth	24010	Public Assistance Grants	2,963,237	1,253,697	1,709,540
Revenue from Commonwealth	24010	Comprehensive Services	1,881,425	1,393,567	487,858
Revenue from Commonwealth	24010	State & Local Foster Care			
Revenue from Commonwealth	24010	State Share-Law Enforcement	2,022,236	1,011,118	1,011,118

CITY OF PETERSBURG VIRGINIA

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City of PETERSBURG Virginia

General Department Revenue

Budget to Actuals as of December 31, 2015 Continued

Classification	Account	Decription	Budget 2015-16	YTD 2015-16	Remaining Budget
Revenue from Commonwealth	24040	Petty Jurors Fee	14,760	930	13,830
Revenue from Commonwealth	24040	Street Const & Maint	-	-	-
Revenue from Commonwealth	24040	Cert Grant	-	-	-
Revenue from Commonwealth	24040	Library Funds-State	145,774	72,193	73,581
Revenue from Commonwealth	24040	Four-For-Life	-	-	-
Revenue from Commonwealth	24040	State Fire Program Funds	-	-	-
Revenue from Commonwealth	24040	VITA E911	395,331	153,101	242,230
Revenue from Commonwealth	24040	Adult Confinement-State	-	43,204	(43,204)
Revenue from Commonwealth	24040	Irene Hurricane Recoveries	-	127,187	(127,187)
Revenue from Federal	33010	Federal Emergency Management System		183,368	(183,368)
Revenue from Federal	33050	Social Services Federal	4,385,317	1,824,086	2,561,231
Revenue from Federal	33050	CSA Federal	274,019		274,019
Revenue from Federal	33060	Library Federal Assistance - E Rate	23,453	2,487	20,966
Transfer	41050	Transfer From CDBG	87,567		87,567
			-	-	-
		Total Revenue from Other Agencies	**$ 17,086,683**	**$ 9,794,614**	**$ 7,292,069**
		Total	**$ 75,227,327**	**$ 33,022,809**	**$ 42,204,519**

CITY OF PETERSBURG VIRGINIA

I AM PETERSBURG VIRGINIA

City of PETERSBURG Virginia

General Department Expenditure

Budget to Actuals as of December 31, 2015

Classification	Account	Decription	Budget 2015-2016	YTD ACTUAL 2015-2016	Remaining Budget
Legislative	11010	City Council	231,555	135,670	95,885
Executive	12110	City Manager	659,179	283,818	375,361
Executive	12130	Hispanic Laison	107,697	55,235	52,462
Legal Counsel	12210	City Attorney	341,355	175,429	165,926
Human Resources	12220	Human Resources	318,384	169,612	148,772
Financial Administration	12310	Commisioner of Revenue	351,928	167,609	184,319
Financial Administration	12320	Assessor	490,115	214,414	275,701
Financial Administration	12410	Treasurer	484,421	230,437	253,984
Financial Administration	12420	Finance	686,936	322,965	363,971
Financial Administration	12470	Purchasing	299,041	171,031	128,010
Financial Administration	12510	Information Systems	1,107,281	521,166	586,115
Public Works	12520	Motor Vehicle Repair	1,802,003	765,757	1,036,246
Board of Elections	13700	Registrar	320,951	177,626	143,325
Judicial	21100	Judge Circuit Court	75,008	44,918	30,090
Judicial	21200	General District Court	52,800	13,435	39,365
Judicial	21300	Magistrate	39,400	23,824	15,577
Judicial	21400	Juvenile Justice	89,288	46,443	42,845
Judicial	21500	J & D Relations Court	12,765	2,902	9,863
Judicial	21600	Clerk Circuit Court	704,366	331,618	372,748
Judicial	21700	Juvenile Court Services	189,040	54,747	134,293
Judicial	22100	Commonwealth Attorney	1,083,048	549,758	533,290

CITY OF PETERSBURG VIRGINIA E PLURIBUS UNUM

I AM PETERSBURG VIRGINIA

City of PETERSBURG Virginia

General Department Expenditure

Budget to Actuals as of December 31, 2015 Continued

Classification	Account	Decription	Budget 2015-2016	YTD ACTUAL 2015-2016	Remaining Budget
Public Safety	31100	Police	9,072,178	4,608,436	4,463,742
Public Safety	31200	Emergency Communicaitons	1,784,761	886,330	898,431
Public Safety	32100	Fire	6,382,229	3,117,847	3,264,382
Public Safety	32200	Code Compliance	844,698	335,469	509,229
Public Safety	33100	City Jail	1,439,430	757,528	681,902
Public Safety	35100	Animal Warden	310,725	159,127	151,598
Public Works	41100	Engineering	142,141	79,007	63,134
Public Works	42300	Refuse Collection	1,580,000	641,008	938,992
Public Works	43100	Grounds	771,471	455,290	316,181
Public Works	43200	Facility Management	2,353,090	1,034,489	1,318,601
Health & Human Services	51200	Health	603,258	301,628	301,630
Health & Human Services	53501	Social Services	8,488,906	3,907,051	4,581,855
Health & Human Services	53801	Comprehensive Services Act	3,093,826	2,430,275	663,551
Parks and Leisure Services	71300	Parks and Leisure Services	957,595	479,143	478,452
Public Works	71400	Cemeteries	157,789	86,453	71,336
Libraries	73100	Public Library	1,005,989	435,436	570,553
Planning and Economic Development	81100	Planning	404,637	148,789	255,848
Planning and Economic Development	81500	Economic Development	519,978	159,604	360,374
Museums and Vistor Services	81600	Tourist Promotion Programs (Museums)	680,125	254,978	425,147
Museums and Vistor Services	81700	Cultural Affairs	384,667	122,833	261,834
Financial Administration	91400	Risk Management	1,415,433	1,160,613	254,820
Non-Departmental	92101	Civic & Community Organization	7,147,001	3,426,151	3,720,850
Debt Service	95101	Debt Services	4,580,327	1,669,958	2,910,369
Education	999250	Transfer to Schools	11,662,512	4,058,670	7,603,842
		Summary Total	**75,229,327.00**	**35,174,525**	**40,054,802**

CITY OF PETERSBURG VIRGINIA

I AM PETERSBURG VIRGINIA

City of PETERSBURG Virginia

Income Statement for Period Ending December 2015

NON GENERAL FUND PROGRAMS

Special Funds Revenue Fund 212		2,235,914.73
Special Funds Expenditures		3,185,692.24
Change in Fund Balance	Favoriable/(**Unfavorable**)	(949,777.51)
CDBG Revenues Fund 213		135,975.33
CDBG Projects Expenditures		100,166.78
Change in Fund Balance	Favoriable/(**Unfavorable**)	35,808.55
CIP Revenues Fund 380		1,420,145.75
CIP Expenditures		1,321,928.25
Change in Fund Balance	Favoriable/(**Unfavorable**)	98,217.50
Public Utilities Revenues Fund 501		4,297,969.56
Public Utilities Expenditures		4,430,641.31
Change in Fund Balance	Favoriable/(**Unfavorable**)	(132,671.75)
Stormwater Revenues Fund 502		119,350.58
Stormwater Expenditures		248,183.05
Change in Fund Balance	Favoriable/(**Unfavorable**)	(128,832.47)

CITY OF PETERSBURG VIRGINIA

I AM PETERSBURG VIRGINIA

Income Statement for Period Ending December 2015

City of PETERSBURG Virginia

NON GENERAL FUND PROGRAMS CONTINUED

Municipal Golf Course Revenues Fund 550		462,060.67
Municipal Golf Course Expenditures		537,526.43
Change in Fund Balance	Favoriable/(**Unfavorable**)	(75,465.76)
Petersburg Generals Revenues Fund 555		60,494.50
Petersburg Generals Expenditures		82,341.86
Change in Fund Balance	Favoriable/(**Unfavorable**)	(21,847.36)
Mass Transit Revenues Fund 575		1,706,318.71
Mass Transit Expenditures		2,359,191.63
Change in Fund Balance	Favoriable/(**Unfavorable**)	(652,872.92)
Total City of Petersburg Revenues		10,438,229.83
Total City of Petersburg Expenditures		12,265,671.55
Change in Fund Balance	Favoriable/(**Unfavorable**)	**(1,827,441.72)**

CITY OF PETERSBURG VIRGINIA E PLURIBUS UNUM

I AM PETERSBURG VIRGINIA

City of PETERSBURG Virginia

Outstanding Payment Aging Summary
As of Checks Written December 31, 2015

Outstanding from invoice date	# of Days
1,126,060.76	30 to 59
1,160,218.80	60 to 89
1,053,150.64	90 +
3,339,430.20	

CITY OF PETERSBURG VIRGINIA

I AM PETERSBURG VIRGINIA

City of PETERSBURG Virginia

CITY COUNCIL QUESTIONS

I AM PETERSBURG VIRGINIA

City of PETERSBURG Virginia

Outstanding Payment Aging Summary
As of Checks Written February 5, 2016

Outstanding from invoice date	# of Days
2,425,105.21	30 to 59
1,369,911.65	60 to 89
2,849,686.02	90 +
6,644,702.88	

CITY OF PETERSBURG VIRGINIA

I AM PETERSBURG VIRGINIA

The regular meeting of the Petersburg City Council was held on Tuesday, February 2, 2016, at the Union Train Station. Mayor Myers called the closed session meeting to order at 5:00p.m.

1. CLOSED SESSION MEETING – 5:00 P.M.

2. ROLL CALL:

Present:

Council Member David R. Coleman
Council Member John A. Hart, Sr.
Council Member Treska Wilson-Smith
Vice Mayor Samuel Parham
Mayor W. Howard Myers

Absent: Council Member Darrin L. Hill (arrived at 5:10pm)
Council Member Brian A. Moore (arrived at 6:25pm)

Present from City Administration:

City Manager William E. Johnson, III
City Attorney Brian K. Telfair
Clerk of Council Nykesha D. Jackson, CMC

3. CLOSED SESSION:

City Attorney Brian Telfair, stated that it was City Council's desire to enter into a closed session under Section 2.2-3711.A (1) of the Code of Virginia under Subsection 1 to discuss or consider issues relating to public officers or appointees of the City; un Subsection 3 to discuss the acquisitions of real property for a public purpose or the disposition of publicly held real property where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the City; and under Subsection 7 to consult with legal counsel and be briefed by legal staff pertaining to actual or probably litigation, where such briefing and consultation in an open meeting would adversely affect the litigating posture of the City.

Vice Mayor Parham moved that the City Council go into closed session for the purposes noted by the City Attorney. The motion was seconded by Council Member Hart. There was no discussion on the motion, which was approved on roll call vote.

On roll call vote, voting yes: Coleman, Hart, Wilson-Smith, Parham and Myers; Absent: Hill, Moore

City Council entered closed session at 5:05 p.m.

CERTIFICATION:

Council Member Hart made a motion to return City Council into open session and certify the purposes of the closed session. The motion was seconded by Council Member Coleman. There was no discussion on the motion, which was approved on roll call vote.

On roll call vote, voting yes: Coleman, Hart, Hill, Wilson-Smith, Parham and Myers; Abstain: Moore

16-R-4 **A RESOLUTION CERTIFYING, AS REQUIRED BY THE CODE OF VIRGINIA, SECTION 2.2-3712, THAT TO THE BEST OF EACH MEMBER'S KNOWLEDGE, ONLY PUBLIC BUSINESS MATTERS LAWFULLY EXEMPTED FROM OPEN MEETING REQUIREMENTS OF VIRGINIA LAW WERE DISCUSSED IN THE CLOSED SESSION, AND ONLY SUCH PUBLIC BUSINESS MATTERS AS WERE IDENTIFIED IN THE MOTION CONVENING THE CLOSED SESSION WERE HEARD, DISCUSSED, OR CONSIDERED.**

1. **REGULARLY-SCHEDULED MEETING – 6:50 P.M.**

2. **ROLL CALL:**
Present:

Council Member David R. Coleman
Council Member John Hart, Sr.
Council Member Darrin L. Hill
Council Member Brian A. Moore
Council Member Samuel Parham
Council Member Treska Wilson-Smith
Mayor W. Howard Myers

Absent:

Present from City Administration:

City Manager William E. Johnson, III
City Attorney Brian K. Telfair
Clerk of Council Nykesha D. Jackson, CMC

3. **MOMENT OF SILENCE:**

a. Clerk of Council, Nykesha D. Jackson, led council and the audience in a moment of silence.

4. **PLEDGE OF ALLEGIANCE:**

a. Clerk of Council, Nykesha D. Jackson, led council and the audience in the Pledge of Allegiance.

5. **PRESENTATION/PROCLAMATIONS/RECOGNITIONS: (Each presentation will be limited to 10 minutes.)**

a. Comprehensive Annual Financial Report (CAFR) Fiscal Year 2015.

BACKGROUND: The Auditing Firm of Robinson, Farmer and Cox performs the annual audit of the City of Petersburg and is required to present it to City per State Code. Mr. David Hughes of Robinson, Farmer & Cox Associates, will fulfill this obligation.

RECOMMENDATION: Recommend Council receive the report. No action is required.

David Hughes, Robinson, Farmer & Cox Associates, gave a brief overview of the Com Comprehensive Annual Financial Report.

b. Proclamation recognizing Harold A. Deane, Sr.

BACKGROUND: Harold A. Deane, Sr. has worked many years of service as a faculty member and as a former basketball coach, who led VSU to their last conference championship.

RECOMMENDATION: Recommend Mayor Myers read proclamation.

Mr. Deane thanked the Mayor and City Council for the proclamation.

c. Proclamation recognizing Black History Month

BACKGROUND: The month of February is designated as Black History Month. In this month we honor the history and accomplishments of African Americans throughout the Month and observe this commemoration by attending various programs, ceremonies, and activities across the City as we commemorate this year's theme, "**Hallowed Grounds: Sites of African American Memories"** as selected by The Association for the Study of African American Life & History which brings attention to the centennial celebration of the National Park Service.

RECOMMENDATION: Recommend Mayor Myers read proclamation.

Brian Little and Lewis Rogers accepted the proclamation and thanked City Council Members.

Chief John Dixon introduced the new Deputy Police Chief Clay Hamilton.

Deputy Police Chief Clay Hamilton gave a brief summary of his background and thanked City Council the pleasure of working with the City.

6. CONSENT AGENDA:

a. Minutes of January 11, 2016 & January 19, 2016

b. Schedule a public hearing for the disposition of publicly-owned property located at 808 Halifax Street.

c. Schedule a public hearing for the disposition of publicly-owned property located at 811 Halifax Street.

Council Member Coleman made a motion to accept the Consent Agenda that schedules two public hearings for February 16, 2016. The motion was seconded by Council Member Moore. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham, and Myers

7. OFFICIAL PUBLIC HEARINGS: (In accordance with the Rules of Council, public comment will be heard before discussion by Council. Once discussion has started, no further input from the public will be accepted. Each speaker will be limited to three (3) minutes.)

a. A public hearing on the proposed disposition of 16 parcels of publicly-owned property in the Halifax Triangle.

BACKGROUND: Petersburg City Council previously approved a letter of intent from the Woda Group to purchase properties in the Halifax Triangle. The Woda Group responded to a request for proposals from the City of Petersburg for redevelopment of the Halifax Triangle.

RECOMMENDATION: Staff recommends City Council permit the disposition of 16 parcels of property addressed as 106,119,121,123,127,140,147,151,153,155 and 116-122 Halifax Street; 110,112,114 and 116 South Avenue and 137 South Market Street known as the Halifax Triangle.

Dr. Landis Faulcon, Director of Economic Development, introduced the petitioner Bruce Watts from the WODA Group.

Bruce Watts, representative from WODA Group, gave a brief presentation on the proposal for the Halifax Triangle.

Ms. Jackson opened the floor for public comment.

Willie Noise, 1508 Circle Drive, stated that he disagree with the entire project. He stated that he is not

in favor at all.

Vernel Gannaway, 652 Old Wagner Road, stated that he believes that this is a very beautiful presentation. He asked Mr. Watts whether the funeral home would stay in that area with the proposed development.

Mr. Watts stated that they are proposing to buy City owned property. He stated that it does not show it on the mapping on the projector but that he believes that the funeral home is located to the south east. He stated that they would not be acquiring any land there. He stated that there is a parcel of land that the Rialto Theater was on and that they are looking to purchase that as well. He stated that they have not gone into discussion of this but they would be interested in purchasing that as well. He stated that they have put on the table to purchase the land of an assessment of $335,000.

Mr. Gannaway stated that the property needs looking at. He stated that this was an area of one of his paper routes back in the day. He stated that he is looking at the revitalization of the City. He stated that the City is bringing in this type of structure. He stated that they are all moving towards historic. He stated that it is killing anything historic for the black community. He stated that the project is a modern building and that it is a beautiful building. He stated that they need something else to implement the Rialto. He stated that the Rialto was a very exclusive place back in the day. He stated that giving it a name is one thing but it's not giving it what Rialto was all about. He stated that the City's need businesses as well. He stated that all he sees is another loft coming in and another rejection. He stated that he thinks that it is time for them to switch horses. He stated that he knows that it will bring revenue but that it would be a penny compared to millions.

Fenton Bland, 1840 South Westchester Drive, stated that he knows Mr. Watts very well. He stated that no one has made any efforts to talk to any of the property owners in the area, former Delegate Joe Preston, The Wilkerson Family, The Bland Family or Tony Givens. He stated that preparation is everything. He stated that they have not had any dialogue with Mr. Watts and his staff pertaining to this. He stated that he hopes that they all reject this proposal.

Charlie Cuthbert, 132 South Adams Street, stated that he is opposed to this project. He stated that he wants to pick on Mr. Bland's comments. He stated that preparation is everything. He stated that he first wants to talk about procedure and then the substance of what is being proposed. He stated that the public was not given any meaningful notice on what is being proposed. He stated that there was a notice in the Progress-Index on January 20, 2016, that stated that a public was being held tonight on the proposed dispositions of 16 parcels. He stated that it stated that information can be obtained from the office of the Clerk of city Council. He stated that he phoned Ms. Jackson and asked if he can have the information in regards to the public hearing. He stated that Ms. Jackson stated that there was not any information and that the information would be in the packet. He stated that he looked online and saw three pages of information in which none of it contained the important information that has been shared with the public for the first time tonight. He stated that this project is for a low-income housing of 36 apartments. He stated that this is for people that make $43,000 or less. He stated to not be bamboozled by the $43,000. He stated asked where they are going to sell the 1,500 square feet. He stated that it is 100x150 feet. He asked whether they are going to see anything there but beer and lottery tickets. He stated that this is an invitation for new slum in Petersburg. He stated that this is all that it is. He stated that sometimes the cure is worse than the disease. He stated that the disease is that the City does not have enough tax revenue. He stated that the cure is that it is being proposed to create a new slum. He stated that this is the price that we cannot pay as a community. He stated that he ask City Council to vote against this.

Janelle Sinclair, 1644 South Sycamore Street, stated she thinks that the presentation was well put together. She stated that she thinks that in an ideal world it may work. She stated that because of Petersburg's demographics and population and all of the other deals that we have in the community. She stated that the City is known as a bedroom community. She stated that the City has so many LIHTC units that it out numbers the housing and home owners. She stated they increase this in an area that used to be known for high crime and that it can be vulnerable to do this again. She stated that the City may be putting them vulnerable to bring this behavior to come back. She stated that they may be at a different time in which they

can put economic development in the area like coffee houses or businesses. She stated that this may not be in the City's best interest. She stated that this is something that they may want to put on the shelves until a later date. She stated that today may not be the right time.

Seeing no further hands, Ms. Jackson closed the public hearing.

There was discussion among City Council and the petitioner.

Council Member Wilson-Smith made a motion to table action on the public hearing until the surrounding areas have had the opportunity to know what is going there and tabled until the next regular City Council Meeting. The motion was seconded by Council Member Coleman. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Wilson-Smith and Parham; Voting No: Moore, Myers

b. A public hearing to establish a Tourism Zone

BACKGROUND: Virginia Code authorizes Virginia localities to establish, by ordinance, one or more tourism zones for the purpose of granting tax incentives and providing regulatory flexibility to qualified businesses. A Downtown Petersburg tourism zone creates new opportunities for attracting capital investment and jobs, enhancing tourism, and producing other economic benefits.

RECOMMENDATION: Staff recommends City Council approve a Tourism Zone.

Dr. Landis Faulcon, Director of Economic, gave a brief overview of public hearing regarding the Tourism Zone.

Ms. Jackson opened the floor for public comment.

Brandon Martin, 1516 Berkeley Avenue, stated that there are some other sites downtown that have potentially a tourism factor. He stated that one is Fort Coggin which is the northern of Coggin Road. He stated that there used to be a sign there. He stated that a sign used to be there years ago and that he has not seen the sign come back. He stated that he suggest that the City needs to enlarge this. He stated that these are things that need to be taken into consideration. He advised the City to be careful.

Seeing no further hands, Ms. Jackson closed the public hearing.

Council Member Moore made a motion accept the Tourism Zone as presented by staff. The motion was seconded by Council Member Hart. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

16-ORD-6 AN ORDINANCE TO ADD SECTION 38-110 TO CHAPTER 38 OF THE 2000 CODE OF THE CITY OF PETERSBURG, VIRGINIA AS AMENDED BY ESTABLISHING A TOURISM ZONE PURSUANT TO VIRGINIA CODE §58.1-3851.

8. **PUBLIC INFORMATION PERIOD:** The Public Information Period is established by the Rules of Council to hear input from City residents or owners of businesses in the City. It will last for a maximum of 30 minutes. Speakers will be called in the order that they have signed up to speak. If there are ten or fewer speakers, each shall speak for a maximum of 3 minutes. If there are more than six (6) people desiring to speak, the time allotted to each person may be adjusted or the number of speakers limited to meet the time limitation. A speaker may speak on items **except those that are listed on tonight's Council agenda.** Any matter brought before the attention of the City Council during the public information period will not be acted upon by the City Council at this meeting.

Reverend James Quickly, 1044 South Park Drive, stated that he has some issues about the water bills. He stated that they have not been circulating or there has not been any type of correspondence in the City of Petersburg to the residence. He stated that it is a matter that seems to be a perplexing matter. He stated that

no one is really notified and that he feels that it is causing a lot of confusion. He stated that it should be publicized or they should be receiving some type of correspondence. He stated that with any type of bills you are usually notified by your bill collector with some type of correspondence. He stated that if a person does not have the internet they are lost in the sauce. He stated that they do not have any means about knowing the water bills. He stated that this is an issue that needs to be addressed and one that needs to be looked at closely.

Willie Noise, 1508 Circle Drive, stated that he would like City Council to give him a public apology from the Mayor and Linwood Christian for their conduct and attitude at the last City Council meeting. He stated that he would like the City Attorney to referee it. He stated that if Linwood Christian does not come back or whatever he will accept an apology from a family member. He stated no weapons at the City Council meeting. He stated that a lot is said some is questions and some are instructions. He stated that the questions are answered but there is little action on instructions. He stated that they have to treat this from worse down to good and not from good to worse. He stated that at the last agenda meeting they talked about purchasing some property. He stated that the purchasers did not have any idea of what they were doing with the property. He asked how this fit in with the City's vision and where they are going in the City. He stated that if they have a vision and know where they are going then they have to stop people from sticking things anywhere. He stated that he would like to know the snow removal and procedures schedule. He asked that he would like to know what priority is Youngs Road. He stated that he would like it to be put on the priority list. He stated that after the public information period and before the next meeting he would like them to get together and discuss some of the issues of that meeting.

Mitchell Pradia, 517 High Street, stated that he would like to briefly speak to City Council regarding the City ordinance Chapter 18, Section18-7, which speaks on keeping the architectural animals near residence. He stated that he received a letter from the Mayor last year on December 30, 2015. He stated that the letter states that the City will not pursue the removal of farm animals adjacent to his residence and place of business. He stated that the letter suggest that he consider suing his neighbor in order to enforce the City's ordinance. He stated that he believes that the letter he received is based on the last circuit court ruling which determines that his neighbor's property can be used as agriculture. He stated that he feels that this ruling would not have been made if the City had legal counsel present during these preceding's. He stated that he would like City Council to ask the City Attorney do the City have legal counsel present and why the ruling cannot be appealed. He stated that his neighborhood is zoned residential. He stated that according to the City Code the zoning is the City's responsibility. He stated that under Ordinance 18-7 and under the Freedom of Information Act the City was able to remove a rooster and other small animals for a citizen but cannot remove a large donkey and four sheep in his residential neighborhood. He stated that this is one of the biggest violators of the ordinance. He stated that the judge's ruling should be argued in a court appeal. He stated that there are 300 citizens in support of the ordinance. He stated that many have signed a petition. He stated that they are in shock that their elected officials are not in support with them. He stated that they do not feel that "I AM PETERSBURG." He stated that City Council should fully enforce this ordinance. He stated that he thinks that the judge ruled because there was no legal counsel present from the City. He stated that City Council has failed these people.

Perita Pradia, 517 High Street, stated that she agrees to everything that her husband has stated. She stated that she would like to use her few brief moments to share some photos. She stated that it has been stated that a picture is more than 10,000 words. She stated that she has chosen pictures to illustrate her argument. She stated that pictures are a prime example of why she thinks that agriculture properties should not be allowed in residential settings. She stated that this issue has been up before on numerous occasions. She stated that as they can see from the photo in front of them there is animal manure that lies out front in the open. She stated that this is still happening. She stated that the picture has snow in it and that this is a recent photo. She stated that it is directly behind her business and her home. She stated that this happens on a regular basis. She stated that on a cold day you can smell the odor before you reach the parking lot. She stated that this is her parking lot that she is talking about. She stated that she will ask City Council how this can be healthy for a City and a resident in a community that they said they would like to clean up. She stated that she does not know if they can imagine how this makes her feel as a business owner. She stated that she has visitors from around the world to come to her business establishment. She stated that she has a bed and

breakfast. She stated that she cannot put them in the garden in the spring because the stench is so bad. She stated that she strongly feel that the decision that was made by the circuit court judge was not a good decision. She stated that it was an arbitral decision. She stated that it was also without regard with over 300 of the City's constituents who collectively feel that farm animals are not what they want in their communities. She stated that like her husband she is appalled that during the meeting when the circuit court judge determined that her neighborhood can be used to board animals such as this. She stated that there was no representation from the City Attorney and none from City Council to her knowledge. She stated that she believes that this was a crucial factor in their being able to enforce the City's own ordinance that they have changed numerous times to try and clean up Petersburg. She stated that since it was very important and the meeting was dismissed and since there was no argument made against the judge's decision to allow agriculture animals in her background they are asking the City to seek an appeal. She stated that she fully understands that the legal process can be protractive; however, the City has been charged with the responsibility to represent the best interest of the people of Petersburg. She stated that she ask that they consider an appeal for this judgment.

Talibah Majeed, 1847 Brandon Avenue, stated that it has been her attention to have a very positive outlook for 2016. She stated that it is becoming more challenging to be positive about Petersburg future. She stated that the serious issues keep multiplying but the solution seems to be absent. She stated that the water meter issue which has been mentioned is still lingering. She stated that it took media exposure to get focused on it. She stated that it still is not solved as far as she is concerned. She stated that she got a bill that reflected a $20 increase for each month. She stated that she knows that her water habits have not changed. She stated that she is still concerned about this. She stated that she said that early on when the big discussion on the meters came up she stated that she did not trust the meters. She stated that this was based on different information that she received from across the country from different people. She stated that now the City has a budget gap of over $3 million dollars. She stated that someone has to do something about this. She stated the agencies in the City have to have a budget cut because of the $3 million dollars including the school system. She stated that the school system is already hurting. She stated that they all want to know how did this happen. She stated that she read in an article which the City Manager stated that the blame is on the Petersburg residents for not paying their taxes. She stated that at a previous council meeting the City Manager stated that City residence were discouraging potential investors by making negative comments about the City. She stated that her opinion is that if investors are that easily discouraged then they probably were not serious in the first place. She stated that a $3 million dollar gap because the residence didn't pay their taxes. She stated that taxes are paid to a City agency. She stated that someone is in charge of that agency. She stated that rather than blaming City residents how about managers employed by the City accountable. She stated that if the economic development efforts were more effective than and as effective as Colonial Heights and Hopewell then perhaps Petersburg residents would have enough money to pay their taxes. She stated that the City would receive more revenue from businesses. She stated that if the City of Petersburg were a private sector company then some pink slips would have been handed out a while ago. She stated that its management accountable that it is lacking. She stated that she is disturbed by City administration getting paid six figure salaries when the City is in such bad shape. She asked how they earn a six figure salary when the City is in such bad shape. She stated that she is asking them to put the accountability where it belongs and not on the citizens.

Rasheedah Farid, 18 Jarratt Court, stated that this is part two from the last meeting. She stated that today on the steps today of City Hall Mayor W. Howard Myers and members of Petersburg City Council officially launched its "I AM HEALTHY PETERSBURG" campaign. She stated that City Council together with the other key community members has joined forces to raise awareness and turn Petersburg into a healthier place. She stated that she is calling out a S.O.S., 9-1-1 and a Code Blue. She stated that the last time she was presented the problems and her observations. She stated that all she asks is that City Council promotes health, fitness, wellness and community engagement in the City of Petersburg. She stated that the method would be to invite community health partners to provide health, wellness, and fitness information to the citizens at City Council meetings and ward meetings. She stated that it will not cost anything perhaps maybe just a phone call. She stated that the vision is everyone healthy in Petersburg. She stated that the mission and goal is everybody everywhere is healthy, fit and well in Petersburg. She stated that this is from the womb to the tomb and in duration. She stated that they have to understand that everything is connected in Petersburg. She stated that if they want people to go to work they have to be healthy. She stated that if they are not healthy

then they are getting sick and calling in and then they lose their jobs. She stated that when they lose jobs then they cannot pay bills and they are losing everything. She stated that health is so important. She stated that she is talking about physical, social, and emotional health. She stated that they have to lay a blanket over the City. She stated that she is on her soap box for a healthy Petersburg. She stated that when they talk about financial health it's on the way. She stated that a financial opportunity center will be coming to Petersburg in March 2016.

Brandon Martin, 1516 Berkeley Avenue, stated that wouldn't it be nice if this time next year for Black History to recognize the opening of the restored and stabilized Jarratt House. She stated that he would like to talk about snow and leadership. He stated that one of the principles of leadership is setting the example. He stated that if you own and rent property you have a job to clear the snow of the sidewalk. He stated that the city code states it so it should be done. He stated that this applies both to residence and the City. He stated that he specifically site Corling's Corner. He stated that last Monday, Tuesday and Wednesday a person took their life in their hands to walk across the sidewalk and ended up walking in the street. He stated that it is not right and that it discourages the business activity period. He stated that there was an update inquiring about the sign ordinance in the City. He asked where the City in regards to this is. He stated that he took a ride in the Crater Road area and around the shopping centers. He stated that there are Popsicle signs in the area. He stated that it is an epidemic. He stated that last week with the traffic flow it appears to be some change of direction. He stated that he has been here 40 years and that he has seen street changes umpteen times. He stated that they should be left the way they are. He stated that a person would probably sit at the light for about 10 minutes with no traffic. He stated that it can be done and that it is called a smart cycle. He stated that when the light box near the post office got blown out by the motorist they had stop signs. He stated that when the new light box got put in things worked on a nice sequence. He stated that now the lights are back the way it used to be and that it is not right.

Vernel Gannaway, 652 Old Wagner Road, stated that last week he sent a "Notify Me" to the City about two road trucks that were just sitting in front of his home. He stated that he thought that they were doing some work but that they were just in the vehicle having a conversation. He stated that he has been reading that the City has a lack of money. He stated that it seems like there is a lot of money in diesel and gas that is wasted from sitting there. He stated that when he comes out there is no sand and that he did his own driveway. He stated that in another area it was cleared out. He stated that he thinks that it should not be the citizen's fault to be blamed about the expenditure or shortage when there are vehicles that are just riding and work not being done. He stated that he gets a response that they will get to them as soon as they can. He stated that he heard the gentleman talking about the traffic light. He stated that the same light is having problems on Crater Road. He stated that he is still doing U-turns. He stated that this is on Crater and Wagner Road. He stated that there are two words that a lot of people get confused. He stated that this is service and job. He stated that the people that hold positions as leaders should act accordingly. He stated that there is a professional way of doing things. He stated that he thinks that this City is known for being kind to a lot of people. He stated that sometimes it calls you to be unkind. He stated that he has tried to be fair with many people as possible. He stated that he likes to give people the benefit of the doubt. He stated that he is not going to tolerate it. He asked why they are not putting things in the paper that the children are doing. He asked why they are not speaking on good things. He stated that they have to do things together to get things done. He stated that before building anything that City needs to fix the infrastructure of the City.

9. BUSINESS OR REPORTS FOR/FROM THE MAYOR OR OTHER MEMBERS OF CITY COUNCIL:

a. Consideration to permit the agreement between the City of Petersburg and the Cameron Foundation to construct and maintain a community gateway located at East Washington Street.

BACKGROUND: The Cameron Foundation plans to make a grant to the City equal to 50% of the fixed cost amount of the Gateway to include contract administration and 50% of all change orders approved by the City and Foundation to construct and maintain a community gateway located at East Washington Street and Crossing Interstate 95.

RECOMMENDATION: Staff recommends City Council permit the agreement between the City of

Petersburg and the Cameron Foundation.

Council Member Hart made a motion to permit the agreement between the City of Petersburg and the Cameron Foundation to construct and maintain a community gateway located at East Washington Street. The motion was seconded by Council Member Wilson-Smith. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

16-ORD-7 AN ORDINANCE PERMITTING THE AGREEMENT BETWEEN THE CITY OF PETERSBURG AND THE CAMERON FOUNDATION TO CONSTRUCT AND MAINTAIN A COMMUNITY GATEWAY LOCATED AT EAST WASHINGTON STREET.

b. Consideration to amend the special fund budget for the proposed disposition of 16 parcels of publicly-owned property in the Halifax Triangle.

***Item removed because Item 7A was tabled.**

Council Member Hill stated that he would like to thank everyone for coming out today. He stated that he was out during the snow. He stated that he would like City administration to address the downtown area as far as the car being parked during snow time. He stated that he noticed that some of the problems were that the plows could not come straight down because so many cars were everywhere. He stated that if they can clear the streets for a parade or anything then they can clear it for a snow storm that they know will happen. He stated that a notice can be posted just like they do for parades. He stated that he had a few calls in regards to the neighborhoods. He stated that he called the City Manager and he called the departments and that they got over to those neighborhoods. He stated that he would commend them on the main roads like Sycamore Street, Wythe Street and Crater Road and Washington Street. He stated that on the second day they were trying to get to the secondary roads. He stated that a couple of his citizens called and he had to go out and help them with some things. He stated that if they looked at the news the entire nation was talking about some of the things that they were talking about. He stated that it did not just happen in Petersburg. He stated that people were speaking on secondary roads in other areas too. He stated that he would like the City administration to address these areas in the future.

Council Member Moore stated that on Thursday, February 25, 2016, at the Union Train Station, he will be having a Town Hall and Public Safety Meeting. He stated that guest speakers will be Police Chief John Dixon and Mr. Marlon Dance of Dance Sporting Goods. He stated that they will be speaking on community policing, second amendment and the current VA legislation and its effect on the community.

Council Member Moore made a motion to change resolution "12-R-42" from "Russell L. Bland Pavilion" to "Russell L. Bland Clubhouse." The motion was seconded by Vice Mayor Parham. The motion was approved on roll call. On roll call vote, voting yes: Coleman, Hart, Hill, Moore, Wilson-Smith, Parham and Myers

Vice Mayor Parham stated that he will be having a Ward 3 Meeting on February 29, 2016, beginning at 6:00pm at Dogwood Trace Clubhouse. He stated that the speakers for that evening will be the Interim Superintendent Dr. Shifflett. He stated that from the City's side it will be Lieutenant Moore speaking about the new crime tracking system.

10. CITY MANAGER'S AGENDA:

a. City Manager's Report

1. Please increase the time of public information period to 3.5 minutes?
   a. The three minute time limit is a policy and procedure that has to be voted on and decided by City Council.

2. During the closing session of the council meeting, the adjournment should be done by the Mayor?

a. This is a policy and procedure that has to be voted on and decided by City Council.

3. What is the City's process of distribution of vehicles on Pocahontas Island?
   a. The City's vehicles are being outfitted for other departments to use and are being maintained by the City's fleet.

4. What are the topics of closed sessions held over the last year? How many have there been and are there any common themes between them?
   a. Closed sessions are not public information.

5. The driveway that leads to skate factory needs to be paved.
   a. The driveway that leads to the skate factory is private property and needs to be maintained by the owner.

6. Please report to City of legal expenses and the investigation of the Generals.
   a. These requests must be submitted through the FOIA process.

7. Please provide a report of the Jarratt House with a timeline.
   a. The City had a structural engineer report and a stabilization plan completed. Funding has been secured for the stabilization and a historic structures report. The historic structures report will be a crucial piece to help guide the rehabilitation of the property. Stabilization and the historic structures report should be completed within the year.

8. Please notify the public on the City elevator certificates of approval.
   a. City elevators are inspected annually. Certificates are kept in the elevators.

9. Channel 15 has not been in operation since January 8.
   a. We have a temporary fix in place now, but a work order has been submitted to the vendor to have equipment replaced.

10. Please give an update on the City water bill.
    a. City of Petersburg utility customers will start to receive bills the week of February 1, 2016. For the bills being received on February 1, the due date will be February 25. This bill reflects water usage from October 23, 2015 through December 31, 2015. Some residents will receive bills that reflect a 3-month usage, dating back to September 17 because no payment was received during that timeframe. Moving forward, ALL due dates will fall on the 25th of each month.

       Water usage for January 1 through February 29, bills will be mailed out by the beginning of March and will be due March 25. Beginning with March 1 water usage, the billing will start back on a 30 day cycle and the bills will be due April 25 (March 1 – March 31 usage).

       Residents are able to view and pay their bills online at www.petersburg-va.com. Bills can also be paid in person at City Hall, any SunTrust bank location and the drop box located in front of City Hall. For issues with utility billing, please call (804) 733-2349 or email utilitybilling@petersburg-va.org.

11. Porterville has not been patched up since water main work, please advise on getting this area and Bolling and Shore Streets repaved as well.
    b. Public Works crews have been directed to evaluate this area for repaving.

12. What is the status of Reggie Williams project?
    a. This project is slated to break ground in the second quarter of 2016.

Mr. Johnson stated that at the last council meeting they held a public hearing on the acquisition of 125 West Washington Street. He stated that at that time the appraiser or the negotiation with the property owners had been completed. He stated that tonight he is asking City Council for the authority to acquire this piece of property for the price of $100,000. He stated that the City had the property assessed at $98,000 and they it appraised for $94,000 and the owners were requesting $150,000. He stated that throughout the negotiation they both agree on price of $100,000.

Mr. Johnson stated that he would like to remove the requested noted.

11. CLERK OF CITY COUNCIL'S AGENDA:

No items for this portion of the agenda.

12. CITY ATTORNEY'S AGENDA:

No items for this portion of the agenda.

13. CLOSED SESSION (IF NECESSARY):

No closed is necessary.

14. ADJOURNMENT:

City Council adjourned at 8:30 p.m.

Clerk of City Council

APPROVED:

Mayor

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: **February 9, 2016**

TO: The Honorable Mayor and Members of City Council

FROM: William E. Johnson III, City Manager

RE: **Consideration to hold one City Council Meeting in March**

PURPOSE: Consideration to hold one Council Meeting in the month of March on 3/15/2016.

REASON: City Council must authorize the change of a City Council Meeting date.

RECOMMENDATION: Recommend City Council hold one Council Meeting in the month of March on 3/15/2016.

BACKGROUND: Currently there are two Council meetings scheduled in March on 3/1 and 3/15. The Presidential Preference Primary will be held at the Old Train Station on the March 1, 2016 and the Mayor and Council will be at the National League of Cities meeting on March 5, 2016 – March 9, 2016.

COST TO CITY: N/A

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: **February 16, 2016**

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: N/A

STAFF: William E. Johnson, III City Manager

THE WODA GROUP, INC

Bruce Watts, Development Director

530 South Main Street ◆ Norfolk, VA 23523 ◆ 757.650.0361
bwatts@wodagroup.com ◆ www.wodagroup.com

DEVELOPMENT
CONSTRUCTION
MANAGEMENT

February 9, 2016

Mr. William Johnson III
City Manager
City of Petersburg
135 North Union Street
Petersburg, Virginia 23220

Dear Mr. Johnson:

The Woda Group, Inc. has continued interest in purchasing all parcels associated with the Halifax Triangle at 116 Halifax Street for the establishment of a mixed-use, affordable housing development that we call Rialto Place. The estimated value of the development is nearly $6 million.

Since the public hearing on Tuesday, February 2, 2016, I have had an opportunity to conduct a walking tour and inventory of five blocks in the Halifax Triangle area. There are seven barber shops, one gift shop, one law office, one United Way office, one public health building, six churches and two funeral homes. I have also reached out to local business owners in the area. I talked with Mr. William Bland the night of the public hearing. I talked with Mr. Joseph Preston of Tony's Restaurant and Lounge and Mr. Roger Noggins, Sr. of Supreme Barber Shop. I have also left messages for Ms. Bettye Wilkerson of J. W. Wilkerson Funeral Establishment and Ms. Patricia Hines of the Petersburg Development Center; I have not received a return telephone call from either of them. Mr. Bland and Mr. Preston said they do not support the mixed-use development. Mr. Preston said he will only support a project that is market-rate. Mr. Norggins said that he supports the project.

I'd also like to take this opportunity to share additional information in response to public comments that were shared last week. The Woda group submitted plans for Rialto Place in response to a request-for-proposals that was issued by the City of Petersburg in 2014. Our proposal has not changed since our letter of intent was accepted by the City of Petersburg in August of 2015.

The Woda Group was a participant and a sponsor for the recent Halifax Triangle community forums and reception facilitated by the Urban Land Institute of Richmond. We had an opportunity to learn first-hand what community members would like to see in the Halifax Triangle, as well as hearing observations from visiting planners and community development specialists. Rialto Place would be an asset to the Halifax Triangle. The project supports many of the interests and needs communicated during the forums.

THE WODA GROUP, INC

Bruce Watts, Development Director

530 South Main Street ◆ Norfolk, VA 23523 ◆ 757.650.0361

bwatts@wodagroup.com ◆ www.wodagroup.com

Working with diverse partners and localities, the Woda Group has earned a national reputation for creating economic opportunities that enable residents to access new housing, become good neighbors, and achieve financial stability. Sensitive to the interests and concerns of residents and business owners, the Woda group has contributed to the revitalization of urban communities for more than 20 years. We are committed to quality, healthy and sustainable housing.

The Woda Group is an active partner in developing affordable housing innovations and opportunities in several communities across the country. Our developments enable low to-moderate income residents to access new rental housing, contemporary amenities, and a better quality of life. We are proud that our work in expanding the number of newly constructed housing units that are available and affordable to families who may not otherwise qualify for market-rate housing.

We believe that the Rialto Place mixed-use development will be a catalyst for restoring the vibrancy of the Historic Halifax Triangle. We do not believe that a newly constructed housing development consisting of 36 units ranging from $650 to $900 in monthly rent is a slum. The rental rates will depend on the number of bedrooms in a unit. The rental rates are also consistent with many of the existing market-rate units in Petersburg. The difference is that the use of Low-Income Tax Credits (LITC) enables the Woda group to build quality new construction comparable in many instances to market-rate developments, but at affordable rates for residents in certain income categories. Since their inception, LITHC credits have made it possible for citizens across the country to access new rental housing, home ownership and/or better neighborhoods. The use of LITC should not by any means imply a lower quality of housing or housing standards. Likewise, the people who qualify to live in LITC developments should not be considered lacking in stature or status.

As mentioned during the public hearing, residents earning $43,000 or less would be eligible to live in Rialto Place. According to 2010 Census Data, the median household income for Petersburg residents was $35,874. Yet, the 2010 median household income for Halifax Triangle residents was much lower at $21,641. Certainly these residents could benefit from new and affordable housing, as well as new commercial development yielding new jobs and other opportunities where they live.

The Woda Group looks forward to being a partner in the restoration and revitalization of the Halifax community. We anticipate that Rialto Place will be the spark needed to re-energize the Historic Halifax Triangle. We also believe that Rialto Place is vital to economic development and the preservation of affordable housing for Petersburg residents. Our development process is sensitive to the community. Working in partnership with City staff, we will host meetings with residents, business owners and other stakeholders to hear their interests and concerns, as well as to share project updates.

THE WODA GROUP, INC

Bruce Watts, Development Director

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bwatts@wodagroup.com ◆ www.wodagroup.com

Thank you for the opportunity to follow up on concerns shared during the public hearing. The Woda Group welcomes the opportunity to build a second housing development in Petersburg.

Sincerely,

Bruce Watts

Bruce Watts

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 1, 2016

TO: The Honorable Mayor and Members of City Council

THROUGH: William E. Johnson III, City Manager

FROM: Daniel L. Harrison, Interim Director of Public Works

RE: **Schedule a Public Hearing to approve the application to Vacate Right-of-Way of Property Adjacent to E. Washington Street.**

PURPOSE: Travis Hill, property owner at 1024 E. Washington St., has applied for a right-of-way vacation so he can add a 30'x30' two story addition to his existing building, Jazz Barber & Hair Styling Academy.

REASON: To be accredited for student financial aid, the Academy is required to have additional space. This building addition will allow the Academy to continue to provide educational opportunities to the residents of the City and attract students to Petersburg from the surrounding areas, including soldiers from Fort Lee looking to change careers.

RECOMMENDATION: Schedule Public Hearing for Tuesday, March 15, 2016, to approve the request from Travis Hill, on behalf of Jazz Barber & Hairstyling Academy, that the following described property be vacated, and abandoned by the City Council of the City of Petersburg:

> Property adjacent to 1024 E. Washington Street, an unimproved public right-of-way
> Tax Parcel 013-01-0801, respectively.

BACKGROUND: The subject right-of-way application meets the requirements of the applicable City policy, and has been reviewed and approved by the appropriate City departments.

COST TO CITY: N/A

BUDGETED ITEM: N/A

REVENUE TO CITY: Consistent with increase in property value, business growth, and career growth potential for existing and future City residents.

CITY COUNCIL HEARING DATE: February 16, 2016

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: Application has been reviewed by the following City departments/divisions:

- Planning & Community Development
  - Zoning
- Fire, Rescue, & Emergency Services
  - Code Compliance
- Economic Development
- Public Works
  - Engineering
  - Stormwater Management
  - Public Utilities
  - Public Right-of-Way

AFFECTED AGENCIES: Planning & Community Development, Public Works

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Draft Ordinance, and Street, Parcel and Survey views of Jazz Academy

STAFF: Daniel L. Harrison, Interim Director of Public Works

16-Ord-
Adopted:

AN ORDINANCE TO VACATE AND ABANDON PROPERTY ADJACENT TO 1024 E. WASHINGTON STREET, TAX PARCEL 013-01-0801, AN UNIMPROVED PUBLIC RIGHT-OF-WAY.

WHEREAS, Travis Hill, on behalf of Jazz Barber & Hairstyling Academy, submitted an application seeking to have the City Council abandon property adjacent to 1024 E. Washington Street, tax parcel 013-01-0801, an unimproved public right-of-way, as shown on the attached Exhibits and made a part of this Ordinance; and

WHEREAS, following notice to the public pursuant to Section 15.2-2006 of the Code of Virginia (1950), as amended, a public hearing by the City Council was held March 1, 2016, and comments from the City Staff and the public were made and heard; and

WHEREAS, after consideration of the application, the recommendation set forth in the Ordinance, Resolution and Agenda Request dated March 1, 2016 Council finds and determines that the application should be granted;

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Petersburg, Virginia, by application from Travis Hill on behalf of Jazz Barber & Hairstyling Academy, that the following described property be vacated, and abandoned by the City:

> Property adjacent to 1024 E. Washington Street, an unimproved public right-of-way Tax Parcel 013-01-0801.

BE IT FURTHER ORDAINED, by the City Council of the City of Petersburg, Virginia that the City hereby closes, vacates and discontinues use of property adjacent to 1024 E. Washington Street, tax parcel 013-01-0801, an unimproved public right-of-way, provided:

§1. That the City reserve all rights for any easements for City-maintained infrastructure and access for fire and emergency vehicles; and

§2. Travis Hill provides easement plats for any existing public utilities that are required to remain active; and

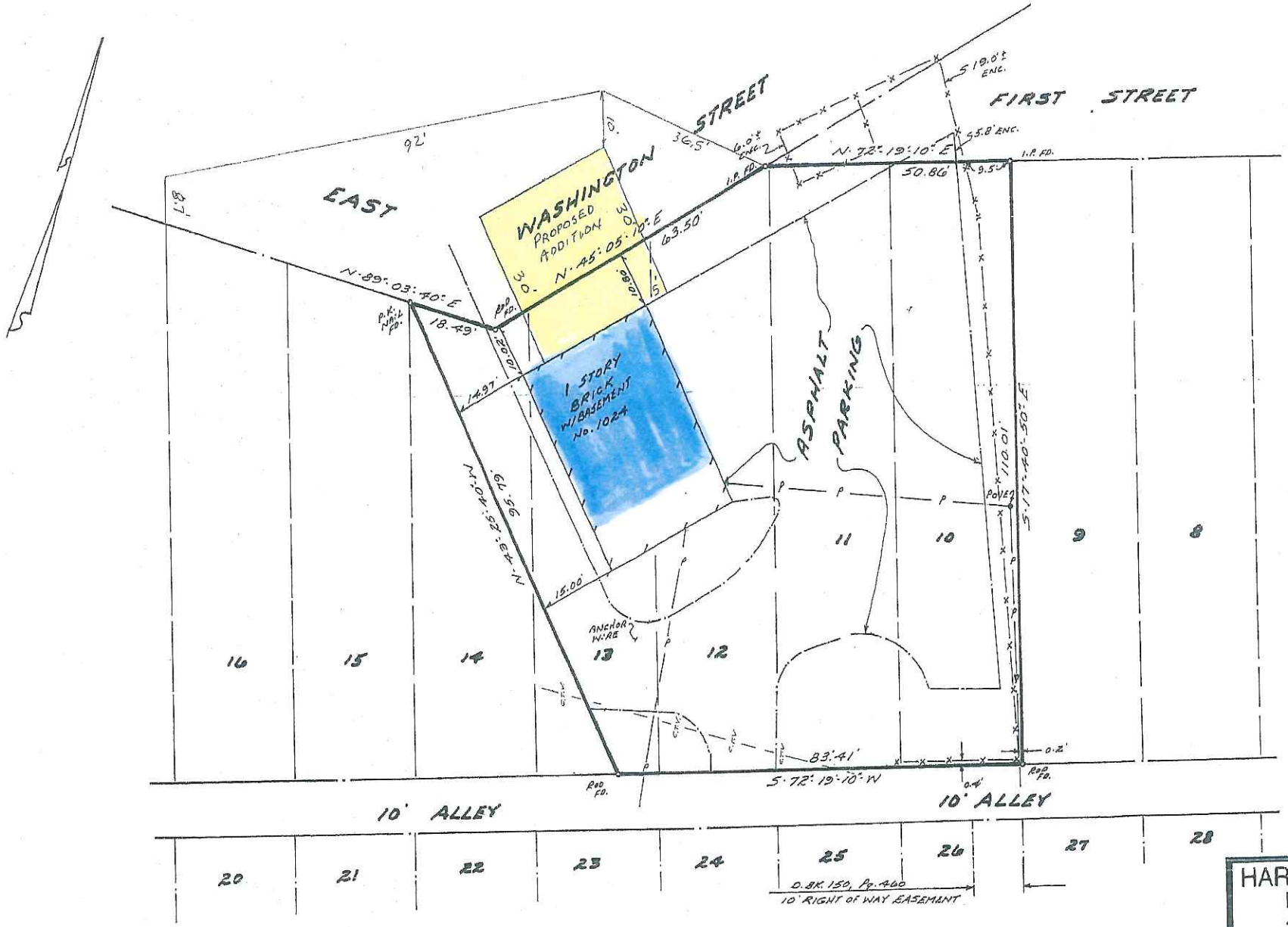
DRAFT

§3. Travis Hill shall be responsible for all research, platting and recordation fees associated with the aforesaid easements.

§4. Upon recordation of this Ordinance, fee simple title to the abandoned public right-of-way shall vest in the Applicant.

§5. This ordinance shall take effect upon adoption.

DRAFT



COMMONWEALTH OF VIRGINIA
8-16-2000
MICHAEL E. BRISTOW
No. 1305
LAND SURVEYOR

"This is to certify that on 8-16-2000 I made an accurate survey of the premises shown hereon and that there are no easements or encroachments visible on the ground other than those shown hereon."

Michael E. Bristow LSEC

I, Michael E. Bristow, do certify this property IS NOT in a H.U.D. defined flood hazard area.
Michael E. Bristow, C.L.S.
(ZONE - "C")

The Survey is subject to any easement of record and other pertinent facts which a title search might disclose.

PLAT OF LOTS 10 & 11 AND PART OF LOTS 12, 13, 14 AND 15, BLOCK-17, EAST PETERSBURG AND A RIGHT-OF-WAY OVER THE EASTERN 10' OF LOT-26 BLOCK-17, EAST PETERSBURG TO AMELIA STREET
CITY OF PETERSBURG, VIRGINIA

PUR: MARK WILLIAMS

HARVEY L. PARKS, INC.
LAND SURVEYORS
4508 W. HUNDRED RD.
CHESTER, VA.
748-8641 748-0515

DATE- 8-16-2000	SCALE: 1" = 20'
DRAWN BY- N.E.C.	
CHECKED BY- M.B.	
F.BK.- 148	PG.- 42

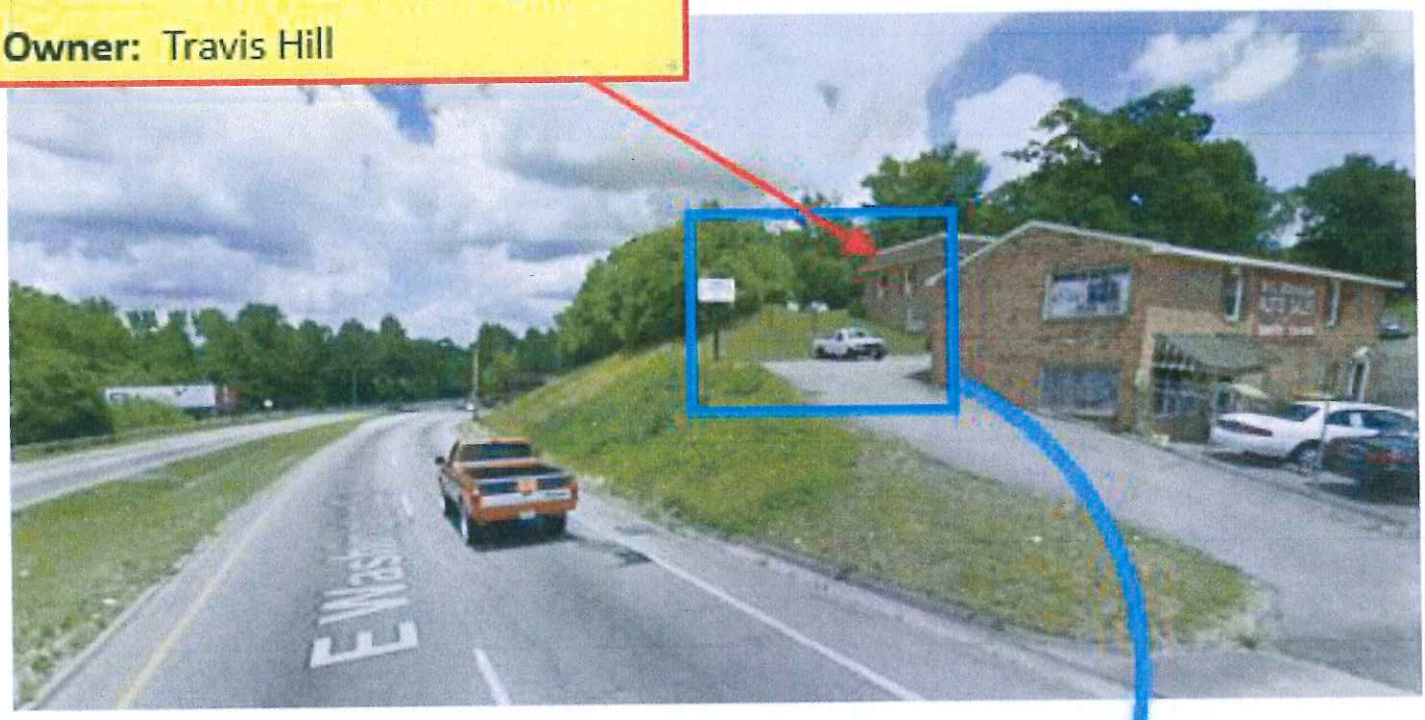
Approximate outline of proposed 30'x30' building expansion of Jazz Barber and Hairstyling Academy beyond their property line and into right of way

Request to Vacate Right-Of-Way:

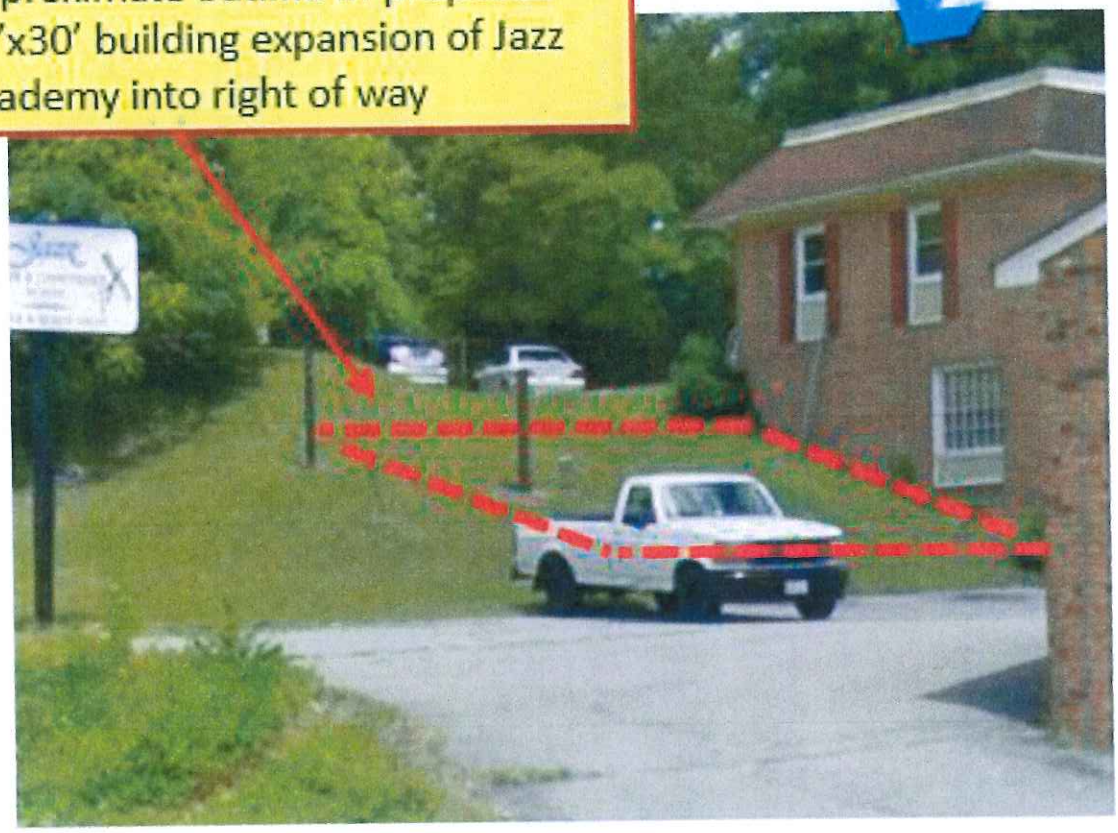
Applicant: Jazz Barber and Hairstyling Academy

Address: 1024 East Washington St.

Owner: Travis Hill



Approximate outline of proposed 30'x30' building expansion of Jazz Academy into right of way



AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2015, AND ENDING JUNE 30, 2016 IN THE SPECIAL FUNDS FUND IN THE AMOUNT OF $335,000 FOR ECONOMIC DEVELOPMENT INCENTIVE SPECIAL FUND.

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2015, in the Special Fund are made for the following resources and revenues of the city, for the fiscal year ending June 30, 2016.

Previously adopted	**$18,895,823**
Economic Development	335,000
Total Expenses	**$19,230,823**

II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2015 and ending June 30, 2016, the following sums for the purposes mentioned:

Previously adopted	**$18,895,823**
ADD: Miscellaneous Revenue: Sale of Property	335,000
Total Resources	**$19,230,823**

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 5, 2016

TO: The Honorable Mayor and Members of City Council

THROUGH: William E. Johnson, III, City Manager

FROM: Landis Faulcon, Director of Economic Development

RE: **Schedule a public hearing on the proposed disposition of publicly-owned properties 326 East Washington Street; 380 East Washington Street; 400 East Washington Street**

PURPOSE: The City of Petersburg requests a public hearing for the disposition of publicly owned property located at 326 East Washington Street 011-330010; 380 East Washington Street 012-200001; 400 East Washington Street 012-290002

REASON: A public hearing must take place prior to the disposition of property.

RECOMMENDATION: Staff recommends City Council schedule a public hearing on March 15, 2016.

BACKGROUND: The former Fort Lee Regency Hotel located at 380 East Washington Street, has been vacant since 2010. The City of Petersburg acquired the property in 2014 and 400 East Washington Street is the current office for Economic Development. A letter of intent for purchase of the properties was approved in August of 2015. In December, Developer C. A. Harrison Companies, LLC along with Commonwealth Architects announced the design of a new hotel and mixed-use development at 380 East Washington Street. Each of the three parcels requested for disposition are a part of the proposed development.

COST TO CITY: N/A

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: **February 16, 2016**

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: N/A

STAFF: Landis Faulcon, Director of Economic Development

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: **February 8, 2016**

TO: The Honorable Mayor and Members of City Council

THROUGH: William E. Johnson III, City Manager

FROM: Honorable Kevin A. Brown, City Treasurer

RE: **Schedule a public hearing to amend City Code Section 50-131 to remove term from "cash escrow."**

PURPOSE: To assist the City of Petersburg in receiving secured funds for performance bond projects.

REASON: Contractors provide checks for the City to hold for performance bond projects and the checks are not secured funds. Therefore, the City is not guaranteed the money in the future.

RECOMMENDATION: Recommend City Council permit the deletion of the term "cash escrow" from our City Code and therefore, all contractors will be obligated to provide the City with a performance bond or an irrevocable letter of credit. Both of these financial instruments will give the City of Petersburg the level of financial security it needs concerning these types of projects.

BACKGROUND: We have received checks and the City is not able to cash the check because the contractor does not have the funds available or the check has become stale dated and the City cannot submit the check for payment.

COST TO CITY: None

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: **February 16, 2016**

CONSIDERATION BY OTHER GOVERNMENT ENTITIES:

AFFECTED AGENCIES: Department of Public Works

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: City Code Section 50-131

REQUIRED CHANGES TO WORK PROGRAMS:

ATTACHMENTS: Draft Ordinance

STAFF: The Honorable Kevin Brown, City Treasurer

16-Ord-

Adopted:

AN ORDINANCE TO AMEND CHAPTER 50, ENVIRONMENT, ARTICLE V, SECTIONS 50-111, 50-116 AND 50-131, REMOVING THE TERM CASH ESCROW FROM EACH SECTION; OF THE 2000 CODE OF THE CITY OF PETERSBURG, AS AMENDED.

BE IT ORDAINED, by the City Council of the City of Petersburg as follows:

That Section 50-111, 50-116, and 50-131, of Article V, Chapter 50, of the Code of the City of Petersburg (2000) (as amended) is hereby amended and re-ordained, as follows:

Sec. 50-111. - Monitoring and inspections.

a) The administrator or any duly authorized agent of the administrator (engineering technician/project inspector) shall inspect the land-disturbing activity during construction for:

(1) Compliance with the approved erosion and sediment control plan;

(2) Compliance with the approved stormwater management plan;

(3) Development, updating, and implementation of a pollution prevention plan; and

(4) Development and implementation of any additional control measures necessary to address a TMDL.

(b) The administrator or any duly authorized agent of the administrator (engineering technician/project inspector) may, at reasonable times and under reasonable circumstances, enter any establishment or upon any property, public or private, for the purpose of obtaining information or conducting surveys or investigations necessary in the enforcement of the provisions of this article.

(c) In accordance with a performance bond with surety, ~~cash escrow~~, letter of credit, any combination thereof, or such other legal arrangement or instrument, the administrator may also enter any establishment or upon any property, public or private, for the purpose of initiating or maintaining appropriate actions which are required by the permit conditions associated with a land-disturbing activity when a permittee, after proper notice, has failed to take acceptable action within the time specified.

(d) Pursuant to § 62.1-44.15:40 of the Code of Virginia, the administrator may require every VSMP authority permit applicant or permittee, or any such person subject to VSMP authority permit requirements under this article, to furnish when requested such application

materials, plans, specifications, and other pertinent information as may be necessary to determine the effect of his discharge on the quality of state waters, or such other information as may be necessary to accomplish the purposes of this article.

(e) Post-construction inspections of stormwater management facilities required by the provisions of this article shall be conducted by the administrator or any duly authorized agent of the administrator (engineering technician/project inspector) pursuant to the locality's adopted and state board approved inspection program, and shall occur, at minimum, at least once every five years except as may otherwise be provided for in section 50-110.

(Ord. No. 14-67, 7-1-2014)

Similar Provision, State Law Reference 62.1-44.15:60, 62.1-44.15:57

Sec. 50-116. - Performance bond. (9VAC25-870-104.D and Code § 62.1-44.15:34(A))

Prior to issuance of any permit, the applicant shall be required to submit a reasonable performance bond with surety, ~~cash escrow~~, letter of credit, any combination thereof, or such other legal arrangement acceptable to the city attorney, to ensure that measures could be taken by the City of Petersburg at the applicant's expense should he fail, after proper notice, within the time specified to initiate or maintain appropriate actions which may be required of him by the permit conditions as a result of his land disturbing activity. If the City of Petersburg takes such action upon such failure by the applicant, the city may collect from the applicant for the difference should the amount of the reasonable cost of such action exceed the amount of the security held, if any. Within 60 days of the completion of the requirements of the permit conditions, such bond, ~~cash escrow~~, letter of credit or other legal arrangement, or the unexpended or unobligated portion thereof, shall be refunded to the applicant or terminated.

(Ord. No. 14-67, 7-1-2014)

Sec. 50-131. - Bond.

(a) Bond required. All applicants for permits pursuant to section 50-130 of this article shall, at the time of permit application, provide to the city a performance bond, ~~cash escrow~~, or an irrevocable letter of credit in a form acceptable to the city attorney, to support the cost of measures necessarily undertaken by the city as a result of the applicant's failure to initiate or maintain appropriate conservation measures required of him as a result of his land-disturbing activity. No land-disturbing permit shall be valid until an approved bond has been provided in accordance with this section.

(b) Bond amount. The amount of the bond or other security for performance shall not exceed the total of (i) the estimated cost to initiate and maintain appropriate conservation action based on unit price for new public or private sector construction in the locality, and (ii) a reasonable allowance for estimated administrative costs and inflation, which shall not exceed 25 percent of the cost of the conservation action. Should it be necessary for the city to take such conservation action, the city may collect from the applicant any costs in excess of the amount of the surety held.

(c) Refund or termination of bond. Within 60 days of adequate stabilization in any project or section of a project, as determined by the administrator, such bond, ~~cash escrow~~ or letter of credit, or the unexpended or unobligated portion thereof shall be either refunded to the applicant or terminated, based upon the percentage of stabilization accomplished in the project or project section. The owner or permittee shall provide written notice to the administrator of completion of any project.

(Ord. No. 08-103, § 1, 11-18-2008)

Similar Provision, State Law Reference 62.1-44.15:57

DRAFT

City of Petersburg

7.a

Ordinance, Resolution, and Agenda Request

DATE: January 21, 2016

TO: The Honorable Mayor and Members of City Council

FROM: William E. Johnson, III, City Manager

RE: **Hold a public hearing on the proposed disposition of publicly-owned property addressed as 808 Halifax Street.**

PURPOSE: To hold public hearing for the permit to dispose of a publicly-owned property.

REASON: In accordance with the Code of Virginia, as amended, a public hearing must be held prior to the disposition of publicly-owned property.

RECOMMENDATION: Recommend that City Council permit the disposition of publicly-owned property addressed as 808 Halifax Street.

BACKGROUND: The City is considering the disposition of publicly-owned property addressed as 808 Halifax Street. The developer plans to turn into rental properties, either single family or multifamily depending upon was is authorized by City code.

COST TO CITY: None

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: February 16, 2016

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

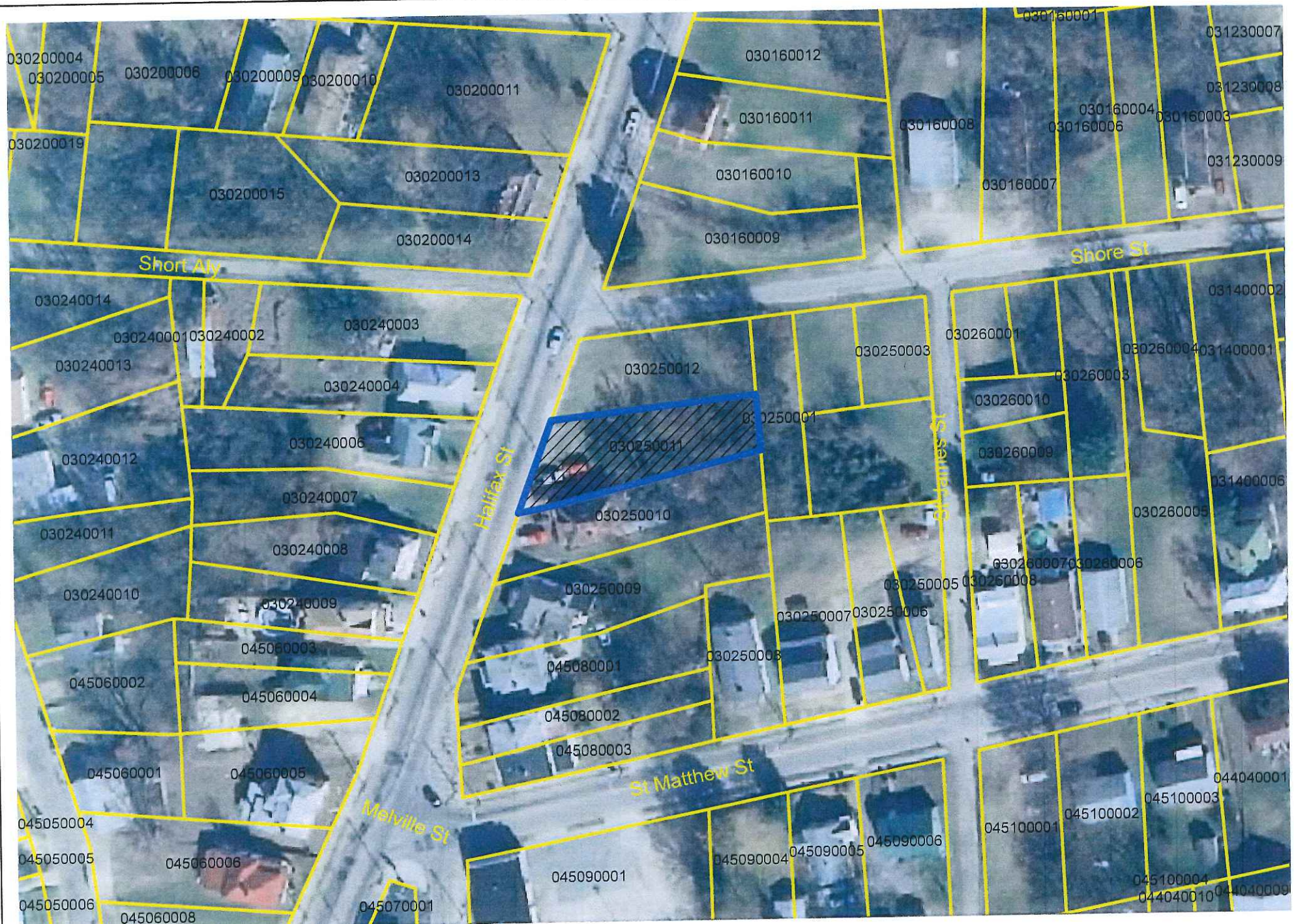
REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Tax Map

STAFF: William E. Johnson, III, City Manager

808 HALIFAX STREET 030-250011

80 40 0 80 Feet



City of Petersburg

7.b

Ordinance, Resolution, and Agenda Request

DATE: January 21, 2016

TO: The Honorable Mayor and Members of City Council

FROM: William E. Johnson, III, City Manager

RE: **Hold a public hearing on the proposed disposition of publicly-owned property addressed as 811 Halifax Street.**

PURPOSE: To hold public hearing for the permit to dispose of a publicly-owned property.

REASON: In accordance with the Code of Virginia, as amended, a public hearing must be held prior to the disposition of publicly-owned property.

RECOMMENDATION: Recommend that City Council set a public hearing for the disposition of publicly-owned property addressed as 811 Halifax Street. The developer plans to turn it into rental properties, either single family or multifamily depending upon was is authorized by City code.

BACKGROUND: The City is considering the disposition of publicly-owned property addressed as 811 Halifax Street.

COST TO CITY: None

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: February 16, 2016

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

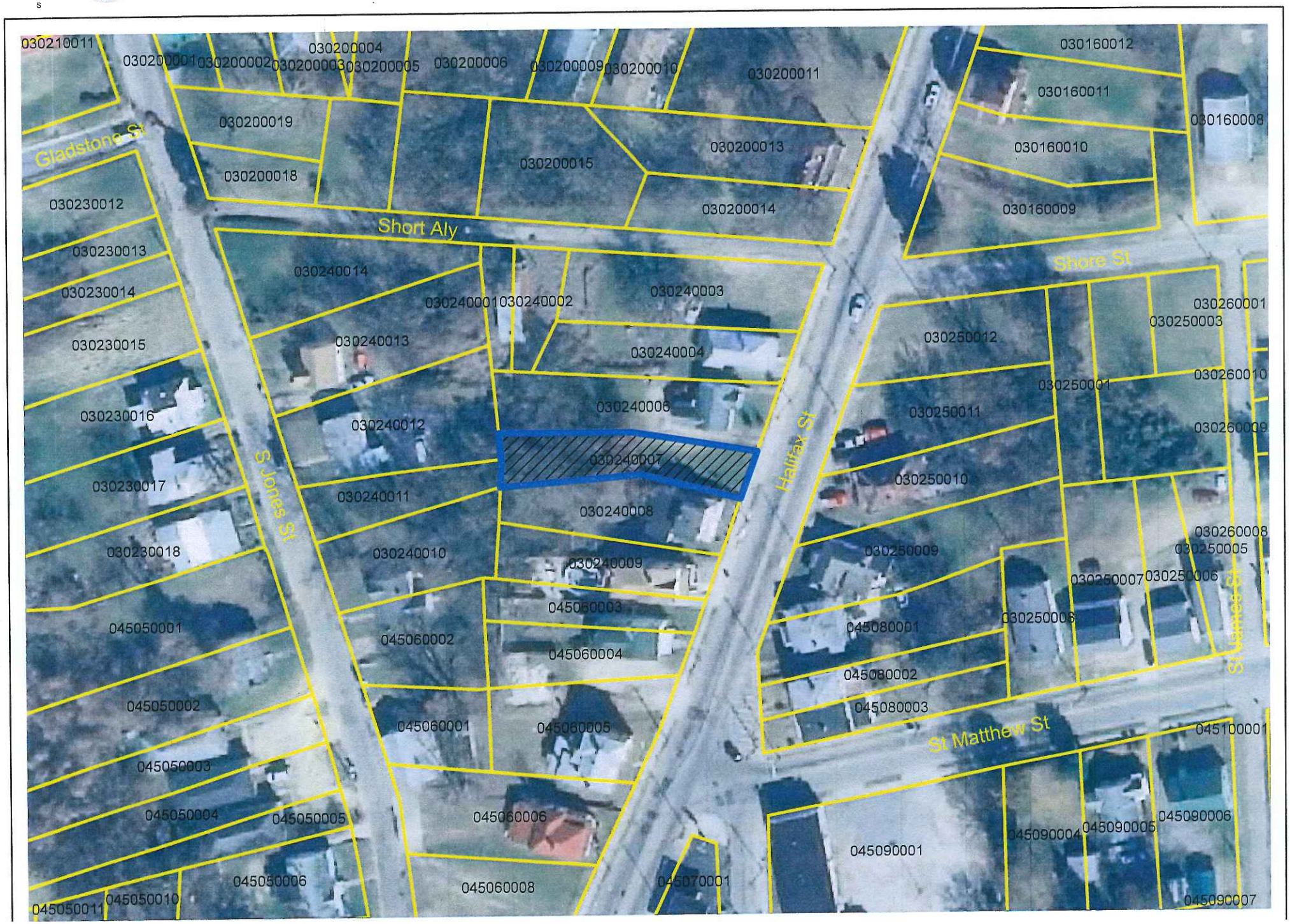
REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Tax Map

STAFF: William E. Johnson, III, City Manager

811 HALIFAX STREET 030-240007

80 40 0 80 Feet



City of Petersburg

9.a

Ordinance, Resolution, and Agenda Request

DATE: **January 27, 2016**

TO: The Honorable Mayor and Members of City Council

THROUGH: William E. Johnson, III, City Manager

FROM: Landis Faulcon, Director of Economic Development

RE: **Consideration to amend the special fund budget by $335,000 for the sale of 16 parcels of publicly-owned property in the Halifax Triangle.**

PURPOSE: Increase the Economic Development Incentive Special Fund Budget by $335,000 for the sale of various properties for redevelopment of the Halifax Triangle.

REASON: To authorize the City Manager to sell the properties for redevelopment of the Halifax Triangle.

RECOMMENDATION: Staff recommends City Council permit the disposition of 16 parcels of property addressed as 106, 119, 121, 123, 127, 140, 147, 151, 153, 155 and 116-122 Halifax Street; 110, 112, 114 and 116 South Avenue and 137 South Market Street known as the Halifax Triangle.

BACKGROUND: Petersburg City Council previously approved a letter of intent from the Woda Group to purchase properties in the Halifax Triangle. The Woda Group responded to a request for proposals from the City of Petersburg for redevelopment of the Halifax Triangle.

COST TO CITY: N/A

BUDGETED ITEM: No

REVENUE TO CITY: $335,000

CITY COUNCIL HEARING DATE: **February 16, 2016**

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

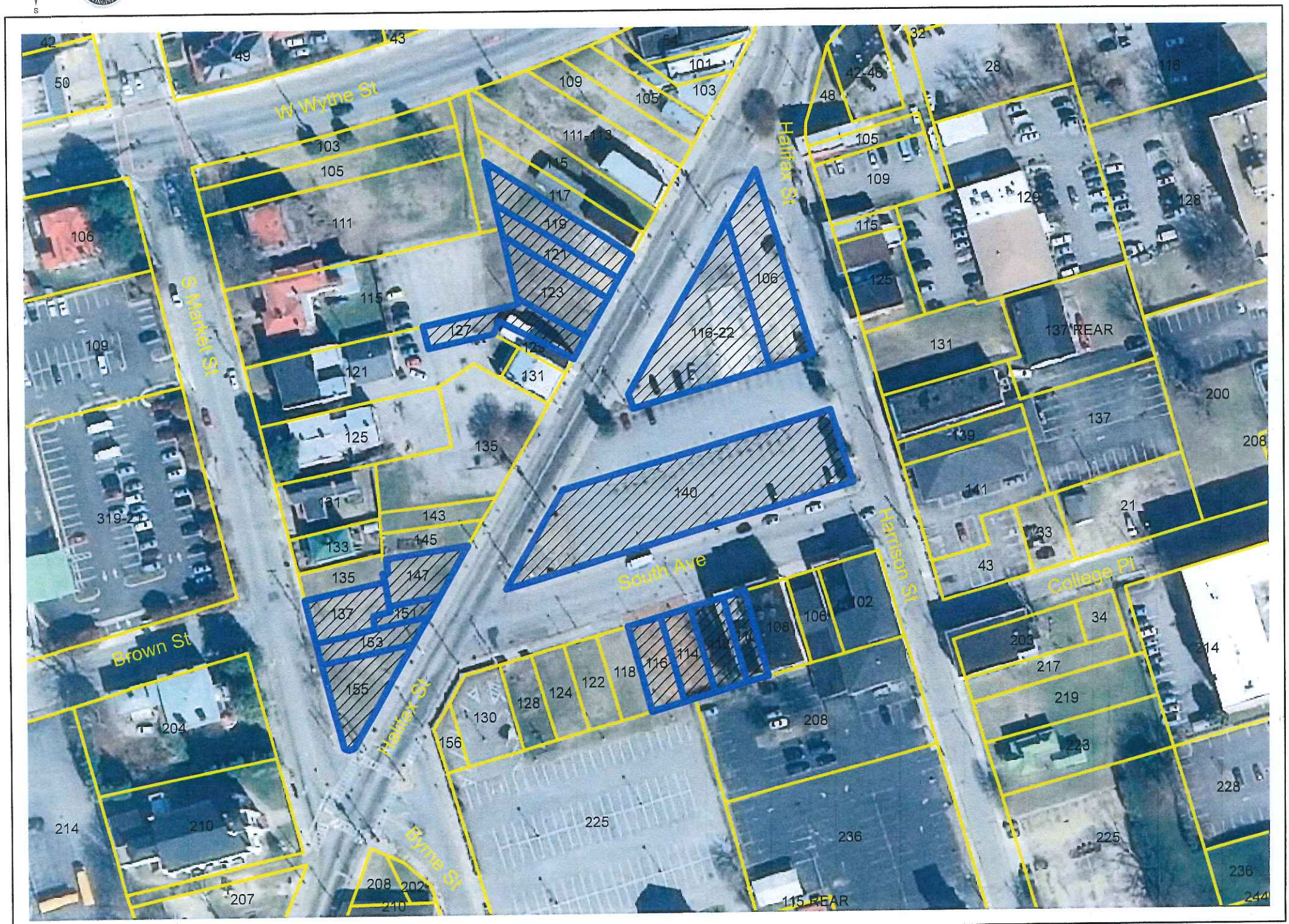
REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: N/A

STAFF: Landis Faulcon, Director of Economic Development

HALIFAX STREET TRIANGLE PROPERTIES

100 50 0 100 Feet



City of Petersburg

9.b

Ordinance, Resolution, and Agenda Request

DATE: **January 27, 2016**

TO: The Honorable Mayor and Members of City Council

THROUGH: William E. Johnson, III, City Manager

FROM: Landis Faulcon, Director of Economic Development

RE: **Consideration to amend the special fund budget by $335,000 for the sale of 16 parcels of publicly-owned property in the Halifax Triangle.**

PURPOSE: Increase the Economic Development Incentive Special Fund Budget by $335,000 for the sale of various properties for redevelopment of the Halifax Triangle.

REASON: To authorize the City Manager to sell the properties for redevelopment of the Halifax Triangle.

RECOMMENDATION: Staff recommends City Council permit the disposition of 16 parcels of property addressed as 106, 119, 121, 123, 127, 140, 147, 151, 153, 155 and 116-122 Halifax Street; 110, 112, 114 and 116 South Avenue and 137 South Market Street known as the Halifax Triangle.

BACKGROUND: Petersburg City Council previously approved a letter of intent from the Woda Group to purchase properties in the Halifax Triangle. The Woda Group responded to a request for proposals from the City of Petersburg for redevelopment of the Halifax Triangle.

COST TO CITY: N/A

BUDGETED ITEM: No

REVENUE TO CITY: $335,000

CITY COUNCIL HEARING DATE: **February 16, 2016**

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Letter from Bruce Watts

STAFF: Landis Faulcon, Director of Economic Development

AN ORDINANCE, AS AMENDED, SAID ORDINANCE MAKING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2015, AND ENDING JUNE 30, 2016 IN THE SPECIAL FUNDS FUND IN THE AMOUNT OF $335,000 FOR ECONOMIC DEVELOPMENT INCENTIVE SPECIAL FUND.

BE IT ORDAINED by the City Council of the City of Petersburg, Virginia:

I. That appropriations for the fiscal year commencing July 1, 2015, in the Special Fund are made for the following resources and revenues of the city, for the fiscal year ending June 30, 2016.

Previously adopted	**$18,895,823**
Economic Development	335,000
Total Expenses	**$19,230,823**

II. That there shall be appropriated from the resources and revenues of the City of Petersburg for the fiscal year commencing July 1, 2015 and ending June 30, 2016, the following sums for the purposes mentioned:

Previously adopted	**$18,895,823**
ADD: Miscellaneous Revenue: Sale of Property	335,000
Total Resources	**$19,230,823**

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 8, 2016

TO: The Honorable Mayor and Members of City Council

THROUGH: William E. Johnson III, City Manager

FROM: Honorable Kevin A. Brown, City Treasurer

RE: **Consideration to authorize the City Treasurer to publish a Delinquent Taxpayer list.**

PURPOSE: The publication by the City Treasurer's Office of the Delinquent Taxpayers List is an additional tax collection tool that will assist the City Treasurer's Office in collecting delinquent revenue.

REASON: City Council must give the City Treasurer authorization prior to publishing a delinquent taxpayer list.

RECOMMENDATION: The City Treasurer recommends that the City Council give the City Treasurer authorization to publish the delinquent taxpayers list in the local newspaper as soon as possible.

BACKGROUND: Virginia Code §§58.1-3921 – 58.1-3924 gives the City Treasurer the authority to create delinquent taxpayer lists and gives the local governing body authority to publish such lists, or parts of the list as deemed advisable by the Treasurer, in the local newspaper.

COST TO CITY: $5,000.00

BUDGETED ITEM: No

REVENUE TO CITY: $4 Million Dollars

CITY COUNCIL HEARING DATE: February 16, 2016

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: None

STAFF: Honorable Kevin A. Brown, City Treasurer

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: **February 5, 2016**

TO: The Honorable Mayor and Members of City Council

FROM: William E. Johnson III, City Manager

RE: **Consideration to approve the purchase of 125 W. Washington Street**

PURPOSE: To give City Manager the authority to purchase 125 W. Washington Street

REASON: A public hearing was held and staff was requested to negotiate the purchase price and report back to Council.

RECOMMENDATION: Staff recommends City Council permit the purchase of 125 W. Washington Street

BACKGROUND: A hearing to permit the purchase of this property was held on January 19, 2016. City Council gave the City Manager the authorization to negotiate the selling price of 125 W. Washington Street and to report back for the permit to sell. The negotiated price of the property is $100,000.

COST TO CITY: $100,000

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: **February 16, 2016**

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

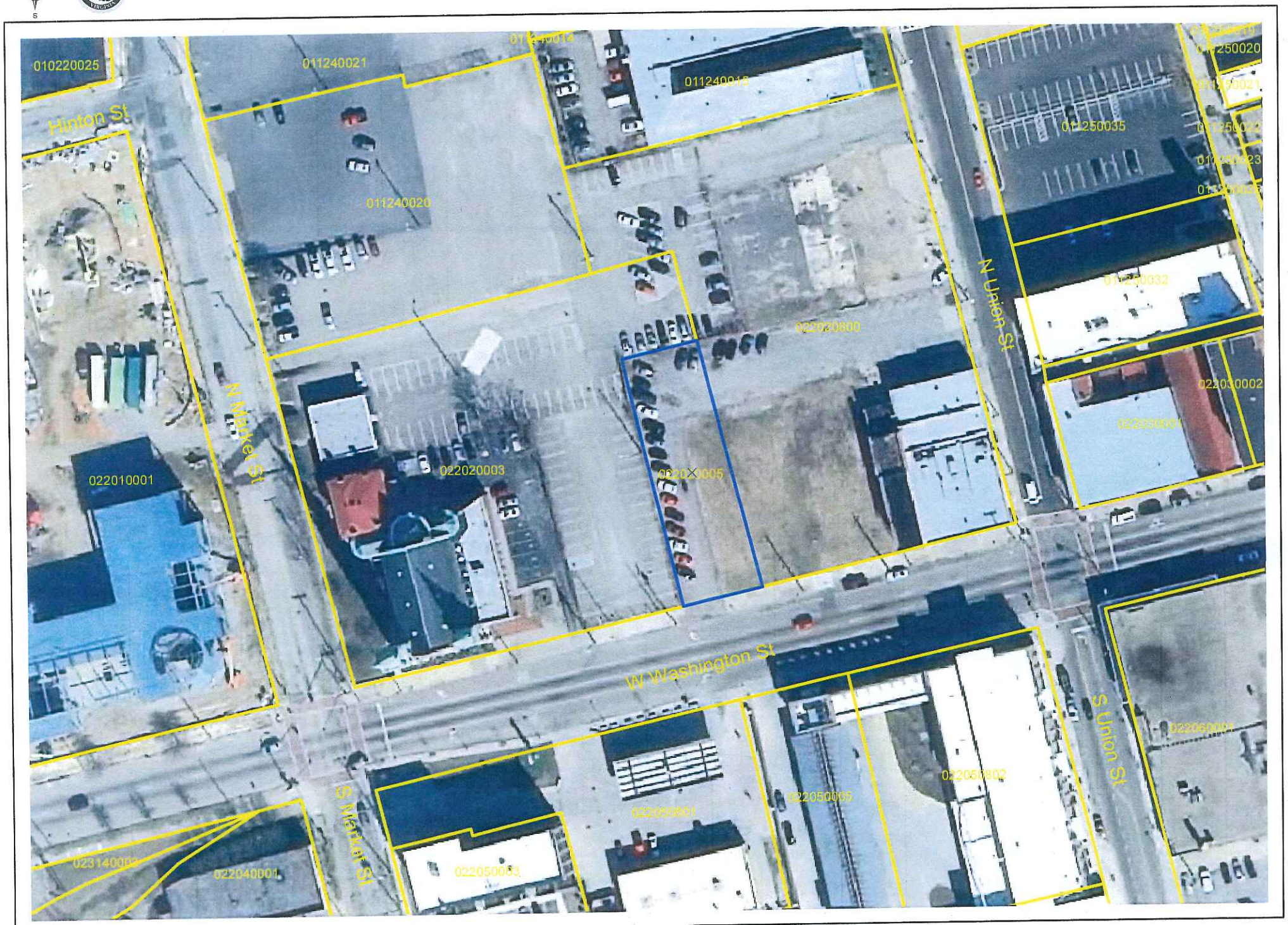
REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Tax Map

STAFF: William E. Johnson, III City Manager

125 W. WASHINGTON STREET 022-020005

90 45 0 90 Feet



City of Petersburg

9.e

Ordinance, Resolution, and Agenda Request

DATE: **February 10, 2016**

TO: The Honorable Mayor and Members of City Council

THROUGH: William E. Johnson III, City Manager

FROM: Nykesha D. Jackson, Clerk of City Council

RE: **Consideration of reappointment to the Virginia Gateway Region Board**

PURPOSE: To consider re/appointments to the Virginia Gateway Region Board.

REASON: The term of the two (2) members representing the City on the Board will expire on February 29, 2016.

RECOMMENDATION: Recommend Council reappoint Mayor W. Howard Myers and Winston T. Saunders, Director of Engineering and Facilities of Boars Head Provisions, to the Board

BACKGROUND: Virginia's Gateway Region is a private, nonprofit organization that is funded to facilitate new business opportunities, work with existing businesses, advance resources that will enhance the economic viability of the region, and foster regional cooperation among the public and private entities that are involved in economic development activities.

Virginia's Gateway Region includes the Cities of Colonial Heights, Hopewell and Petersburg, and the Counties of Chesterfield, Dinwiddie, Prince George, Surry and Sussex.

Each member jurisdiction appoints one (1) local elected official and one (1) local business representative to the Board of Directors. Both Mayor Myers and Winston Saunders have indicated their desire to represent the City on the Board.

COST TO CITY: None

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: February 16, 2016

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: Boards and Commission Excel Sheet

STAFF: Nykesha D. Jackson, Clerk of City Council

	VIRGINIA GATEWAY REGION (formerly ABIDCO)			
	Number of members: 18 - Each of the 6 member localities appoint one elected official and one key local business representative - these twelve members then select 6 at-large members.			
TERMS	**APPOINTMENTS**	**TERMS**	**NEW APPLICANTS**	**WARDS**
03/03/15-02/29/2016	Mayor W. Howard Myers	Ward 5		
03/03/15-02/29/2016	Winston T. Sanders			
	AUTHORITY:			
	April 1960 Articles of Incorportation. ABIDCO is not-for-profit organization established under the laws of the Commonwealth of Virginia. Represented within the Appomattox Basin Area are the Cities of Colonial Heights, Hopewell, and Petersburg, and the counties of Chesterfield, Dinwiddie, and Prince George.		Each of the six (6) members local governing bodies appoints one (1) local elected official and one (1) key local business representative to the Board of Directors. The twelve (12) members apppointed then select six (6) at-large members bringing the total membership to eighteen (18).	
	MEETING DATE AND TIME:		**TERMS:**	
	1st Thursday at 7:30 a.m.		One year commencing October 1	
	STAFF LIAISON:		**DUTIES:**	
	Renee Wyatt-Chapline, Executive Director		To enlist, encourage and promote the development of businesses and industries throughout the area.	
	Virginia's Gateway Region			
	(804) 732-8971			

City of Petersburg

Ordinance, Resolution, and Agenda Request

DATE: February 10, 2016

TO: The Honorable Mayor and Members of City Council

THROUGH: William E. Johnson III, City Manager

FROM: Nykesha D. Jackson, Clerk of City Council

RE: **Consideration of an appointment to the Central Virginia Waste Management Authority Board**

PURPOSE: To make an appointment to the Central Virginia Waste Management Authority Board.

REASON: Daniel Harrison was named interim Public Works Director on November 5, 2015. He will need to replace Steven Hicks, former Public Works Director on the Central Virginia Waste Management Authority Board.

RECOMMENDATION: Recommend Council appoint Daniel Harrison, Interim Director of Public Works Central Virginia Waste Management Authority Board.

BACKGROUND: The Central Virginia Waste Management Authority (CVWMA) is a public service authority that implements solid waste management and recycling programs for thirteen local governments. Since its formation in 1990, the CVWMA has endeavored to provide efficient and economical waste management and recycling solutions for its member jurisdictions. The CVWMA's aim is to meet local government's waste management and recycling needs, through improving existing services and programs and expanding into new program areas. A board of directors including representatives from each member locality governs the actions of the Authority and daily operations are coordinated by an experienced staff.

COST TO CITY: N/A

BUDGETED ITEM: N/A

REVENUE TO CITY: N/A

CITY COUNCIL HEARING DATE: February 16, 2016

CONSIDERATION BY OTHER GOVERNMENT ENTITIES: N/A

AFFECTED AGENCIES: N/A

RELATIONSHIP TO EXISTING ORDINANCE OR RESOLUTION: N/A

REQUIRED CHANGES TO WORK PROGRAMS: N/A

ATTACHMENTS: N/A

STAFF: Nykesha D. Jackson, Clerk of City Council

	CENTRAL VIRGINIA WASTE MANAGEMENT AUTHORITY		
	Number of members: 2		
TERMS	**APPOINTMENTS**	**NEW APPLICANTS**	
01/22/2013-12/31/2016	Steven Hicks, Director of Public Works		
01/22/2013-12/31/2016	William Riggleman, Director of Landfill Operations		
	AUTHORITY:	**COMPOSITION:**	
	Code of Virginia, Chapter 28, Title 15.1, Virginia Water and Sewer Authorities Act; City Council Resolution #90-153 adopted 10/2/90.	Each of the Authority's participating policitical subdivisions shall be entitled to no less than one (1) and to no more tha three (3) members. The number of members from each participating political subdivision shall be as follows:	
		Population Basis:	**Members:**
		0-50,000	1
		50,001-100,000	2
	MEETING DATE AND TIME	100,000 +	3
	Monthly, 3rd Friday, 9:00 a.m. at Central Virginia Waste Management Authority Headquaters		
		TERMS:	
		Four (4) years	
	STAFF LIAISON:		
	Kimberly A. Hynes, Executive Director, CVWMA		
	2100 West Laburnum Avenue, Suite 105		
	Richmond, VA 23227		
	(804) 359-8413		

Manager's Report
February 16, 2016

a. Please address the water billing issues and the correspondence to residents.

The City sent residents direct mail letters about the water billing issue in November 2015. All correspondence updates have also been posted on the city's website, Utility Billing office and the City Treasurer's payment area. All up to date utility bills were mailed out to residents the week of February 8.

b. Please address the snow removal procedure and would you add Young Rd and Carey add to the priority list.

The Department of Public Works removes snow from emergency evacuation routes and hospital routes first, next Petersburg Area Transit designated emergency snow routes and then secondary roads emergency. Side streets such

as Young Road and Carey Street are considered secondary roads.

c. Please address the City ordinance 18-7 about agricultural animals near a residence. The resident requests city attorney and legal counsel be present to appeal ruling.
On December 16, 2014, the Petersburg Circuit Court ruled that the farm animals could remain as permitted by the previous Zoning Administrator's determination. This determination authorized the owner to have four sheep and one donkey on the property. This is the number that presently exists on the property. Despite previously having seven sheep, the owner voluntarily moved three of her sheep outside of the City.

To date, numerous city officials and staff have visited the location where the animals are located. The ACE team has also inspected the premises on numerous occasions. These

inspections have indicated a well-managed premises with no odor.

d. Please address my water bill at 1847 Brandon Avenue. I have a $20 increase.
The bill for 1847 Brandon Avenue is usually $44.34 each month. The current balance is for three months of usage for a total of $129.06, which is $3 less than your regular bill and staff has followed up with the resident directly.

e. Please address the sign ordinance especially for Crater Rd. businesses.
The Planning Department has begun addressing overall aesthetic features along the major corridors of the City of Petersburg through plan review and proactively reaching out to property owners informing them of certain aesthetic components that need to be addressed.

The Planning Department is also in the process of amending the zoning ordinance through a

subcommittee that is currently reviewing sign ordinances. The information submitted by the citizen has been reviewed and given consideration. If any resident is interested in serving on the committee he or she may contact the Planning Department this spring to participate. The Department can be reached at 804-733-2308. Many issues associated with parking, landscaping, signage, and overall use of properties, will be addressed with the forthcoming amendments.

Citizens may also file complaints regarding signage or any other land use issue with the Planning Department.

f. Please follow up on the traffic light at Crater and Wagner Rd.

The left turn lane had a broken loop detector. The Department of Public Works is sending a traffic contractor out to address the issue.